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ABSTRACT

This annual children's programs budget report provides a baseline of expenditures for state programs serving Oklahoma children and their families. The current report covers expenditures for fiscal years 1993-1995, current budgets for fiscal year 1996, and budget requests for fiscal year 1997. The introductory section briefly describes a history of the children's budget, assumptions, and the issues used to divide programs. The next section categorizes individual programs as related to the following eleven issues: (1) positive family life; (2) responsible parenthood; (3) positive youth development; (4) child care in Oklahoma; (5) healthy lifestyles; (6) promoting positive mental health; (7) schools and communities together for kids; (8) basic needs within communities; (9) public and private leadership for children; (10) Oklahoma Awareness; and (11) prevention. The third section presents a 3-year budget history, current budget for fiscal year 1996, and budget requests for fiscal year 1997 from each agency. The fourth section lists program descriptions and contact people, along with addresses and phone numbers. The appendices include a bibliography and a copy of the form used to collect information for the report. Contains 24 references. (SD)

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Oklahoma Commission on
Children and Youth

Office of Planning and Coordinating
for Services to Children and Youth

Children: Oklahoma's Investment in Tomorrow '95

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Children: Oklahoma's Investment in Tomorrow '95

Oklahoma Commission on Children and Youth

Office of Planning and Coordinating
for Services to Children and Youth

4545 N. Lincoln Boulevard
Suite 114
Oklahoma City, OK 73105

Frank Keating
Governor

Thomas S. Kemper, Director
Oklahoma Commission on
Children and Youth

Deborah S. Redwine
Sue D. Brock
Sally E. Coppedge
Office of Planning and
Coordinating for Services
to Children and Youth

Mark A. Reynolds, Ed.D.
Department of Mental Health and
Substance Abuse Services

Diane Lewis
Office of State Finance

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Both tears and sweat are salty, but they render a different result. Tears will get you sympathy, sweat will get you change.

—Jesse Jackson

Introduction

ABOUT THIS GUIDE

Children: Oklahoma's Investment in Tomorrow is an examination of past, current, and proposed budgets. The current report covers expenditures for fiscal years 1993-1995, current budgets for fiscal year 1996, and budget requests for fiscal year 1997. This report is divided into five sections: Introduction, Categorical Summaries, Agency Budget Summaries by Cabinet, Contact Person and Program Descriptions and Bibliography.

The first section, the INTRODUCTION, briefly describes a history of the childrens budget, assumptions and the issues used to divide programs. Also included are a list of abbreviations and acronyms and a snapshot or brief overview of public issues regarding children during 1995.

The second section, CATEGORICAL SUMMARIES, divides individual programs into the ten issues identified and defined in the State Plan plus prevention.

POSITIVE FAMILY LIFE – These programs affect family life and address the continuum of intervention, treatment, and support needed to assure that a family cares for and nurtures its children. Included in this category are child abuse prevention, family support, child welfare, foster care, and adoption.

RESPONSIBLE PARENTHOOD – These programs are designed to enhance parents' ability to raise their children to become responsible adults.

POSITIVE YOUTH DEVELOPMENT – Programs providing a continuum of early intervention, treatment, diversion, employment, and recreation services to all youth in Oklahoma are included in this definition. These programs primarily serve older youth.

CHILD CARE IN OKLAHOMA – Child care issues such as day care, latch key programs, and licensing is included in this category.

HEALTHY LIFESTYLES – These programs promote the optimum health and well-being of children and families through education, psychosocial, and health services.

PROMOTING POSITIVE MENTAL HEALTH – This category pertains to mental health services including prevention, intervention, and treatment for substance abuse and domestic violence.

SCHOOLS AND COMMUNITIES TOGETHER FOR KIDS – These programs primarily address the following three areas: (1) community-based services through schools, (2) alternative education programs focusing on children with special learning needs, and (3) programs geared to basic support and general education for all youth.

BASIC NEEDS WITHIN COMMUNITIES – Poverty and income maintenance programs which provide the basic needs of food, clothing, and shelter are in this category.

PUBLIC AND PRIVATE LEADERSHIP FOR CHILDREN – These programs serve an administrative function, address funding and management of programs, or have a primary focus on interagency communication and collaboration on both a public and private level.

OKLAHOMA AWARENESS – These programs provide information and referral, general public education, and programs geared to address cultural and minority issues.

PREVENTION – Programs listed in this section have a focus on primary prevention. Budget items were separated into this category to emphasize that prevention is one of the primary strategies in the State Plan. These programs will also be listed under the appropriate issue area.

The third section, AGENCY BUDGET SUMMARIES BY CABINET, will present a three-year budget history, current budget for fiscal year 1996, and budget requests for fiscal year 1997 from each agency.

The fourth section, PROGRAM DESCRIPTIONS AND CONTACT PERSONS BY CABINET, lists program descriptions, contact people along with address and phone numbers. These descriptions are brief due to space constraints.

Finally, the appendices include a bibliography and copy of the form used to collect information for this report.

HISTORY OF THE CHILDREN'S BUDGET

In 1988, the Price Waterhouse Corporation completed a comprehensive study of state and state-supported services to children and families in Oklahoma. This report included among its recommendations that Oklahoma develop an annual children's budget to highlight resources and services for children and families across state agency lines. The first children's budget, published in 1990, highlighted expenditures for children's programs at the request of then Governor Henry Bellmon.

A law was passed in 1991 which transferred the responsibility for the children's budget to the Office of State Finance and the Office of Planning and Coordinating at the Commission on Children and Youth. The Office of State Finance collects, compiles, and transfers the information to the Office of Planning and Coordinating which organizes and publishes the data in report form. The Office of Planning and Coordinating reviews budget requests to determine the extent of conformity with the established goals and objectives of the 1992-1995 ***Children: Oklahoma's Gift to Tomorrow a State Plan for Services to Children, Youth and Families.***

Children: Oklahoma's Gift to Tomorrow, presented ten issues, each with goals and objectives designed to coordinate and improve services to children, youth, and families in Oklahoma.

Childrens Agenda 2000, published January 1996, is the product of the second planning cycle. This publication presents the work of thirty district and eight regional boards across the state working in conjunction with the Oklahoma Planning and Coordinating Council for Services to Children and Youth. Implementation and evaluation of the State Plan are an ongoing process with a blueprint for development and implementation in each district. The Planning and Coordinating Council developed their plan to support, at the state policy and administrative levels, the districts' efforts.

Three strategic directions are defined in the ***Childrens Agenda 2000:*** 1. Creating collaborative solutions to maximize family services; 2. Strengthening community, family and individuals and; 3. Developing proactive communities. Each District as well as the Council, state a desired vision, identified barriers to achieving that vision, strategic directions, a five-year implementation time line, and implementation steps for one-year and priority assignment.

Children: Oklahoma's Investment in Tomorrow, the annual childrens programs budget report, provides a baseline of expenditures for state programs serving children and their families. This report continues to use the baseline organized by the ten categories defined in 1991. It provides a tracking of program expenditures and changes in funding within each of the issue areas.

ASSUMPTIONS

- The definition of "children" refers to all children and youth between the ages of zero and 18, but under some circumstances may extend to age 21. The age served by each agency varies.
- Information on budget, clients served, and funding sources is presented in this report as reported by each agency to the Office of State Finance.
- Program descriptions are brief due to space limitations; descriptions were extrapolated directly from information reported to the Office of State Finance.
- The fiscal year (FY) for Oklahoma is July 1 through June 30. The federal fiscal year (FFY) is October 1 through September 30.
- Adult programs included have either a direct effect on the lives of children, or program eligibility is based on the presence of children in the home.
- Many agencies serve adults as well as children. In these cases, expenditures for children were extrapolated from the total budget using a formula defined by the agency.
- Total expenditures for each agency are represented in all charts. This total includes

state appropriation, federal money, and other funds such as grants, donations, and/or fees.

- In some cases, incomplete data was submitted by the agency and analysis was performed using the available information.
- **Data summaries are based on the assumption that correct information was given to OSF.**

The following is a list of abbreviations and acronyms used throughout this document:

Aid to Families with Dependent Children	AFDC
Department of Agriculture	AG
State Arts Council	ART
Board of Medicolegal Investigations	BMI
Bureau of Narcotics and Dangerous Drugs Control	BNDD
Calendar Year January 1 - December 31	CY
Childrens Agenda 2000	Agenda 2000
Children: Oklahoma's Gift to Tomorrow: A State Plan for Services to Children and Youth, 1992-1995	State Plan
Children: Oklahoma's Investment in Tomorrow	Childrens Budget
Council on Law Enforcement Education and Training	CLEET
Conservation Commission	CONS
Child Welfare League of America	CWLA
Department of Central Affairs	DCA
Department of Human Services	DHS
Department of Mental Health and Substance Abuse Services	DMHSAS
Department of Labor	DOL
Department of Public Safety	DPS
Department of Wildlife	DW
Division of Children and Family Services	DCFS
Early Periodic, Screening, Diagnostic and Treatment	EPSDT
Federal Fiscal Year October 1 - September 30	FFY
J.D. McCarty Center for Children with Developmental Disabilities	J.D. McCarty
Department of Commerce	ODC
Oklahoma Commission on Children and Youth	OCCY
Oklahoma Employment Security Commission	OESC
Oklahoma Fiscal Year July 1 - June 30	FY
Office of Handicapped Concerns	OHC
Oklahoma Health Care Authority	HCA
Oklahoma Highway Safety Office	OHSO
Office of Juvenile Affairs	OJA
Office of Personnel Management	OPM
Oklahoma State Department of Health	OSDH
Office of State Finance	OSF
State Department of Education	SDE
State Department of Libraries	SDL
School of Science and Mathematics	SSM
State Department of Tourism and Recreation	TOUR
Department of Veterans Affairs	VET
State Department of Vocational and Technical Education	VO-TECH

SNAPSHOT OF OKLAHOMA, 1995

Two events mark the year 1995 in the minds of many Oklahoma child advocates, the April 19th bombing of the Alfred P. Murrah Federal Building and the death of Ryan Luke of McAlester.

Nationally, many funding issues were debated that directly affect children and families. Those issues were not resolved and the debate continues through the national elections in 1996.

In the April 19th bombing of the Murrah Federal building in downtown Oklahoma City, Oklahoma's children were horrendously affected. Nineteen children were murdered, fifty injured or maimed and thirty-nine orphaned. Two hundred nineteen children were left with only one parent, and a community of children remain afraid *(Oklahoma Kids Count Factbook '96)*.

Ryan Luke's tragic death in McAlester prompted a grand jury investigation in his home county. The Pittsburg County Grand Jury findings point fingers at an entire system. In fact, the only people commended by the grand jury's report are the medical professionals who recognized and reported the abuse (Oklahoma Institute for Child Advocacy, *The Child Advocate*, August 1995).

Several key issues debated at the national level affecting children and families include welfare reform, health care reform, and balancing the federal budget. Block grants under consideration by Congress will affect groups, most of them poor children, receiving assistance from the following programs: Aid to Families with Dependent Children (AFDC); child care programs provided under the AFDC; JOBS; Child Nutrition; supplemental security income benefits for disabled children; and Medicaid (Center on Budget and Policy Priorities, *HandsNet Welfare Reform Watch*, Nov. 15, 1995).

Oklahoma Kids Count uses eight indicators to track the quality of life of Oklahoma's children. Unfortunately, there are few statistics suggesting improvement of children's lives when the *1996 Oklahoma Kids Count Factbook* is compared with the *1995 Oklahoma Kids Count Factbook*. Three benchmarks that continued to worsen were low birth weight infants, child abuse, and juvenile arrests. Two sets of data that continued to improve were infant mortality and child death. The high school dropout rates ceased improving to show no further progress during the year. Births-to-teens indicators show slight improvement; however, changes in the type of data used to collect the information prevents comparison to 1995 Kids Count data reported. Finally, a census indicates child poverty across Oklahoma continues to worsen (*Oklahoma Kids Count Factbook '96*).

Key Facts

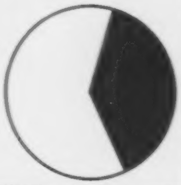
- Higher Education, Common Education and Vo-Tech Education receives 56% of all FY '96 state appropriations or $2,118 billion.
- Health and Social Services received 24% or $877.9 million of the total FY '96 appropriations.
- Children under the age of eighteen are more than a quarter (26.9%) of the state's population (1992) 869,000 (*Kids Count Data Book - State Profiles of Child Well-Being*).
- Fifty-nine percent of our population lives in urban areas (1990 Census).
- One-third or 280,000 of Oklahoma's children live in rural areas (1990 Census).
- Oklahoma's state unemployment rate for the CY '94 has averaged 5.8%; nationally the unemployment rate has averaged 6.1%. Both are lower than the previous year (U.S. Dept. of Labor, Bureau of Labor Statistics, May 1995).
- $26,991 was the median household income for families with children in 1994 (ODC).
- An annual income of $12,324 marks the poverty level for a family of three in the U.S. Each month a three-person family with one full-time minimum wage worker earns about $300 less than the poverty level (*Oklahoma Kids Count Factbook 1995*).
- Oklahoma's youngest are Oklahoma's poorest. The poverty rate among OK children skyrocketed from 15.7% in 1980 to 21.7 % in 1990 (forty-thousand more than ten years earlier) (*Oklahoma Kids Count Factbook '96*).

BUDGET HIGHLIGHTS

- In December 1994, the State Board of Equalization certified that $67.3 million in additional revenues would be available for Legislative appropriation during the 1995 session. After adjustments, they had a total of $103 million in new funds to appropriate for FY '96.
- In addition, $22.8 million was available in the Rainy Day Fund.
- The Legislature followed the Governor's budget recommendation to cut most agency budgets by 2.5%.
- In the last week of session the Governor vetoed $18.1 million in funding approved by the Legislature affecting programs for children and families. Vetoed funds were subsequently appropriated by the Legislature for many of the same purposes. However, after the session ended on May 26, the Governor again vetoed all of the previously vetoed initiatives except $0.3 million for a Peri-natal Program for mothers who are not Medicaid eligible. Actually this was money moved from one agency's responsibility to another; it was not new money. Vetoes and the Governor's veto messages are included in this document.

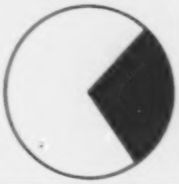
Children's Budget

State	$2,036,681,810	61.48%
Federal	$1,166,184,020	35.10%
Pass Through	$93,134,932	2.80%
Other	$20,579,470	0.62%
FY95 Total	$3,316,580,232	



1995 State Appropriated Expenditures

Education	$ 1,459,159,152	71.64%
All other	$580,522,658	28.36%
	$2,036,681,810	



Categorical Summaries

POSITIVE FAMILY LIFE

Families with children have experienced increasing change and stress over the past few decades. Birth of a child, serious illness or death of a family member, relocation or loss of a job, and divorce require family members to assume new roles and accept new responsibilities ***(Strengthening and Supporting Families)***.

Without adequate support, these events can have devastating effects on a family and often lead to abuse, poverty, and substance abuse. Communities, employers, private and public entities, churches, parents, and public officials must work together to ensure that programs and services are community-based, accessible to families, and build on family strengths.

Adolescents are more likely to live in diverse family structures than in the past. One in five white adolescents (ages 10-17) grows up in a one-parent family. Fifty percent of African-American and 30 percent of Latino adolescents live in one-parent-families (U.S. Census Bureau 1991).

KEY FACTS

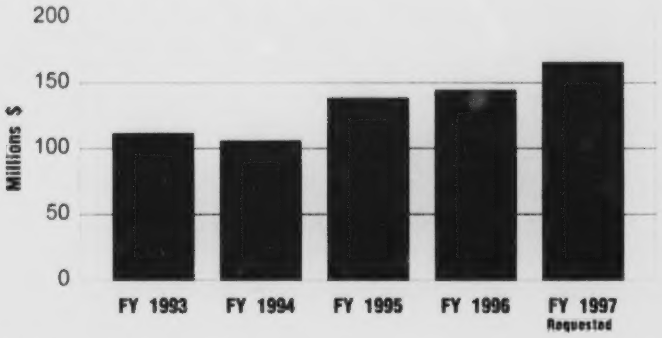
- Last year, including Ryan Luke of McAlester, 34 children died as a result of abuse or neglect. DHS Child Welfare investigated 39,831 cases of suspected child abuse or neglect during FY'95 and 29% were confirmed. This was 4,985 more cases than in FY '94 (DHS/DCFS, ***Child Abuse and Neglect Statistics***, 1995).
- In 89% of the child abuse cases the perpetrator was the parent, stepparent or adoptive parent. Perpetrators of confirmed child abuse and neglect cases are most often parents, white, female and between the ages of 18 and 35 (DHS/DCFS, ***Child Abuse and Neglect Statistics***, 1995).
- Since CY '93, 156 Child Welfare Field Social workers have been trained and added to the staff, representing a 35% increase (1995, ***Crisis in Child Welfare a Snapshot, Two Years After the Public Hearings***, OCCY/OPEA).
- A daily average of 2,523 children were in foster care in OK for FY '95, an increase of 5.2% over FY '94. Meanwhile, the number of available foster homes decreased by 2.7% (Senate Fiscal Staff, Child Welfare Division of Children and Family Services, DHS, Dec. 1995).
- During FY '95, 279 children were placed for adoption. Of those, 90% had one or more special needs (DHS).
- Since June 1995, DHS Child Welfare offices have utilized the KIDS System, an automated Child Welfare Information System to aide the DCFS in tracking child abuse investigations, treatment plan status, current placement and court histories, as well as generate valuable data (Senate Fiscal Staff, DHS, Child Welfare Division, DCFS, Dec. 1995).
- Eventually the KIDS system will link with the Office of Juvenile Affairs (JOLTS) computer system (Senate Fiscal Staff, DHS, Child Welfare Division, DCFS, Dec. 1995).
- 3,493 children were served through DMHSAS domestic violence shelters or contracted shelters in FY '95 (DMHSAS, Business Correspondence, October 1995).

BUDGET HIGHLIGHTS

- Total DHS Children and Family Services Expenditures for FY '95 was $38,964,875; 53% was spent for foster care (DHS, *Annual Report 1995*, pg.18).
- During FY '95, Oklahoma families adopted 1622 children with developmental disabilities. They received $5,867,951 in federal and state funds to help with expenses (DHS, *Annual Report 1995*, pg. 18).
- $1,784,835 is the total Child Abuse Prevention Fund for FY '95 managed by OSDH through grants to communities (OSDH).
- The preferred direction of children and family services is toward Community-based placement/treatment services. In 1995, DCFS increased in-home-support by almost $2 million and community residential services by a little more than $1 million (Senate Fiscal Staff Source DHS).
- There were small increases in fiscal support to domestic violence programs through DMHSAS and in child abuse prevention through OSDH (Senate Fiscal Staff Source DHS).

Positive Family Life

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Health & Human Services	Department of Health	Child Abuse Prevention	2,013,725	1,859,020	1,784,835	2,474,132	3,507,996
		Subtotal - Agency	2,013,725	1,859,020	1,784,835	2,474,132	3,507,996
	Department of Human Services	Child Welfare Services	91,047,299	81,814,017	105,445,209	112,707,318	127,450,816
		Community Residential Services	0	2,494,410	5,454,888	6,716,000	8,668,750
		Family Support	0	1,340,373	1,470,500	1,500,000	3,154,000
		Foster Grandparents	1,029,671	1,029,671	625,000	650,000	650,000
		In-home Support Services	5,206,310	4,458,928	7,242,622	9,125,000	10,493,750
		Integrated Family Services	974,959	520,785	0	0	0
		Subtotal - Agency	98,258,239	91,658,184	120,238,219	130,698,318	150,417,316
	Department of Mental Health and Substance Abuse Services	Domestic Violence Programs	346,760	350,000	500,000	525,000	625,000
		Subtotal - Agency	346,760	350,000	500,000	525,000	625,000
	Oklahoma Commission on Children and Youth	Board of Child Abuse Medical Examination	67,000	63,000	63,000	35,100	56,000
		Oklahoma CASA Association, Inc	82,165	80,350	80,400	80,550	69,500
		Post Adjudication Review Board Administration	60,975	67,957	61,142	64,703	94,703
		Subtotal - Agency	210,140	211,307	204,542	180,353	220,203
	Oklahoma Health Care Authority	Medicaid for Children - Home Health	10,044,720	11,085,195	14,638,787	9,641,507	9,930,753
		Subtotal - Agency	10,044,720	11,085,195	14,638,787	9,641,507	9,930,753
Department of Safety and Security	Board of Medicolegal Investigations	Medical Examiner's Office	390,993	349,261	622,671	653,510	685,963
		Subtotal - Agency	390,993	349,261	622,671	653,510	685,963
		Total	111,264,577	105,512,967	137,989,054	144,172,820	165,387,231



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RESPONSIBLE PARENTHOOD

Parents are the most important people in a child's life. Although most children grow up in loving homes encouraging physical and emotional development, family life itself has undergone profound changes. In the United States today, more children than ever before are growing up without the support and consistent presence of a father.

The National Commission on Children reports that, in the United States, 75% of the children in single parent families will experience poverty for some period of time during their first 10 years. This figure is compared to only 20% of children in two-parent families (*Speaking of Kids*).

Surveys of single parent families indicate that the limitations of time, money, and the absence of a second parent may more often be the cause of children's disadvantages than the providing parent's personal shortcomings (*Speaking of Kids*).

KEY FACTS

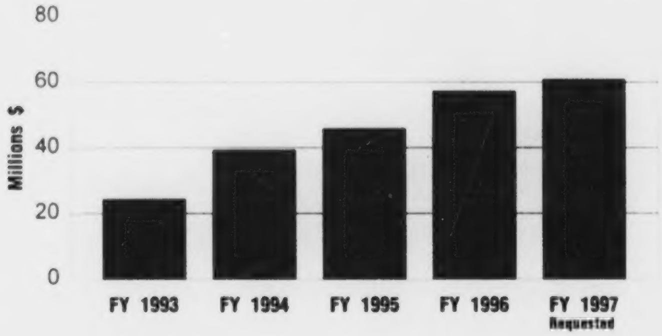
- 22% of children in Oklahoma live in single parent families (U.S. Census Bureau, 1990).
- The monthly average of active child support enforcement cases is 128,068 (DHS).
- Integrated Family Services (IFS) case managed a monthly average of 780 persons to provide services across agency lines to stabilize and support families in crisis (Fiscal Year 1996 Budget Reviews, Senate Fiscal Staff).
- During an average month in 1995, the Division of Children and Family Services Treatment Unit provided treatment to 1,032 children who live in their own homes, and 1,489 children who live in relatives' homes. Contracted support services served monthly another 4,311 clients and families (DHS, Child Welfare Division, DCFS, Dec. 1995).
- DHS Child Welfare worked with 650 families on a monthly average in FY95 to provide intervention/treatment services to families who were confirmed child abuse and neglect cases. The children in these families were not removed, there was no court action; however, the parents requested help. Child welfare workers provided intensive home-based services (DHS, Child Welfare Division, DCFS, Dec. 1995).
- During FY '94, DHS Division of Children and Family received $694,000 for preparing a plan for the implementation of family preservation and family support services. At least 25% of the subsequent funding has to be spent for family support, 25% for family preservation (Public Law 103-06) (DHS, *Kids: A race against time*, March 1995).
- Nationally, it is reported that between 60-80% of inmates self-report being abused as a child (DOC).

BUDGET HIGHLIGHTS

- The largest increase in FY'96 funding within DHS was in child support enforcement, an increase of $11 million (68%). Child support collections were up by 8.1% for a total of $69,912,386 collected over the previous year.
- More than $60 million was collected for children living in Oklahoma and more than $9 million was collected for children who now live in other states (DHS, *Annual Report 1995*).
- DHS Child Support Division reimbursed state and federal taxpayers $20,831,394 for AFDC payments that were subsequently collected in child support payments (DHS, *Annual Report* 1995).

Responsible Parenthood

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Health & Human Services	Department of Human Services	AFDC - Unemployed Parents (AFDC-UP)	3,356,288	2,911,349	2,023,064	2,023,064	2,023,064
		Child Support Enforcement	20,136,641	24,716,353	25,074,803	36,469,377	40,097,130
		Education, Training & Employment Program	851,908	11,573,107	18,635,367	18,643,936	18,643,936
		Subtotal - Agency	24,344,837	39,200,809	45,733,234	57,136,377	60,764,130
Department of Human Resources	Oklahoma Employment Security Commission	Child Support Intercept Program	1,721	1,651	1,889	6,000	6,000
		Parent Locator Service	4,768	27,896	43,842	30,000	30,000
		Subtotal - Agency	6,489	29,547	45,731	36,000	36,000
		Total	24,351,326	39,230,356	45,778,965	57,172,377	60,800,130



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POSITIVE YOUTH DEVELOPMENT

Adolescence and young adulthood are a time of rapid physical, mental, and emotional changes. With the widespread availability of illicit drugs, decreased levels of social support, reduced job opportunities and peer pressure, the transition from childhood to adulthood is difficult for today's youth. Youth are forced to make many choices and decisions that affect their ability to become capable, productive adults. It is a challenging and confusing time for adolescents and their families, friends, teachers, and community members.

Community-level support offers adolescents a link to the wider world of issues, events, and people. Strengthening community programs promotes positive youth development.

Recognizing that the cycle of crime begins at a young age, the legislature made the juvenile justice system top priority in the 1995 session (FY 1996 Budget Review).

KEY FACTS

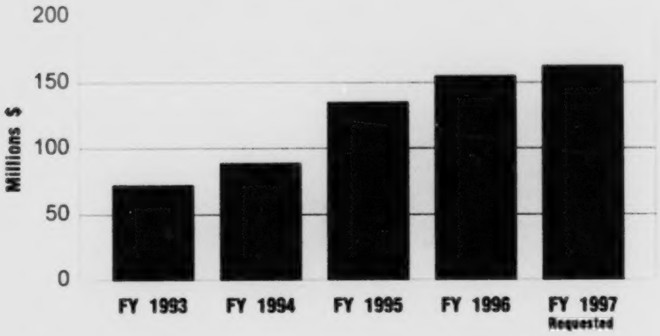
- Kiowa, Tillman, Muskogee, Hughes and Oklahoma Counties have juvenile violent crime arrest rates that are more than twice the state average (*Oklahoma Kids Count Factbook '96*).
- In 1980, 676 Oklahoma youths from the ages of ten through seventeen were placed under arrest for homicide, forcible rape, robbery or aggravated assault. By 1994 that number had almost doubled to 1,349 (*Oklahoma Kids Count Factbook '96*).
- Children of color are over-represented in the Oklahoma juvenile justice system and African-American children are over-represented at every stage of the process from arrest through certification (Equal Justice Under the Law, September 1993).
- African-Americans are 9.59% of the total juvenile population, but for Part 1 crimes they represent 31.8% of the total arrests. For Part 2 crimes they represent 19.4% of the arrests and 19.6% of the total number of arrests for status offenses (Equal Justice Under the Law, September 1993).
- Native American children are over-represented at various points but not as dramatically as are African American children (Equal Justice Under the Law, September 1993).
- Approximately 1,529 young people received support services for their transition from foster care to independent living in the DHS PAL (Preparing for Adult Living) program (Child Welfare Division of Children and Family Services, DHS, Dec. 1995).

BUDGET HIGHLIGHTS

- The 1995 Legislature provided $1 million to comply with Terry D. mandates, and $324,840 to fund the delinquency and youth gang prevention program, the first offender program, and the military mentorship program required by the OK Juvenile Reform Act of 1994. The Governor vetoed this funding "in order to make available the monies needed to increase funding for prisons, to increase funding for common education, and to increase funding for medical care for the needy" (Senate Bill 210 with a veto message, June 8, 1995).
- The OK Military Department did receive an increase of $440,763 (300%) for FY '96 for juvenile justice mentorship.
- Funding for the Summer Youth Program within the Jobs Training Partnership Act (JTPA), a federal program, was discontinued FY'96.
- DMHSAS received an increase of $165,518 for Community-based prevention programs for youth development.
- The new Office of Juvenile Affairs has requested a $4.9 million increase (FY97) for planning and operations over their beginning (FY96) budget.

Positive Youth Development

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Commerce	Department of Commerce	Youth Restitution Program	35,000	31,500	31,500	31,500	31,500
		Subtotal - Agency	35,000	31,500	31,500	31,500	31,500
	Department of Labor	Child Labor Enforcement	52,250	58,900	49,296	49,790	49,790
		Subtotal - Agency	52,250	58,900	49,296	49,790	49,790
Department of Health & Human Services	Department of Human Services	Employment Services - Sheltered Workshop	1,039,680	1,039,680	1,146,080	1,210,310	1,657,500
		Subtotal - Agency	1,039,680	1,039,680	1,146,080	1,210,310	1,657,500
	Department of Mental Health and Substance Abuse Services	Prevention Programs	792,000	662,000	1,171,142	1,336,660	1,336,660
		Subtotal - Agency	792,000	662,000	1,171,142	1,336,660	1,336,660
	Department of Rehabilitation Services	Vocational Rehabilitation Services	114,493	118,200	133,800	133,800	133,800
		Subtotal - Agency	114,493	118,200	133,800	133,800	133,800
	J.D. McCarty Center	J.D. McCarty Center	3,731,184	3,531,694	4,617,696	4,502,844	4,476,734
		Subtotal - Agency	3,731,184	3,531,694	4,617,696	4,502,844	4,476,734
	Office of Juvenile Affairs	Community Based Youth Services	11,282,729	11,000,661	12,400,661	14,898,667	13,900,661
		Institutional Services	0	0	34,348,201	43,270,522	21,000,000
		Juvenile Field Services	14,411,472	12,187,769	12,805,813	14,500,502	26,300,000
		Oklahoma Children's Initiative	4,670,188	11,147,977	18,493,176	21,417,493	11,600,000
		Parole, Review and Hearing Board	201,528	276,221	356,000	436,309	436,309
		Planning and Operations	0	0	1,749,772	1,921,166	6,625,396
		Residential Services	15,951,934	30,966,492	28,328,236	45,239,815	68,665,208
		Subtotal - Agency	46,517,851	65,579,120	108,481,859	141,684,474	148,527,574
	Oklahoma Commission on Children and Youth	Juvenile Justice and Delinquency Prevention Program	596,198	659,526	605,566	871,500	1,221,900
		Juvenile Personnel Training Program - NRC	225,000	179,000	179,000	174,525	225,000
		Subtotal - Agency	821,198	838,526	784,566	1,046,025	1,446,900
Department of Human Resources	Oklahoma Employment Security Commission	Job Corps	711,761	631,903	555,334	635,000	654,000
		Oklahoma Youth Services Program	2,402,313	2,386,275	2,263,000	2,186,000	1,906,000
		Summer Youth Program (JTPA)	9,356,877	8,926,154	9,587,424	0	0
		Youth Program (JTPA)	6,281,260	5,030,949	5,950,745	1,423,420	1,423,420
		Subtotal - Agency	18,752,211	16,975,281	18,356,503	4,244,420	3,983,420
Department of Safety and Security	Department of Public Safety	DPS DARE	264,468	40,777	0	0	0
		Subtotal - Agency	264,468	40,777	0	0	0
	Oklahoma Military Department	Juvenile Justice Mentorship	0	0	142,514	583,277	600,000
		Subtotal - Agency	0	0	142,514	583,277	600,000
Department of Veteran Affairs	Department of Veteran Affairs	The American Legion Children's Home	0	0	10,000	10,000	10,000
		Subtotal - Agency	0	0	10,000	10,000	10,000
		Total	72,120,335	88,875,678	134,924,956	154,833,100	162,253,878



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CHILD CARE IN OKLAHOMA

During World War II, excellent child care programs were initiated in support of the war effort when thousands of women had to assume jobs that were normally held by men. When the war ended, so did the government's financing of child care at the work site. Today, more married and single mothers of children less than 18 are working outside the home than ever before in history (*Building Better Child Care in Oklahoma*).

Women work outside the home primarily to maintain or upgrade the family living standards. A nationwide survey indicates that finding good child care is a primary concern of parents (*Speaking of Kids*).

Oklahoma has made strides in addressing child care issues. DHS continued to access federal dollars that were infused into the child care industry to implement program reforms to develop quality, affordable child care options.

KEY FACTS

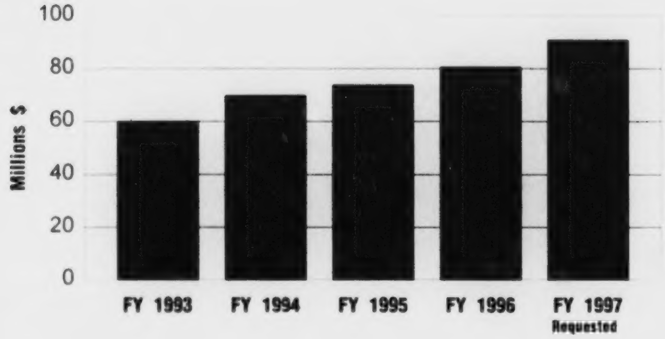
- The Office of Child Care (DHS) licensed a total of 5,546 facilities during FY '95 for a total capacity of 107,995; 67% of the licenses were day care homes and 30% were day care centers (DHS, *Annual Report 1995*) .
- Licensing representatives have offices in 38 counties and provide services statewide (DHS, Office of Child Care).
- By awarding and monitoring 66 contracted sites, approximately 1,400 children are served; infants, children with disabilities, school aged children and children of teen parents whose families meet income-eligibility guidelines (DHS Office of Child Care).
- Quality improvement programs for child care providers are provided through 38 contracts. They provide training, resource and referral programs, and parent education to impact the quality of care received by more than 100,000 children statewide (DHS Office of Child Care).

BUDGET HIGHLIGHTS

- DHS paid day-care vendors $59,326,596 last year for a monthly average of 37,412 children and 142 adults; another 280 adults were eligible for geriatric services.
- These vendors serve children of families who meet all eligibility requirements. The parent must be employed, in training, in school, or care must be a part of a plan to prevent neglect, abuse and/or exploitation (DHS, Office of Child Care).
- Thirty-five percent of the children also received AFDC payments (DHS, *Annual Report 1995*, Family Support Services Division, pg. 37).
- $3,718,713 state appropriated money plus $665,000 federal money works together to license child care for 130,000 children from infancy through school-age (DHS, Office of Child Care).

Child Care in Our Communities

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Health & Human Services	Department of Human Services	Child Day Care Services	47,911,909	56,428,083	59,326,596	65,960,417	76,006,241
		Office of Child Care	11,969,342	13,318,129	14,467,546	14,597,899	14,683,339
		Subtotal - Agency	59,881,251	69,746,212	73,794,142	80,558,316	90,689,580
Department of Human Resources	Office of Personnel Management	State Employees Child Day Care Program	63,887	21,964	13,368	14,704	14,704
		Subtotal - Agency	63,887	21,964	13,368	14,704	14,704
		Total	59,945,138	69,768,176	73,807,510	80,573,020	90,704,284



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HEALTHY LIFESTYLES

All children deserve an opportunity to be born healthy and grow up healthy. Without adequate access to health care, children can experience problems that severely limit their development into healthy adults.

Escalating costs of health care, increased numbers of uninsured people, and restricted access have made the issue of health care reform a major issue for our state as well as the nation.

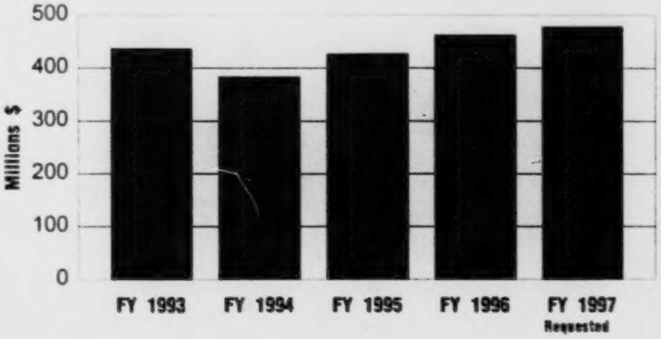
The health of Oklahoma's children covers issues of prevention, intervention, and treatment for physical and emotional well-being.

KEY FACTS

- OSDH documented a clear and alarming link between a mother's age at first birth and the lack of school completion, increased violence, increased poverty and welfare dependency, poor prenatal care and low birth weight babies (OSDH PRAMS GRAM 1995).
- The Northwest Panhandle and the Southeast corner of Oklahoma, during the years 1989-1993, had the highest percentages of low birth weight babies (weigh less than 5 ½ pounds at birth). Choctaw 9.7%, Cimarron 8.7%, Beaver 8.4%, Atoka 8.3% and Latimer 8.3% (*Oklahoma Kids Count Factbook '96*).
- Since the mid-1980's, half of the counties in Oklahoma have recorded worsening low birth weight rates. The low birth weight rate for black infants (12.0%) doubles the rate for white infants (6.0%) (Ibid.).
- Racial disparity in infant death continues. The death rate for black infants (14.3 per 1,000) remains two-thirds higher than the rate for white infants (8.6 per 1,000) (Ibid.).
- Less than 60% (58.8%) of Oklahoma's babies were born to mothers who had the recommended level of prenatal care (care beginning in the first three months of pregnancy with ten or more visits before birth) (Ibid.).
- Of all the Oklahoma births to teens 17 and under, the vast majority (94.7%) are to fifteen, sixteen and seventeen year old girls. But in 1993, 143 Oklahoma mothers were twelve (Ibid.).

BUDGET HIGHLIGHTS

- OK Health Care Authority received $38,570,829 more in FY '96 to manage the Medicaid programs for children; another $9 million increase has been requested for FY '97.
- The OK Legislature provided $1.9 million for federal mandates related to Medicaid eligibility of children living in families at or below the poverty level (Fiscal Year 1996 Budget Review).
- The Legislature appropriated $215,000 to keep the Poison Control Center operating through the University Hospitals. The Governor vetoed this funding because "Larger agencies of government have a greater need to exercise fiscal responsibility. If there are additional mental health service needs as a result of the bombing disaster in Oklahoma City which are not paid by private funds, the appropriate source for monies to pay these costs is the Constitutional Reserve Fund, referred to as the "Rainy Day Fund" (Fiscal Year 1996 Budget Review and Veto Message for HB 1746).



Healthy Lifestyles

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Administration	Department of Central Services	Asbestos Abatement	1,001,147	1,873,684	1,798,729	1,550,000	1,363,015
		Subtotal - Agency	1,001,147	1,873,684	1,798,729	1,550,000	1,363,015
Department of Commerce	Department of Labor	Asbestos Abatement Certification	156,000	158,840	157,593	163,072	153,750
		Subtotal - Agency	156,000	158,840	157,593	163,072	153,750
Department of Education	State Department of Education	AIDS School Health Education	201,000	176,284	218,623	218,623	218,623
		Comprehensive Health	50,339	39,672	42,775	42,775	42,775
		Subtotal - Agency	251,339	215,956	261,398	261,398	261,398
Department of Health & Human Services	Children's Hospital of Oklahoma	Children's Hospital of Oklahoma	81,192,197	79,115,412	72,185,812	66,980,626	67,076,516
		Subtotal - Agency	81,192,197	79,115,412	72,185,812	66,980,626	67,076,516
	Department of Health	Child and Adolescent Health	5,245,803	6,987,573	4,288,326	4,986,625	5,986,625
		Dental Services	474,320	482,120	569,765	631,142	631,142
		Early Intervention	0	0	7,702,928	9,480,468	9,480,468
		Immunization	3,927,557	3,144,760	4,136,333	3,394,603	7,141,490
		Injury Control Division	0	0	61,522	97,599	265,736
		Local Health Services	33,994,469	33,145,647	23,506,980	23,752,337	25,020,571
		Maternal and Infant Health	6,411,537	8,540,367	12,932,249	12,702,411	12,702,411
		Oklahoma Bicycle Safety Program	0	229,000	160,461	171,320	338,067
		Oklahoma Comprehensive Child Restraint Program	0	0	35,863	0	120,250
		Oklahoma Disability Prevention Project	0	197,347	0	0	0
		Oklahoma Fire-Related Burn Prevention Program	0	0	126,616	140,848	150,000
		Preventive Health & Health Services Block Grant	0	280,000	288,267	280,000	280,000
		Subtotal - Agency	50,053,686	53,006,814	53,809,310	55,637,353	62,116,760
	Department of Human Services	Children with Special Care Needs	0	0	4,095,852	4,095,852	4,095,852
		Commodity Distribution	1,219,883	2,512,032	1,798,225	2,330,253	2,326,253
		Supplemental Security Income - DCP	721,924	601,687	877,269	1,000,000	1,000,000
		Subtotal - Agency	1,941,807	3,113,719	6,771,346	7,426,105	7,422,105
	Oklahoma Health Care Authority	Children with Special Health Care Needs	5,141,727	1,694,776	0	0	0
		Medicaid for Children - Clinic Services	8,157,324	10,714,165	6,516,192	4,291,742	4,420,494
		Medicaid for Children - Dental Services	7,638,419	2,493,346	6,521,021	4,294,924	4,423,771
		Medicaid for Children - Family Planning	0	0	328,201	145,549	149,914
		Medicaid for Children - ICF/SNF	0	0	246,224	253,195	260,791
		Medicaid for Children - Inpatient Hospital	142,750,809	94,963,315	119,102,307	78,444,051	80,797,372
		Medicaid for Children - Intermediate Care/MR	0	0	8,817,637	9,067,203	9,339,250
		Medicaid for Children - Lab & X-Ray	521,695	472,437	479,312	315,688	325,159
		Medicaid for Children - Managed Care	0	0	0	130,489,770	134,404,464
		Medicaid for Children - Non-Technical Medical Care	0	0	256,801	169,136	174,210
		Medicaid for Children - Nursing Services	38,334,962	15,036,556	14,956,227	9,850,582	10,146,099
		Medicaid for Children - Other Practioners	3,406,906	4,686,164	4,754,354	3,131,348	3,225,289
		Medicaid for Children - Other Services	4,757,126	5,460,394	5,362,337	3,531,782	3,637,736
		Medicaid for Children - Outpatient Hospital	9,662,060	36,195,523	37,082,220	24,423,369	25,156,070
		Medicaid for Children - Physician Services	58,971,411	55,549,692	56,357,989	37,118,919	38,232,487
		Medicaid for Children - Podiatric	0	0	13,830	9,109	9,382
		Medicaid for Children - Prescription Drug	18,859,446	14,748,786	15,696,891	10,338,403	10,648,556
		Medicaid for Children - Vision Services	3,431,833	3,539,904	3,520,991	2,319,021	2,388,622
		Medicaid for Children - Waiver Services	0	0	11,525,798	11,915,370	12,113,399
		Subtotal - Agency	301,633,718	245,555,058	291,538,332	330,109,161	339,853,065
Department of Safety and Security	Department of Public Safety	Infant and Child Car Seat Loaner Progra	150,000	206,000	0	0	0
		Youth Bicycle Helmet Initiative	0	45,000	0	0	0
		Subtotal - Agency	150,000	251,000	0	0	0
		Total	436,379,894	383,290,483	426,522,520	462,127,715	478,246,609

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PROMOTING POSITIVE MENTAL HEALTH

Many trends in adolescent health reflect underlying emotional and psychological difficulties. Alcohol, drug abuse, and violence are frequently signs of emotional distress. Youth today are surrounded by opportunities and choices. Without adequate support and coping skills, decisions can be stressful and even dangerous to the youth's emotional health.

There are increased numbers of children and adolescents being identified as needing mental health services in addition to the services of their Individualized Education Programs (IEPs). The gatekeeping system for inpatient mental health services has increased the number of students who require community-based outpatient or day treatment mental health services (*1995 OCCY Annual Report*).

KEY FACTS

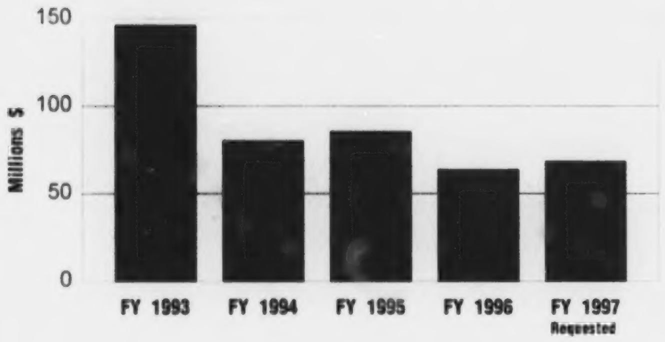
- OSDH reports that for the years 1989-1993, suicides are the 2nd leading cause of death among young people in Oklahoma aged 15-24, ranking only behind accidents and that suicide is the 4th leading cause of death among children aged 10-14 in Oklahoma (An Oklahoma House and Senate Concurrent Resolution, May 1995).
- 18,527 clients under the age of 18 were served by the Department of Mental Health and Substance Abuse Services in FY '95. 7,906 were victims of abuse, 2,749 were admitted because of behavioral disturbances, 690 were suicidal and 1,771 were admitted for substance abuse treatment (DMHSAS Business Correspondence November 15, 1995).
- 9,087 children were served through community mental health centers across Oklahoma during FY '95 (DMHSAS Business Correspondence November 15, 1995).
- 2,356 youth were served through alcohol/drug treatment programs during FY '95 (DMHSAS Business Correspondence November 15, 1995).
- Gatekeeping mandated in 1993, is intended to assess and serve children in a least restrictive manner and facilitate a move toward community-based services with family involvement while hospitalizing those children who need inpatient care.

BUDGET HIGHLIGHTS

- DMHSAS received a decrease of approx. $1 million for children's mental health services in FY '96; the largest decrease was received by the Oklahoma Youth Center, the state psychiatric hospital for children.
- Medicaid expenditures for both inpatient and outpatient psychiatric care for children decreased from $123 million in FY '93 to $41 million in FY '96.
- Expenditures for community-based mental health programs increased between FY '93 and FY '96, but not as much as the Medicaid investment decreased. Private alcohol and drug treatment programs increased from $1.5 million in FY '93 to $3.2 million in FY '96; private community mental health centers increased from $3.8 million in FY '93 to $4.4 million in FY'96. Finally, state operated community mental health centers increased from $1.3 million FY '93 to $1.9 million FY '96 (DMHSAS).
- An additional increase of $2.5 million has been requested by DMHSAS for the community-based alcohol and drug treatment programs for FY '97 (Ibid.).
- Domestic violence/sexual assault facilities rely heavily on community support; FY'94 recorded in kind contributions of approximately $550,000; volunteer hours of more than 200,000, an increase of 27% over FY '93 (Ibid.).
- Funding for six additional child advocate positions for domestic violence shelters was made available in FY '94 through legislative action, increasing the number of agencies who provide these services to 20 (Ibid).

Promoting Positive Mental Health

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Health & Human Services	Department of Health	Child Guidance	6,915,389	8,341,708	7,196,417	7,815,817	7,815,817
		Subtotal - Agency	6,915,389	8,341,708	7,196,417	7,815,817	7,815,817
	Department of Mental Health and Substance Abuse Services	Oklahoma Youth Center	7,924,715	7,052,480	5,825,646	4,917,678	4,917,678
		Other Community Programs	875,655	209,452	209,452	209,452	209,452
		Private Alcohol and Drug Treatment Programs	1,554,717	2,726,328	3,709,159	3,259,279	5,759,279
		Private Community Mental Health Centers	3,883,421	4,068,505	4,384,856	4,390,028	5,290,026
		State Operated Mental Health Centers	1,277,474	1,584,686	1,677,612	1,990,355	2,153,700
		Subtotal - Agency	15,515,982	15,641,451	15,806,725	14,766,792	18,330,135
	Oklahoma Health Care Authority	Medicaid for Children - Inpatient Psychiatric Hospital	90,829,714	36,113,444	46,224,898	30,445,528	31,358,337
		Medicaid for Children - Outpatient Psychiatric	32,960,544	19,886,039	16,107,552	10,608,876	10,927,143
		Subtotal - Agency	123,790,258	55,999,483	62,332,450	41,054,404	42,285,480
		Total	146,221,629	79,982,642	85,335,592	63,637,013	68,431,432



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SCHOOLS AND COMMUNITIES TOGETHER FOR KIDS

Several factors that can affect a child's ability to learn include poverty, developmental problems, and/or emotional factors. Across the country, communities are asking what can be done to reclaim the one child in four who is in jeopardy of school failure. It is not economically prudent to squander the talents of millions of children (*Together We Can*).

In light of the changes in family structure, schools and communities, including the church community, must work together to provide a safe, caring environment for all children to learn.

Oklahoma has made education a priority by passing and funding an education reform bill, House Bill 1017. The mandates of this bill are designed to bring Oklahoma's education system to the forefront.

This category is divided into three sections to adequately cover the education programs: (1) alternative education programs that address special needs students; (2) basic support programs that are geared to all students and the general support of the school system; and (3) community services provided in the schools.

KEY FACTS

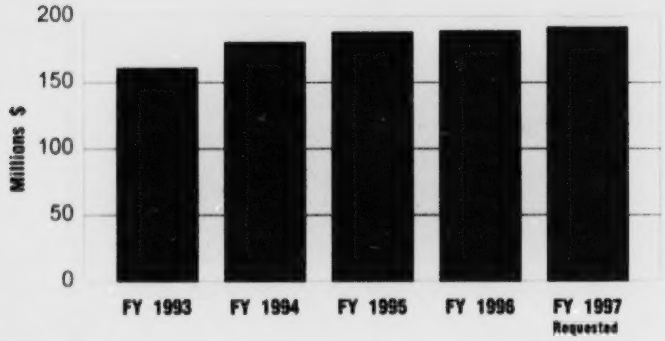
- OK students increased their performance on standardized tests from 1990 through 1994 by a total of 25 percentile points in five grades; third grade +8, fifth grade +7, seventh grade +4, ninth grade +1, eleventh grade +5 points (*SDE Annual Report 1993-1994*).
- Drop out rates compare the number of dropouts under age eighteen to all students in grades nine through twelve. During the most recent year on record (school year 1993-94) more than eight thousand (8,506) Oklahoma children quit school. This rate (3.6%) has not changed since the beginning of this decade (school year 1989-1990). Minority children are somewhat more likely to leave school (***Oklahoma Kids Count Factbook '96***).
- Basic services identified as essential to facilitate student success for pre-enrollment, through the student's education to the next stage of the individual's career, are counseling, food services, child care services, transportation, special accommodations, safety and security services, medical/nursing services, social work/social services and psychological services (National Center for Research in Vocational Education, University of California, Berkeley).
- During calendar year 1994 the average reading grade level was 8 grade 8 months; math was 7th grade 7 months; and average last grade completed was 10th grade 7 months for Oklahomans entering prison (Oklahoma Department of Corrections).

BUDGET HIGHLIGHTS

- Parents as Teachers received $2,200,535 in FY '95 to serve families with children beginning with prenatal education (especially for teen mothers) to 3 years. During the 1995 Session, the Legislature voted to appropriate $500,000 more for the Parents as Teachers program, which would allow for 500 new families to participate in this early education program. The Governor vetoed this funding "in order to make available the monies needed to increase funding for prisons, to increase funding for common education and to increase funding for medical care for the needy" (Senate Fiscal Year 1996 Budget Review and veto message HB 1705).
- The Oklahoma Legislature appropriated $3 million to expand Head Start programs. The Governor vetoed this "in order to make available the monies needed to increase funding for prisons, to increase funding for common education, and to increase funding for medical care for the needy" (Fiscal Year 1996 Budget Review revised 6/16/95 Senate Fiscal Staff and veto message HB 1705).
- Alternative Education Grants proposed to increase by $3.5 million in FY '96 would have allowed the continuation and expansion of Alternative Education Academy grants. Funds for this purpose were vetoed by the Governor with same veto message as above (Fiscal Year 1996 Budget Review revised 6/16/95 Senate Fiscal Staff and veto message HB 1705).

Schools and Communities Together for Kids (Alternative Education Programs)

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Commerce	Department of Commerce	Head Start	33,083,844	40,998,844	42,495,003	42,495,003	42,495,003
		Subtotal - Agency	33,083,844	40,998,844	42,495,003	42,495,003	42,495,003
Department of Education	State Department of Education	Alternative & High Challenge Grants	2,350,000	1,832,209	3,774,882	5,824,477	6,249,209
		Chapter 1 Capital Expenses	77,000	649	102,762	102,762	102,762
		Communications	247,771	249,406	245,065	245,065	245,065
		Compensatory Education -Chapter 1	60,143,698	71,946,531	75,543,858	75,543,858	75,543,858
		Early Childhood Intervention	8,383,900	7,198,023	8,076,886	7,719,620	8,146,082
		Education of Homeless Children	69,530	338,766	365,940	365,940	365,940
		Educational Equity	312,266	315,922	286,579	286,579	286,579
		Gifted/Talented	70,866	90,797	121,956	121,956	121,956
		Homebound Children	1,277,099	1,280,417	1,278,967	1,172,529	1,258,297
		Individuals with Disabilities Education Act-Pt B	27,939,258	29,287,022	29,639,250	29,639,250	29,639,250
		Individuals w/Disabilities Education Act - Pt B (3-5)	5,939,413	5,791,075	3,977,713	3,977,713	3,977,713
		Neglected, Delinquent & Correctional	279,662	291,488	269,095	169,095	169,095
		Printing Services	300,850	244,578	311,666	311,666	311,666
		Special Education - Deaf-Blind Children	58,646	83,384	103,043	103,043	103,043
		Special Education - Handicapped 89-313	424,731	469,847	0	0	0
		Special Programs	634,475	414,475	414,475	414,475	414,475
		Subtotal - Agency	108,509,165	119,834,589	124,512,137	125,998,028	126,934,990
	Department of Vo-Tech Education	AVTS Summer Orientation	155,539	0	0	0	0
		Technology Education	5,482,931	5,953,620	7,060,043	7,021,860	7,083,700
		Subtotal - Agency	5,638,470	5,953,620	7,060,043	7,021,860	7,083,700
	School of Science and Mathematics	School of Science and Mathematics	3,494,858	3,165,463	3,254,209	3,406,437	4,285,828
		Subtotal - Agency	3,494,858	3,165,463	3,254,209	3,406,437	4,285,828
	State Arts Council of Oklahoma	Artist in Residence	394,761	363,792	464,010	450,846	545,646
		Subtotal - Agency	394,761	363,792	464,010	450,846	545,646
Department of Health & Human Services	Department of Rehabilitation Services	Library for the Blind and Physically Handicapped	79,050	107,212	122,497	122,497	122,497
		Oklahoma School for the Blind	4,349,922	4,279,304	4,493,157	4,100,000	4,200,000
		Oklahoma School for the Deaf	5,236,231	5,510,049	5,775,763	5,319,019	6,119,019
		Subtotal - Agency	9,665,203	9,896,565	10,391,417	9,541,516	10,441,516
Department of Safety and Security	Oklahoma State Bureau of Narcotics and Dangerous Drug Control	Student Drug Abuse Education Program	19,742	39,013	14,308	16,000	16,000
		Subtotal - Agency	19,742	39,013	14,308	16,000	16,000
		Total	160,806,043	180,251,886	188,191,127	188,929,690	191,802,683



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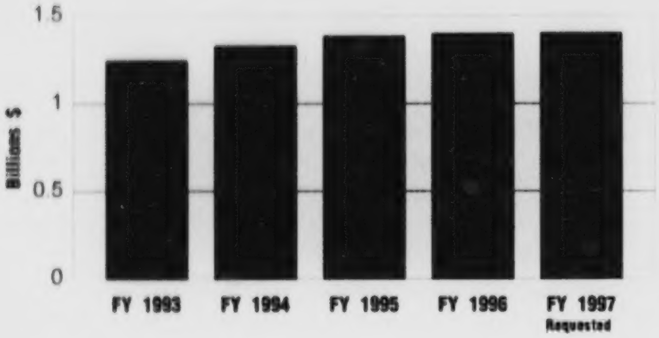
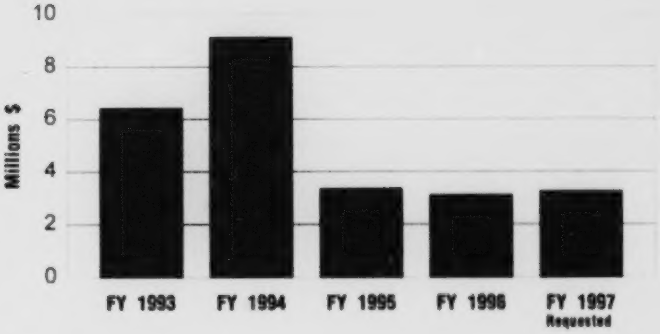
Schools and Communities Together for Kids (Basic Support)

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Education	State Department of Education	Data Services	942,545	877,820	980,466	980,466	980,466
		Driver Education (Grants)	1,618,770	1,617,508	1,789,891	1,542,587	1,720,000
		Fed. State, Local Partnership - Title VI	0	0	4,402,913	4,402,913	4,402,913
		Financial Accounting	151,537	163,645	226,837	203,400	203,400
		Financial Support of Schools	1,224,186,596	1,308,973,726	1,361,364,940	1,376,615,382	1,379,653,684
		Fiscal Services/Mail Room	1,708,501	1,657,324	1,749,112	1,749,112	1,749,112
		Library Resources (Grants)	2,850,114	2,107,345	676,077	676,077	676,077
		Math/Science Improvement	1,616,860	2,578,772	2,333,526	2,333,526	2,333,526
		Media Production	53,521	50,252	69,055	69,055	69,055
		Oklahoma Alliance for Geographic Education (OKAGE)	50,000	0	0	0	0
		Personnel Preparation	0	0	18,200	18,200	18,200
		Psychometric Services	950,818	950,818	950,818	887,042	950,818
		Records Management	60,469	74,569	51,827	51,827	51,827
		Regional Education Service Centers	5,376,618	5,656,904	5,851,211	5,851,211	5,851,211
		Student Assessment	1,270,645	1,659,056	1,598,764	1,598,764	1,598,764
		Word Processing	94,187	8,894	0	0	0
		Subtotal - Agency	1,240,931,181	1,326,376,633	1,382,063,637	1,396,979,562	1,400,259,053
		Total	1,240,931,181	1,326,376,633	1,382,063,637	1,396,979,562	1,400,259,053



Schools and Communities Together for Kids (Community-Based Service Programs)

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Education	State Department of Education	Chapter 1 Even Start	140,809	956,276	971,067	971,067	971,067
		Fed. State. Local Partnership - Chap 2	5,033,960	6,322,954	0	0	0
		Parents as Teachers (Early Childhood)	1,101,387	1,705,883	2,200,535	1,959,144	2,100,000
		Subtotal - Agency	6,276,156	8,985,113	3,171,602	2,930,211	3,071,067
	Department of Libraries	Library Services to State Institutions	1,050	1,050	1,050	0	0
		Summer Reading Program	26,600	26,500	52,000	52,000	52,000
		Subtotal - Agency	27,650	27,550	53,050	52,000	52,000
Department of Health & Human Services	Department of Rehabilitation Services	Rehabilitation Teachers	111,618	114,967	125,300	125,300	125,300
		Subtotal - Agency	111,618	114,967	125,300	125,300	125,300
		Total	6,415,424	9,127,630	3,349,952	3,107,511	3,248,367



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BASIC NEEDS WITHIN COMMUNITIES

Basic needs such as food, clothing, shelter and transportation greatly affect a family's well-being. Poverty, as evidenced in the narrative throughout this document, affects all aspects of a child's life in a negative way. If a child's basic needs are not met, the chances of succeeding in life are greatly reduced.

The close association between poverty and risk holds for every component – from premature birth to poor health and nutrition, from failure to develop warm, secure, trusting relationships early in life to child abuse, from family stress and chaos to failure to master school skills. Poverty virtually guarantees the presence of a vast collection of risk factors and their continuing destructive impact over time. Middle-class status is an effective buffer against a wide variety of risk factors (Lis Schorr with Daniel Schorr. ***Within Our Reach: Breaking the Cycle of Disadvantage***, pg. 29-30).

Although most people with jobs are able to escape poverty, the majority of people living in poverty live in households with a worker. From 1977 to 1993, the share of working families falling into poverty rose by nearly half (7.7% to 11.4%) (Center on Budget and Policy Priorities, July 1995).

KEY FACTS

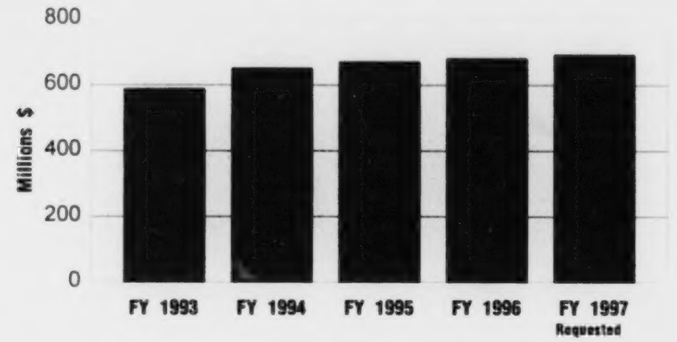
- One-third of the poor in Oklahoma are children. In 1990, almost one hundred eighty thousand (179,283) Oklahoma children lived in poverty – forty thousand more than ten years earlier (***Oklahoma Kids Count Factbook '96***).
- Children are more rapidly entering poverty than any other demographic group in the United States (***OCCY Annual Report 1995***).
- Oklahoma child poverty is racist. African American children, American Indian children and children of Hispanic origin are more than twice as likely to be poor than white children (Ibid.).
- Oklahoma poverty is sexist. Half of all female-headed families with children (48.3%) live in poverty. Rates worsen to three-quarters (72.9%) if the children are very young and the mother is not white (Ibid.).
- AFDC cash payments to eligible needy families with dependent children help with costs of shelter, utilities, clothing, nonprescription drugs, transportation and other daily necessities (***DHS 1995 Annual Report***).
- In the 1995 session the Legislature passed HB 1673, the Oklahoma Self-Sufficiency Initiative. Pending federal approval, the following provisions will be implemented in FY '97: denial of additional cash benefits for additional children born after a 10 month period; recipients would be required to immunize children, to enlist in a parent education program or enlist their child in an early childhood program such as Head Start or Parents as Teachers; if under age 18 required to live with their parents or legal guardians, with limited exceptions; there is also an increased work requirement (State Fiscal Staff June 1995).

BUDGET HIGHLIGHTS

- Oklahoma spent $74 million for the school lunch program during FY '95; 91% or $68 million comes from federal funds. 1689 schools participated; they served more than 28 million free and six million reduced price lunches (SDE).
- $287.05 is the average monthly AFDC payment per family in OK. AFDC cash assistance went to a monthly average of 126,539 recipients, 39,187 adults and 87,352 children, in FY '95 (***DHS 1995 Annual Report***).
- The monthly average of 375,805 Oklahomans in 152,719 households received food stamps, up 2,944, or 2% from last year. The monthly per-person average value of food stamps issued was $69 (Ibid.).
- OK did not use the "13th month check" or emergency assistance federal funds during FY'96. These funds require state dollar matching. During the previous year, $2,265,845 was used for emergencies.

Basic Needs within Communities

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Education	State Department of Education	Child and Adult Care Food Programs	17,324,985	20,368,089	23,234,050	23,234,050	23,234,050
		Child Nutrition Programs Administration	1,446,445	1,296,818	1,729,730	1,752,961	1,752,961
		National School Lunch Program	63,276,965	66,370,952	74,215,805	76,883,732	78,041,256
		School Breakfast Program	14,577,663	15,866,201	16,776,940	16,776,940	16,776,940
		Special Milk Program	103,029	84,200	887,057	887,057	887,057
		Summer Food Service Program for Children	1,552,448	1,781,510	1,761,636	1,761,636	1,761,636
		Subtotal - Agency	98,281,535	105,767,770	118,605,218	121,296,376	122,453,900
Department of Health & Human Services	Department of Health	Women, Infants and Children (WIC)	35,202,299	45,510,815	38,677,372	48,570,279	57,195,329
		Subtotal - Agency	35,202,299	45,510,815	38,677,372	48,570,279	57,195,329
	Department of Human Services	Aid to Families and Dependent Children	169,211,118	166,284,334	155,279,651	157,498,439	157,498,439
		Aid to Families with Dependent Children Emergency Assistance	3,649,662	2,265,845	2,265,845	0	0
		Food Stamp Program	242,969,692	291,514,600	306,090,330	306,090,330	306,090,330
		Low Income Home Energy Assistance Program (LIHEAP)	0	0	10,221,392	6,950,000	6,950,000
		School Nutrition	625,772	706,714	1,118,000	1,145,000	1,245,000
		State Supplemental Payment (SSP)	38,558,801	39,044,425	38,368,713	38,609,346	40,196,190
		Subtotal - Agency	455,015,045	499,815,918	513,343,931	510,293,115	511,979,959
		Total	588,498,879	651,094,503	670,626,521	680,159,770	691,629,188



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PUBLIC AND PRIVATE LEADERSHIP FOR CHILDREN

The challenge before us is how can we maintain an adequate level of human services with increased fiscal restraints? Partnership between public and private entities is essential to meeting the needs of all Oklahomans.

Planning for the outcomes we want to occur, through collaboration and coordination between private and public services are the keys to efficient, quality programs. However, this effort will only succeed if we include all stakeholders in the discussion, from families to policy makers, and create positive options for our future.

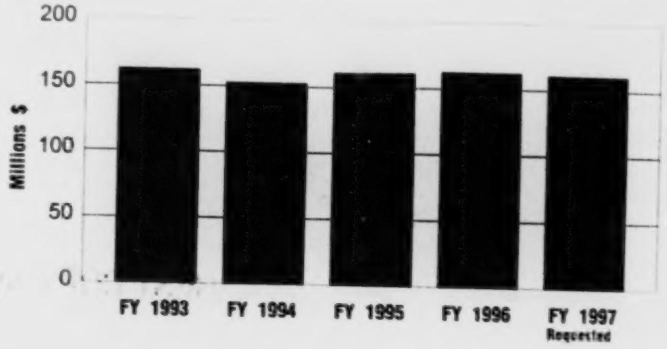
Programs in this section include administrative functions like research, monitoring existing programs, planning and coordinating by citizens in their home counties, funding, training, staff recruitment and/or focuses on interagency collaboration, plus business, church and civic involvement.

KEY FACTS

- Communities are faced with growing problems and dwindling and confusing patterns of resources for responding to the issues of the day. There is little or no money available through existing channels to pay for broad, locally-based human resources planning. As a result, many opportunities are lost *(OCCY Annual Report 1995)*.
- A recommendation to the Governor and Legislature is to increase the limited state staff assistance to planning efforts of counties or sets of counties. Applying counties would be required to match any funds awarded, and a consolidated arrangement of planning entities would be required of participating counties (Ibid).
- The three strategic directions agreed upon to improve the lives of children, youth and families are: 1) Create collaborative solutions to maximize family services; 2) Strengthen the community, family and the individual; and 3) Develop proactive communities (OCCY, *Childrens Agenda 2000*).
- 76 Post Adjudication Review (PARBA) Boards currently review deprived and/or delinquent and in-need-of-supervision court cases, 16 boards serve two or more counties while 60 boards serve single counties. Twelve counties are not receiving any board reviews as of the end of 1995 (*1995 OCCY Annual Report*).
- Concerns documented by PARBA Boards specific to deprived children court cases in Oklahoma are: 1) The high turnover of caseworkers in Child Welfare; 2) The lack of enforcement of treatment plans ordered by the court; 3) The shortages of appropriate foster homes; and 4) Intense focus on reunification of the family, disregarding the best interest of the child. Often the child is placed back into the home again, increasing the risk of further neglect or abuse (Ibid.).

BUDGET HIGHLIGHTS

- The Legislature restored part of a 2.5% budget cut for the Commission on Children and Youth which provides oversight, planning, and coordination of children's programs. This appropriation was vetoed by the Governor with the following message, "unfortunately, many of the programs which Senate Bill 206 seeks to fund have merit. However, the constraints of the 1995-96 budget does not allow funding of these programs at this time" (Fiscal Year 1996 Budget Review & Veto Message on SB 206).
- $14 million was spent for textbooks in FY '95.
- Many small schools form cooperatives to serve individual student needs. SDE contributes $500,000 to that effort (SDE).



Public and Private Leadership for Children

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Administration	Department of Central Services	Santa Claus Commission	6,883	22,559	13,163	17,227	18,200
		Subtotal - Agency	6,883	22,559	13,163	17,227	18,200
Department of Education	State Department of Education	Accreditation	1,253,110	1,126,557	1,115,671	1,115,671	1,115,671
		Administration/State Board/ Legal Services	590,377	618,945	729,537	729,537	729,537
		Arts in Education Administration	6,954	47,784	47,175	47,175	47,175
		Capitol Improvement/ Budgeting and Planning	229,534	234,172	195,915	195,915	195,915
		Chapter 1 Program Improvement	116,167	103,511	355,622	355,622	355,622
		Curriculum Specialists	301,055	219,816	232,675	232,675	232,675
		Education Oversight Board	790	717	557	557	557
		Entry-Year/Continuing Education	128,264	129,407	137,161	137,161	137,161
		Finance Administration	182,967	199,606	189,796	189,796	189,796
		Handicapped Personnel Preparation - Title VI-D	79,371	123,160	0	0	0
		Hissom Settlement	690,769	544,206	537,473	316,448	339,200
		Human Resource Development	175,163	139,299	145,825	145,825	145,825
		Instructional Media	95,312	97,485	84,706	84,706	84,706
		Mid-Term Supplement	6,899,155	5,451,775	0	0	0
		Office of Accountability	202,868	221,733	148,914	212,959	212,959
		Professional Standards	452,119	522,281	534,372	534,372	534,372
		School Personnel	139,125	139,342	142,681	142,681	142,681
		School/Community Network for Arts-in-Education	154,196	138,776	138,776	129,468	138,776
		Small School Cooperatives	1,000,000	500,000	500,000	500,000	500,000
		Special Students	653,988	390,138	474,554	444,393	312,000
		Staff Development	1,766,911	1,766,891	1,766,933	1,647,688	1,766,205
		State Aid Administration	287,478	298,019	335,535	335,535	335,535
		Teacher Consultant Stipends	1,027,012	1,026,117	1,026,940	957,978	1,026,854
		Teacher Testing	802,097	797,917	883,264	883,264	883,264
		Textbook Administration	112,530	69,165	74,247	74,247	74,247
		Textbook Purchases	13,571,750	14,139,314	14,242,324	15,605,726	14,158,441
		Subtotal - Agency	30,919,062	29,046,133	24,040,653	25,019,399	23,659,174
	Department of Vo-Tech Education	AVTS Financial Support	58,813,889	59,304,518	66,780,620	67,720,000	67,940,000
		Comprehensive High School Financial Support	51,163,971	51,281,224	56,192,488	56,050,000	56,050,000
		Subtotal - Agency	109,977,860	110,585,742	122,973,108	123,770,000	123,990,000
Department of Health & Human Services	Department of Human Services	Institutional Services	16,448,734	9,116,057	8,296,917	5,803,500	4,088,000
		Licensing Services	3,434,099	1,901,234	3,718,713	5,450,755	5,450,755
		Subtotal - Agency	19,882,833	11,017,291	12,015,630	11,254,255	9,538,755
	Department of Rehabilitation Services	Coordinator for Deaf/Blind Services	48,000	50,250	55,300	55,300	55,300
		Subtotal - Agency	48,000	50,250	55,300	55,300	55,300
	Oklahoma Commission on Children and Youth	Administration	0	209,095	225,364	233,187	233,187
		Child Death Review Board	31,419	102,708	137,200	171,000	64,000
		ICC - Special Services	148,604	148,484	188,857	190,849	740,849
		ICC for Early Childhood Intervention	313,030	478,696	442,248	494,760	494,760
		Office of Juvenile System Oversight	347,947	338,974	393,968	440,459	470,459
		Office of Planning and Coordination for Services	174,745	179,152	160,750	178,413	178,413
		Serious Habitual Juvenile Offender Implementation	55,448	55,828	48,238	0	0
		Subtotal - Agency	1,071,193	1,512,937	1,596,625	1,708,668	2,181,668
Department of Safety and Security	Department of Public Safety	Minority Community Traffic Safety Progra	14,000	14,000	0	0	0
		Safety Education - D A R E	0	172,846	188,462	323,177	1,336,177
		Subtotal - Agency	14,000	186,846	188,462	323,177	1,336,177
		Total	161,919,831	152,421,758	160,882,941	162,148,026	160,779,274

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OKLAHOMA AWARENESS

Families in crisis are often overwhelmed by their problems and are unable to locate assistance. Access to and knowledge of available resources can help a family's self-sufficiency. Listed below are programs that address information, referral, and general public education services.

Oklahoma's population is a collage of different cultures and ethnic backgrounds. Many citizens think this serves as one of our strengths as a state. Several programs are designed to strengthen and preserve these diverse backgrounds and cultures.

Area Prevention Resource Centers have programs to aid in understanding our many cultures, thereby building self-respect as well as respect for others. This is a first step toward providing culturally relevant programming in the human service field.

Another prevention initiative builds awareness of our many cultures. DMHSAS funded a specialty prevention center for Hispanic people.

KEY FACTS

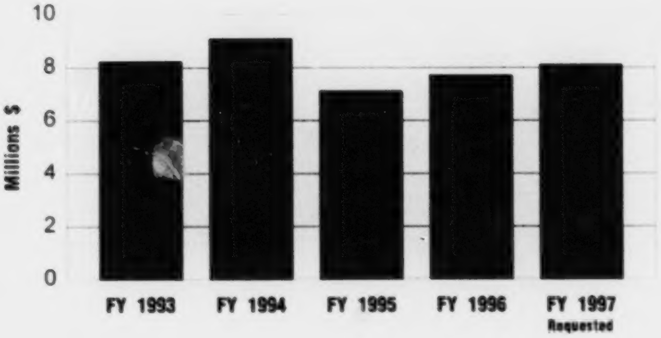
- The population of children in Oklahoma follows: Native American 11.25%, black 9.59%; Hispanic 4.14%; white and other 75.03% (1990 Census Bureau).
- The Oklahoma Areawide Services Information System (OASIS), a "warm" information and referral phone line, provides statewide information and referrals to parents, professionals, and the public on available resources for children with special needs. Information specialists at OASIS, (1-800-42-OASIS), utilize a computer database listing detailed information for more than four thousand public and private service providers, agencies and programs at the local and state level to match the caller's needs.
- Many Oklahoma Planning and Coordinating Boards annually research, raise the money, print and distribute local Service Directories *(State Plan*, 1992-1995).

BUDGET HIGHLIGHTS

- OASIS, received $75,089 during FY '95, served 4337 clients and gave 7365 referrals. They also presented 25 public workshops with a total of 500 participants (OASIS Report to OSF).
- $846,045 is budgeted by the OK Department of Wildlife for conservation, aquatic and hunting education programs (Department of Wildlife Conservation).
- Just less than $1 million is spent for migrant education (SDE).
- SDE administered $314,013 during FY '95 of Johnson O'Malley Indian education plus $140,876 for Indian Education (SDE).

Oklahoma Awareness

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Agriculture	Conservation Commission	Environmental Education Program	45,425	44,225	71,705	121,300	201,300
		Subtotal - Agency	45,425	44,225	71,705	121,300	201,300
	Department of Agriculture	Ag in the Classroom	23,290	19,792	59,110	87,756	100,000
		Project Learning Tree	8,769	16,350	4,855	19,950	10,550
		Subtotal - Agency	32,059	36,142	63,965	107,706	110,550
Department of Education	State Department of Education	Bilingual Education	170,656	196,346	229,071	229,071	229,071
		Drug Free Schools	4,756,826	6,065,023	4,152,751	4,152,751	4,152,751
		Emergency Immigrant Education Program	16,852	21,846	30,257	30,257	30,257
		Indian Education	119,253	156,734	140,867	140,867	140,867
		Johnson O'Malley Indian Education	982,718	295,295	314,013	200,000	200,000
		Migrant Education	1,049,631	1,075,854	944,024	944,024	944,024
		Minority Teacher Recruitment Center	144,407	185,410	218,473	350,000	350,000
		Subtotal - Agency	7,240,343	7,996,508	6,029,456	6,046,970	6,046,970
Department of Energy	Oklahoma Energy Resources Board	Energy Education	0	0	0	287,500	200,000
		Subtotal - Agency	0	0	0	287,500	200,000
Department of Health & Human Services	Department of Health	Environmental Health Education and Assessment	0	0	38,333	162,750	508,000
		Subtotal - Agency	0	0	38,333	162,750	508,000
	Oklahoma Commission on Children and Youth	Oklahoma Areawide Services Information	170,750	171,887	75,089	69,103	69,103
		Subtotal - Agency	170,750	171,887	75,089	69,103	69,103
Department of Safety and Security	Department of Public Safety	Safety Education	48,773	0	0	0	0
		Safetytown@ Oklahoma	0	41,200	0	0	0
		Student Alcohol Education Program	0	16,000	0	0	0
		Traffic Safety Education Resources	40,000	40,000	40,000	40,000	40,000
		Victims Impact Panel	45,000	24,000	24,000	24,000	24,000
		"Buckle Bear" Seat Belt Program	0	2,300	0	0	0
		"Please Be Seated"	23,200	9,000	0	0	0
		Subtotal - Agency	156,973	132,500	64,000	64,000	64,000
Department of Tourism & Recreation	Department of Wildlife Conservation	Aquatic Resources Education Program	206,668	317,405	286,298	311,520	312,032
		Conservation Education Program	244,806	240,333	184,434	181,225	192,000
		Oklahoma Hunter Education Program	130,000	152,067	294,177	353,500	406,000
		Subtotal - Agency	581,474	709,805	764,909	846,245	910,032
		Total	8,227,024	9,091,067	7,107,457	7,705,574	8,109,955



PREVENTION

"An ounce of prevention is worth a pound of cure" could easily address the problems facing many of Oklahoma's citizens. An investment in prevention would reduce the incidence of violence, address inadequate health care, provide early identification and treatment of emotional and behavioral problems, and reduce the impact of poverty on children and youth. Delays in addressing fundamental human requirements often result in the need for expensive therapy, treatment, and/or rehabilitation. This delay is much more costly, both financially and in the loss of a productive human being, than preventive services.

William Lofquist, a nationally recognized preventionist from University of Oklahoma, in 1983, defined prevention as an active process of creating conditions and personal attributes that promote the well-being of people (Pransky, *Prevention the Critical Need,* 1991, pg. 4).

Prevention has been defined at three levels: Primary usually called "Prevention"; Secondary called "Intervention"; and Tertiary commonly called "Treatment". The target groups and strategies differ with each (Pransky, *Prevention the Critical Need,* 1991, pg. 5).

KEY FACTS

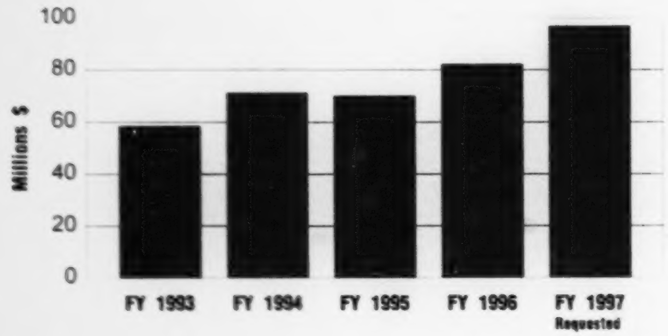
- Eighteen Area Prevention Resource Centers (APRCs) provide primary prevention. Staffed by local resident professionals, APRCs are guided in setting priorities by community input. In FY '94, their focus broadened to include teen pregnancy, suicide and school dropouts in addition to substance abuse prevention (*DMHSAS FY '94 Annual Report*).
- WIC and Head Start joined to administer WIC (Women, Infants and Children Supplemental Feeding Program) in some Head Start Programs. As the families enrolled their child in Head Start, WIC workers enrolled eligible families in supplemental nutrition.
- Prevention strategies are behind most of the gains made in nutrition, housing, sanitation, and occupational health in the recent past. Public health has been the consistent force behind this century's striking improvements in life expectancy which has increased from 45 to 75 years (*OSDH 1994 Annual Report*).

BUDGET HIGHLIGHTS

- Women, Infants and Children with an annual cost of $38,677,372 ($35,344 state dollars) served a monthly average of 928,886 nutritionally at-risk mothers and children (OSDH).
- Maternal and Infant Health Services (MCH) served 158,568 clients during FY '95 with a cost of $12,932,249; $5 million state appropriated dollars, more than $2 million federal funds and some $500,000 in client fees (OSDH) .
- Oklahomas State Department of Education spent $3,774,882 during FY '95 to provide education to 3000 high challenge youth and fifteen hundred alternative education students (SDE).
- During FY '95 SDE spent $8 million to serve 2200 early childhood intervention clients, (ages 0-2) with disabilities, and their families. This is a successful collaborative model with SDE as the lead agency, 550 school districts, along with and OSDH, DHS, DMHSAS and OCCY as participating agencies (SDE).
- $4 million in federal funding was spent for the drug-free school programs during FY '95. It is expected to be cut in FY '97. This money funds the APRCs (SDE).
- Thirty Juvenile Justice and Delinquency Prevention programs were granted and administered by OCCY and the State Advisory Group for Juvenile Justice and Delinquency Prevention during FY '95 and '96 (OCCY).

Prevention

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Education	State Department of Education	AIDS School Health Education	201,000	176,284	218,623	218,623	218,623
		Alternative & High Challenge Grants	2,350,000	1,832,209	3,774,882	5,824,477	6,249,209
		Child Nutrition Programs Administration	1,446,445	1,296,818	1,729,730	1,752,961	1,752,961
		Comprehensive Health	50,339	39,672	42,775	42,775	42,775
		Drug Free Schools	4,756,826	6,065,023	4,152,751	4,152,751	4,152,751
		Subtotal - Agency	8,804,610	9,410,006	9,918,761	11,991,587	12,416,319
Department of Health & Human Services	Department of Health	Child Abuse Prevention	2,013,725	1,859,020	1,784,835	2,474,132	3,507,996
		Immunization	3,927,557	3,144,760	4,136,333	3,394,603	7,141,490
		Injury Control Division	0	0	61,522	97,599	265,736
		Maternal and Infant Health	6,411,537	8,540,367	12,932,249	12,702,411	12,702,411
		Oklahoma Bicycle Safety Program	0	229,000	160,461	171,320	338,067
		Oklahoma Comprehensive Child Restraint Program	0	0	35,863	0	120,250
		Oklahoma Disability Prevention Project	0	197,347	0	0	0
		Oklahoma Fire-Related Burn Prevention Program	0	0	126,616	140,848	150,000
		Preventive Health & Health Services Block Grant	0	280,000	288,267	280,000	280,000
		Women, Infants and Children (WIC)	35,202,299	45,510,815	38,677,372	48,570,279	57,195,329
		Subtotal - Agency	47,555,118	59,761,309	58,203,518	67,831,192	81,701,279
	Department of Mental Health and Substance Abuse Services	Prevention Programs	792,000	662,000	1,171,142	1,336,660	1,336,660
		Subtotal - Agency	792,000	662,000	1,171,142	1,336,660	1,336,660
	Oklahoma Commission on Children and Youth	Juvenile Justice and Delinquency Prevention Program	596,198	659,526	605,566	871,500	1,221,900
		Subtotal - Agency	596,198	659,526	605,566	871,500	1,221,900
Department of Safety and Security	Department of Public Safety	DPS DARE	264,468	40,777	0	0	0
		Infant & Child Car Seat Loaner Program	150,000	206,000	0	0	0
		Minority Community Traffic Safety	14,000	14,000	0	0	0
		Safety Education	48,773	0	0	0	0
		Safetytown@ Oklahoma	0	41,200	0	0	0
		Statewide DARE	0	172,846	0	0	0
		Student Alcohol Education Program	0	16,000	0	0	0
		Traffic Safety Education Resources	40,000	40,000	40,000	40,000	40,000
		Victims Impact Panel	45,000	24,000	24,000	24,000	24,000
		Youth Bicycle Helmet Initiative	0	45,000	0	0	0
		"Buckle Bear" Seat Belt Program	0	2,300	0	0	0
		"Please Be Seated"	23,200	9,000	0	0	0
		Subtotal - Agency	585,441	611,123	64,000	64,000	64,000
	Oklahoma State Bureau of Narcotics and Dangerous Drugs Control	Student Drug Abuse Education Program	19,742	39,013	14,308	16,000	16,000
		Subtotal - Agency	19,742	39,013	14,308	16,000	16,000
		Total	58,353,109	71,142,977	69,977,295	82,110,939	96,756,158



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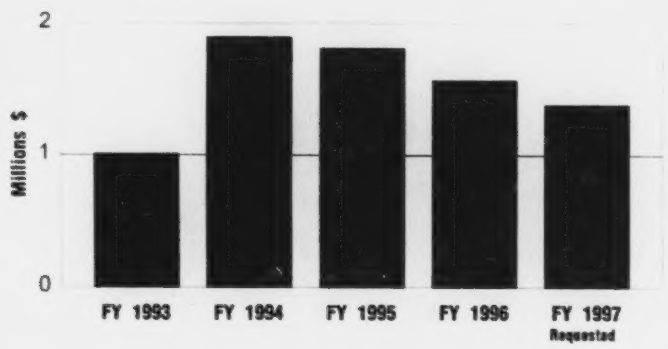
Agency Budgets by Cabinet

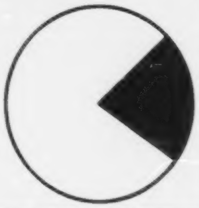
DEPARTMENT OF ADMINISTRATION

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Administration	Department of Central Services	Asbestos Abatement	1,001,147	1,873,684	1,798,729	1,550,000	1,363,015
		Santa Claus Commission	6,883	22,559	13,163	17,227	18,200
		Subtotal - Agency	1,008,030	1,896,243	1,811,892	1,567,227	1,381,215
		Total - Cabinet	1,008,030	1,896,243	1,811,892	1,567,227	1,381,215



Department of Central Services

State	**$1,417,500**	**78.23%**
Other	**$394,392**	**21.77%**
FY95 Total	**$1,811,892**	



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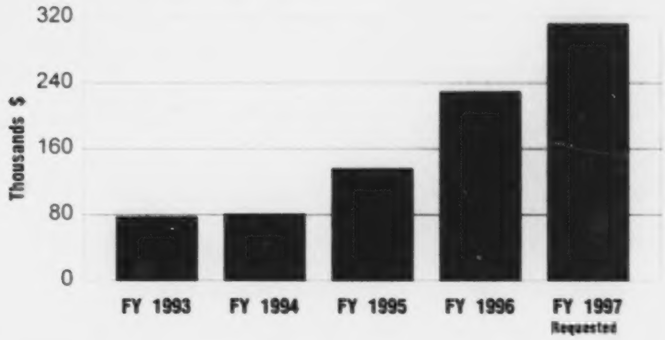
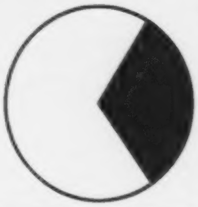
DEPARTMENT OF AGRICULTURE

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Agriculture	Conservation Commision	Environmental Education Program	45,425	44,225	71,705	121,300	201,300
		Subtotal - Agency	45,425	44,225	71,705	121,300	201,300
	Department of Agriculture	Ag in the Classroom	23,290	19,792	59,110	87,756	100,000
		Project Learning Tree	8,769	16,350	4,855	19,950	10,550
		Subtotal - Agency	32,059	36,142	63,965	107,706	110,550
		Total - Cabinet	77,484	80,367	135,670	229,006	311,850



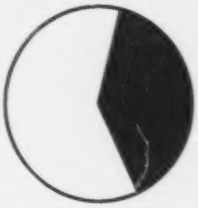
Conservation Commission

State	**$49,205**	**68.62%**
Federal	**$22,500**	**31.38%**
FY95 Total	**$71,705**	



Department of Agriculture

State	**$38.965**	**60.92%**
Other	**$25,000**	**39.08%**
FY95 Total	**$63,965**	



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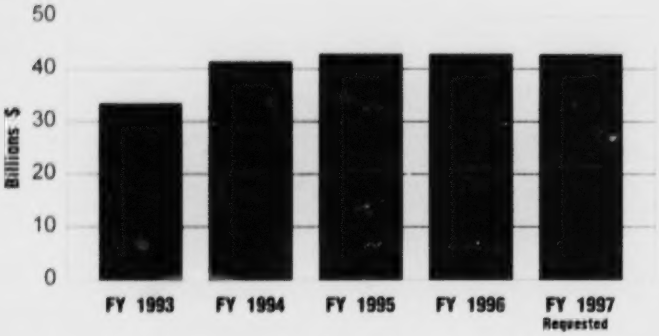
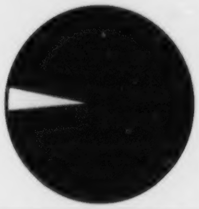
DEPARTMENT OF COMMERCE

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Commerce	Department of Commerce	Head Start	33,083,844	40,998,844	42,495,003	42,495,003	42,495,003
		Youth Restitution Program	35,000	31,500	31,500	31,500	31,500
		Subtotal - Agency	33,118,844	41,030,344	42,526,503	42,526,503	42,526,503
	Department of Labor	Asbestos Abatement Certification	156,000	158,840	157,593	163,072	153,750
		Child Labor Enforcement	52,250	58,900	49,296	49,790	49,790
		Subtotal - Agency	208,250	217,740	206,889	212,862	203,540
		Total - Cabinet	33,327,094	41,248,084	42,733,392	42,739,365	42,730,043



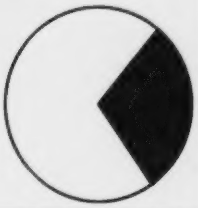
Department of Commerce

State	**$1,841,414**	**4.33%**
Federal	**$40,685,089**	**95.67%**
FY95 Total	**$42,526,503**	



Department of Labor

State	**$146,634**	**70.88%**
Federal	**$60,255**	**29.12%**
FY95 Total	**$206,889**	



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DEPARTMENT OF EDUCATION

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Education	State Department of Education	Accreditation	1,253,110	1,126,557	1,115,671	1,115,671	1,115,671
		Administration/State Board/ Legal Services	590,377	618,945	729,537	729,537	729,537
		AIDS School Health Education	201,000	176,284	218,623	218,623	218,623
		Alternative & High Challenge Grants	2,350,000	1,832,209	3,774,882	5,824,477	6,249,209
		Arts in Education Administration	6,954	47,784	47,175	47,175	47,175
		Bilingual Education	170,656	196,346	229,071	229,071	229,071
		Capitol Improvement/ Budgeting and Planning	229,534	234,172	195,915	195,915	195,915
		Chapter 1 Capital Expenses	77,000	649	102,762	102,762	102,762
		Chapter 1 Even Start	140,809	956,276	971,067	971,067	971,067
		Chapter 1 Program Improvement	116,167	103,511	355,622	355,622	355,622
		Child and Adult Care Food Programs	17,324,985	20,368,089	23,234,050	23,234,050	23,234,050
		Child Nutrition Programs Administration	1,446,445	1,296,818	1,729,730	1,752,961	1,752,961
		Communications	247,771	249,406	245,065	245,065	245,065
		Compensatory Education -Chapter 1	60,143,698	71,946,531	75,543,858	75,543,858	75,543,858
		Comprehensive Health	50,339	39,672	42,775	42,775	42,775
		Curriculum Specialists	301,055	219,816	232,675	232,675	232,675
		Data Services	942,545	877,820	980,466	980,466	980,466
		Driver Education (Grants)	1,618,770	1,617,508	1,789,891	1,542,587	1,720,000
		Drug Free Schools	4,756,826	6,065,023	4,152,751	4,152,751	4,152,751
		Early Childhood Intervention	8,383,900	7,198,023	8,076,886	7,719,620	8,146,082
		Education of Homeless Children	69,530	338,766	365,940	365,940	365,940
		Education Oversight Board	790	717	557	557	557
		Educational Equity	312,266	315,922	286,579	286,579	286,579
		Emergency Immigrant Education Program	16,852	21,846	30,257	30,257	30,257
		Entry-Year/Continuing Education	128,264	129,407	137,161	137,161	137,161
		Fed, State, Local Partnership - Chap 2	5,033,960	6,322,954	0	0	0
		Fed, State, Local Partnership - Title VI	0	0	4,402,913	4,402,913	4,402,913
		Finance Administration	182,967	199,606	189,796	189,796	189,796
		Financial Accounting	151,537	163,645	226,837	203,400	203,400
		Financial Support of Schools	1,224,186,596	1,308,973,726	1,361,364,940	1,376,615,382	1,379,653,684
		Fiscal Services	0	0	1,749,112	1,749,112	1,749,112
		Fiscal Services/Mail Room	1,708,501	1,657,324	0	0	0
		Gifted/Talented	70,866	90,797	121,956	121,956	121,956
		Handicapped Personnel Preparation - Title VI-D	79,371	123,160	0	0	0
		Hissom Settlement	690,769	544,206	537,473	316,448	339,200
		Homebound Children	1,277,099	1,280,417	1,278,967	1,172,529	1,258,297
		Human Resource Development	175,163	139,299	145,825	145,825	145,825
		Indian Education	119,253	156,734	140,867	140,867	140,867
		Individuals with Disabilities Education Act-Pt B	27,939,258	29,287,022	29,639,250	29,639,250	29,639,250
		Individuals w/Disabilities Education Act - Pt B (3-5)	5,939,413	5,791,075	3,977,713	3,977,713	3,977,713
		Instructional Media	95,312	97,485	84,706	84,706	84,706
		Johnson O'Malley Indian Education	982,718	295,295	314,013	200,000	200,000
		Library Resources (Grants)	2,850,114	2,107,345	676,077	676,077	676,077
		Math/Science Improvement	1,616,860	2,578,772	2,333,526	2,333,526	2,333,526
		Media Production	53,521	50,252	69,055	69,055	69,055
		Mid-Term Supplement	6,899,155	5,451,775	0	0	0
		Migrant Education	1,049,631	1,075,854	944,024	944,024	944,024
		Minority Teacher Recruitment Center	144,407	185,410	218,473	350,000	350,000
		National School Lunch Program	63,276,965	66,370,952	74,215,805	76,883,732	78,041,256
		Neglected, Delinquent & Correctional	279,662	291,488	269,095	169,095	169,095
		Office of Accountability	202,868	221,733	148,914	212,959	212,959

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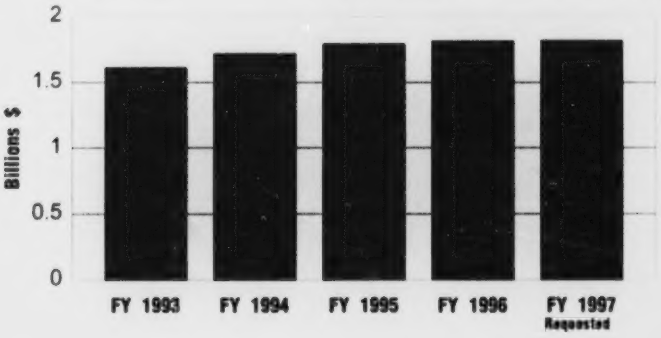
DEPARTMENT OF EDUCATION (continued)

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Education	State Department of Education	Oklahoma Alliance for Geographic Education (OKAGE)	50,000	0	0	0	0
		Parents as Teachers (Early Childhood)	1,101,387	1,705,883	2,200,535	1,959,144	2,100,000
		Personnel Preparation	0	0	18,200	18,200	18,200
		Printing Services	300,850	244,578	311,666	311,666	311,666
		Professional Standards	452,119	522,281	534,372	534,372	534,372
		Psychometric Services	950,818	950,818	950,818	887,042	950,818
		Records Management	60,469	74,569	51,827	51,827	51,827
		Regional Education Service Centers	5,376,618	5,656,904	5,851,211	5,851,211	5,851,211
		School Breakfast Program	14,577,663	15,866,201	16,776,940	16,776,940	16,776,940
		School Personnel	139,125	139,342	142,681	142,681	142,681
		School/Community Network for Arts-in-Education	154,196	138,776	138,776	129,468	138,776
		Small School Cooperatives	1,000,000	500,000	500,000	500,000	500,000
		Special Education - Deaf-Blind Children	58,646	83,384	103,043	103,043	103,043
		Special Education - Handicapped 89-313	424,731	469,847	0	0	0
		Special Milk Program	103,029	84,200	887,057	887,057	887,057
		Special Programs	634,475	414,475	414,475	414,475	414,475
		Special Students	653,988	390,138	474,554	444,393	312,000
		Staff Development	1,766,911	1,766,891	1,766,933	1,647,688	1,766,205
		State Aid Administration	287,478	298,019	335,535	335,535	335,535
		Student Assessment	1,270,645	1,659,056	1,598,764	1,598,764	1,598,764
		Summer Food Service Program for Children	1,552,448	1,781,510	1,761,636	1,761,636	1,761,636
		Teacher Consultant Stipends	1,027,012	1,026,117	1,026,940	957,978	1,026,854
		Teacher Testing	802,097	797,917	883,264	883,264	883,264
		Textbook Administration	112,530	69,165	74,247	74,247	74,247
		Textbook Purchases	13,571,750	14,139,314	14,242,324	15,605,726	14,158,441
		Word Processing	94,187	8,894	0	0	0
		Subtotal - Agency	1,492,408,781	1,598,222,702	1,658,684,101	1,678,531,944	1,682,686,552
	Department of Libraries	Library Services to State Institutions	1,050	1,050	1,050	0	0
		Summer Reading Program	26,600	26,500	52,000	52,000	52,000
		Subtotal - Agency	27,650	27,550	53,050	52,000	52,000
	Department of Vo-Tech Education	AVTS Summer Orientation	155,539	0	0	0	0
		AVTS Financial Support	58,813,889	59,304,518	66,780,620	67,720,000	67,940,000
		Comprehensive High School Financial Support	51,163,971	51,281,224	56,192,488	56,050,000	56,050,000
		Technology Education	5,482,931	5,953,620	7,060,043	7,021,860	7,083,700
		Subtotal - Agency	115,616,330	116,539,362	130,033,151	130,791,860	131,073,700
	School of Science and Mathematics	School of Science and Mathematics	3,494,858	3,165,463	3,254,209	3,406,437	4,285,828
		Subtotal - Agency	3,494,858	3,165,463	3,254,209	3,406,437	4,285,828
	State Arts Council of Oklahoma	Artist in Residence	394,761	363,792	464,010	450,846	545,646
		Subtotal - Agency	394,761	363,792	464,010	450,846	545,646
		Total - Cabinet	1,611,942,380	1,718,318,869	1,792,488,521	1,813,233,087	1,818,643,726



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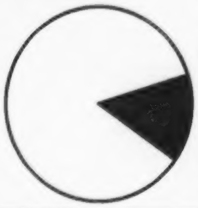
DEPARTMENT OF EDUCATION (continued)

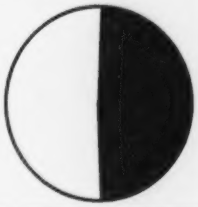
State Department of Education

State	$1,421,139,516	85.68%
Federal	$237,444,585	14.32%
Pass Through	$100,000	<0.01%
FY95 Total	$1,658,684,101	



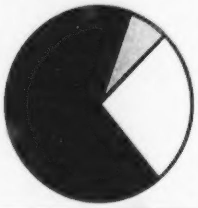
Department of Libraries

State	$27,050	50.99%
Federal	$26,000	49.01%
FY95 Total	$53,050	



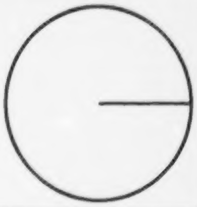
Department of Vo-Tech Education

State	$34,369,367	26.43%
Federal	$9,093,777	6.99%
Pass Through	$9,093,777	6.99%
Other	$77,476,230	59.58%
FY95 Total	$130,033,151	



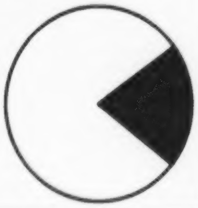
School of Science & Mathematics

State	$3,254,209	100%
FY95 Total	$3,254,209	



State Arts Council of Oklahoma

State	$369,010	79.53%
Federal	$95,000	20.47%
FY95 Total	$464,010	



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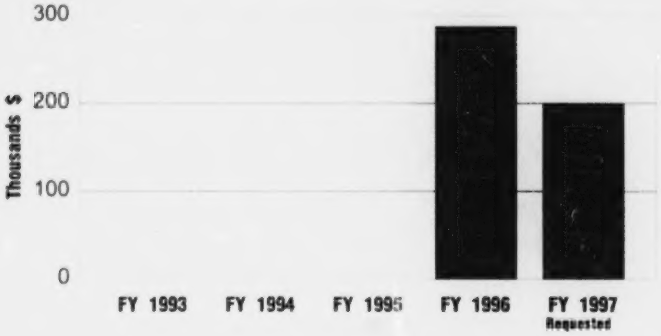
DEPARTMENT OF ENERGY

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Energy	Oklahoma Energy Resources Board	Energy Education	0	0	0	287,500	200,000
		Subtotal - Agency	0	0	0	287,500	200,000
		Total - Cabinet	0	0	0	287,500	200,000



Oklahoma Energy Resource Board

State	**$0**	**0%**
FY95 Total	**$0**	

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Health & Human Services	Children's Hospital of Oklahoma	Children's Hospital of Oklahoma	81,192,197	79,115,412	72,185,812	66,980,626	67,076,516
		Subtotal - Agency	81,192,197	79,115,412	72,185,812	66,980,626	67,076,516
	Department of Health	Child Abuse Prevention	2,013,725	1,859,020	1,784,835	2,474,132	3,507,996
		Child and Adolescent Health	5,245,803	6,987,573	4,288,326	4,986,625	5,986,625
		Child Guidance	6,915,389	8,341,708	7,196,417	7,815,817	7,815,817
		Dental Services	474,320	482,120	569,765	631,142	631,142
		Early Intervention	0	0	7,702,928	9,480,468	9,480,468
		Environmental Health Education and Assessment	0	0	38,333	162,750	508,000
		Immunization	3,927,557	3,144,760	4,136,333	3,394,603	7,141,490
		Injury Control Division	0	0	61,522	97,599	265,736
		Local Health Services	33,994,469	33,145,647	23,506,980	23,752,337	25,020,571
		Maternal and Infant Health	6,411,537	8,540,367	12,932,249	12,702,411	12,702,411
		Oklahoma Bicycle Safety Program	0	229,000	160,461	171,320	338,067
		Oklahoma Comprehensive Child Restraint Program	0	0	35,863	0	120,250
		Oklahoma Disability Prevention Project	0	197,347	0	0	0
		Oklahoma Fire-Related Burn Prevention Program	0	0	126,616	140,848	150,000
		Preventive Health & Health Services Block Grant	0	280,000	288,267	280,000	280,000
		Women, Infants and Children (WIC)	35,202,299	45,510,815	38,677,372	48,570,279	57,195,329
		Subtotal - Agency	94,185,099	108,718,357	101,506,267	114,660,331	131,143,902
	Department of Human Services	AFDC - Unemployed Parents (AFDC-UP)	3,356,288	2,911,349	2,023,064	2,023,064	2,023,064
		Aid to Families and Dependent Children	169,211,118	166,284,334	155,279,651	157,498,439	157,498,439
		Aid to Families with Dependent Children Emergency Assistance	3,649,662	2,265,845	2,265,845	0	0
		Child Day Care Services	47,911,909	56,428,083	59,326,596	65,960,417	76,006,241
		Child Support Enforcement	20,136,641	24,716,353	25,074,803	36,469,377	40,097,130
		Child Welfare Services	91,047,299	81,814,017	105,445,209	112,707,318	127,450,816
		Commodity Distribution	1,219,883	2,512,032	1,798,225	2,330,253	2,326,253
		Community Residential Services	0	2,494,410	5,454,888	6,716,000	8,668,750
		Education, Training & Employment Program	851,908	11,573,107	18,635,367	18,643,936	18,643,936
		Employment Services - Sheltered Workshop	1,039,680	1,039,680	1,146,080	1,210,310	1,657,500
		Family Support	0	1,340,373	1,470,500	1,500,000	3,154,000
		Food Stamp Program	242,969,692	291,514,600	306,090,330	306,090,330	306,090,330
		Foster Grandparents	1,029,671	1,029,671	625,000	650,000	650,000
		In-home Support Services	5,206,310	4,458,928	7,242,622	9,125,000	10,493,750
		Institutional Services	16,448,734	9,116,057	8,296,917	5,803,500	4,088,000
		Integrated Family Services	974,959	520,785	0	0	0
		Licensing Services	3,434,099	1,901,234	3,718,713	5,450,755	5,450,755
		Low Income Home Energy Assistance Program (LIHEAP)	0	0	10,221,392	6,950,000	6,950,000
		Office of Child Care	11,969,342	13,318,129	14,467,546	14,597,899	14,683,339
		School Nutrition	625,772	706,714	1,118,000	1,145,000	1,245,000
		State Supplemental Payment (SSP)	38,558,801	39,044,425	38,368,713	38,609,346	40,196,190
		Supplemental Security Income - DCP	721,924	601,687	877,269	1,000,000	1,000,000
		Subtotal - Agency	660,363,692	715,591,813	768,946,730	794,480,944	828,373,493

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DEPARTMENT OF HEALTH AND HUMAN SERVICES (continued)

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Health & Human Services	Department of Mental Health and Substance Abuse Services	Domestic Violence Programs	346,760	350,000	500,000	525,000	625,000
		Oklahoma Youth Center	7,924,715	7,052,480	5,825,646	4,917,678	4,917,678
		Other Community Programs	875,655	209,452	209,452	209,452	209,452
		Prevention Programs	792,000	662,000	1,171,142	1,336,660	1,336,660
		Private Alcohol and Drug Treatment Programs	1,554,717	2,726,328	3,709,159	3,259,279	5,759,279
		Private Community Mental Health Centers	3,883,421	4,068,505	4,384,856	4,390,028	5,290,026
		State Operated Mental Health Centers	1,277,474	1,584,686	1,677,612	1,990,355	2,153,700
		Subtotal - Agency	16,654,742	16,653,451	17,477,867	16,628,452	20,291,795
	Department of Rehabilitation Services	Coordinator for Deaf/Blind Services	48,000	50,250	55,300	55,300	55,300
		Library for the Blind and Physically Handicapped	79,050	107,212	122,497	122,497	122,497
		Oklahoma School for the Blind	4,349,922	4,279,304	4,493,157	4,100,000	4,200,000
		Oklahoma School for the Deaf	5,236,231	5,510,049	5,775,763	5,319,019	6,119,019
		Rehabilitation Teachers	111,618	114,967	125,300	125,300	125,300
		Vocational Rehabilitation Services	114,493	118,200	133,800	133,800	133,800
		Subtotal - Agency	9,939,314	10,179,982	10,705,817	9,855,916	10,755,916
	J D McCarty Center	J D McCarty Center	3,731,184	3,531,694	4,617,696	4,502,844	4,476,734
		Subtotal - Agency	3,731,184	3,531,694	4,617,696	4,502,844	4,476,734
	Office of Juvenile Affairs	Community Based Youth Services	11,282,729	11,000,661	12,400,661	14,898,667	13,900,661
		Institutional Services	0	0	34,348,201	43,270,522	21,000,000
		Juvenile Field Services	14,411,472	12,187,769	12,805,813	14,500,502	26,300,000
		Oklahoma Children's Initiative	4,670,188	11,147,977	18,493,176	21,417,493	11,600,000
		Parole, Review and Hearing Board	201,528	276,221	356,000	436,309	436,309
		Planning and Operations	0	0	1,749,772	1,921,166	6,625,396
		Residential Services	15,951,934	30,966,492	28,328,236	45,239,815	68,665,208
		Subtotal - Agency	46,517,851	65,579,120	108,481,859	141,684,474	148,527,574
	Oklahoma Commission on Children and Youth	Administration	0	209,095	225,364	233,187	233,187
		Board of Child Abuse Medical Examination	67,000	63,000	63,000	35,100	56,000
		Child Death Review Board	31,419	102,708	137,200	171,000	64,000
		ICC - Special Services	148,604	148,484	188,857	190,849	740,849
		ICC for Early Childhood Intervention	313,030	478,696	442,248	494,760	494,760
		Juvenile Justice and Delinquency Prevention Program	596,198	659,526	605,566	871,500	1,221,900
		Juvenile Personnel Training Program - NRC	225,000	179,000	179,000	174,525	225,000
		Office of Juvenile System Oversight	347,947	338,974	393,968	440,459	470,459
		Office of Planning and Coordination for Services	174,745	179,152	160,750	178,413	178,413
		Oklahoma Areawide Services Information System	170,750	171,887	75,089	69,103	69,103
		Oklahoma CASA Association, Inc	82,165	80,350	80,400	80,550	69,500
		Post Adjudication Review Board Administration	60,975	67,957	61,142	64,703	94,703
		Serious Habitual Juvenile Offender Implementation	55,448	55,828	48,238	0	0
		Subtotal - Agency	2,273,281	2,734,657	2,660,822	3,004,149	3,917,874

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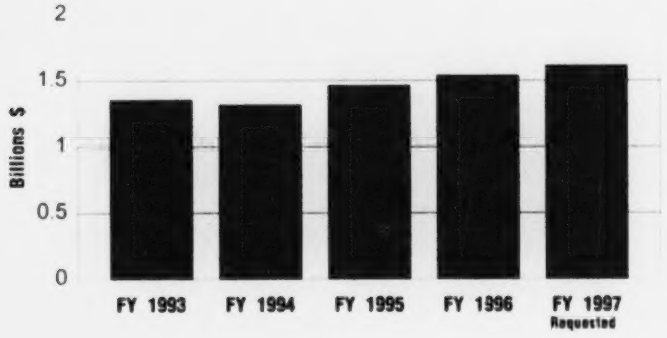
DEPARTMENT OF HEALTH AND HUMAN SERVICES (continued)

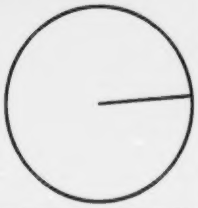
Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Health & Human Services	Oklahoma Health Authority	Children with Special Health Care Needs	5,141,727	1,694,776	4,095,852	4,095,852	4,095,852
		Medicaid for Children - Clinic Services	8,157,324	10,714,165	6,516,192	4,291,742	4,420,494
		Medicaid for Children - Dental Services	7,638,419	2,493,346	6,521,021	4,294,924	4,423,771
		Medicaid for Children - Family Planning	0	0	328,201	145,549	149,914
		Medicaid for Children - Home Health	10,044,720	11,085,195	14,638,787	9,641,507	9,930,753
		Medicaid for Children - ICF/SNF	0	0	246,224	253,195	260,791
		Medicaid for Children - Inpatient Hospital	142,750,809	94,963,315	119,102,307	78,444,051	80,797,372
		Medicaid for Children - Inpatient Psychiatric Hospital	90,829,714	36,113,444	46,224,898	30,445,528	31,358,337
		Medicaid for Children - Intermediate Care/MR	0	0	8,817,637	9,067,203	9,339,250
		Medicaid for Children - Lab & X-Ray	521,695	472,437	479,312	315,688	325,159
		Medicaid for Children - Managed Care	0	0	0	130,489,770	134,404,464
		Medicaid for Children - Non-Technical Medical Care	0	0	256,801	169,136	174,210
		Medicaid for Children - Nursing Services	38,334,962	15,036,556	14,956,227	9,850,582	10,146,099
		Medicaid for Children - Other Practioners	3,406,906	4,686,164	4,754,354	3,131,348	3,225,289
		Medicaid for Children - Other Services	4,757,126	5,460,394	5,362,337	3,531,782	3,637,736
		Medicaid for Children - Outpatient Hospital	9,662,060	36,195,523	37,082,220	24,423,369	25,156,070
		Medicaid for Children - Outpatient Psychiatric	32,960,544	19,886,039	16,107,552	10,608,876	10,927,143
		Medicaid for Children - Physician Services	58,971,411	55,549,692	56,357,989	37,118,919	38,232,487
		Medicaid for Children - Podiatric	0	0	13,830	9,109	9,382
		Medicaid for Children - Prescription Drug	18,859,446	14,748,786	15,696,891	10,338,403	10,648,556
		Medicaid for Children - Vision Services	3,431,833	3,539,904	3,520,991	2,319,021	2,388,622
		Medicaid for Children - Waiver Services	0	0	11,525,798	11,915,370	12,113,399
		Subtotal - Agency	435,468,696	312,639,736	372,605,421	384,900,924	396,165,150
		Total - Cabinet	1,350,326,056	1,314,744,222	1,459,188,291	1,536,698,660	1,610,728,954



DEPARTMENT OF HEALTH AND HUMAN SERVICES (continued)

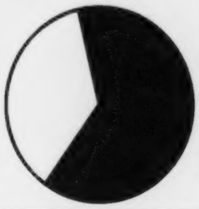
Children's Hospital of Oklahoma

State	$72,129,389	99.92%
Other	$56,423	0.08%
FY95 Total	$72,185,812	



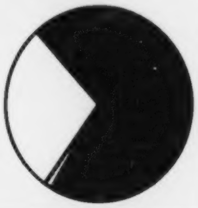
Department of Health

State	$37,088,125	36.54%
Federal	$56,635,919	55.80%
Other	$7,782,223	7.67%
FY95 Total	$101,506,267	



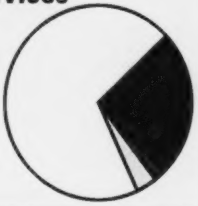
Department of Human Services

State	$220,705,846	28.70%
Federal	$537,165,421	69.86%
Other	$500,043	0.07%
Pass Through	$10,575,420	1.38%
FY95 Total	$768,946,730	



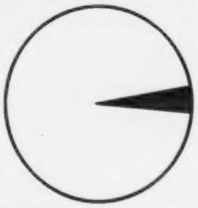
Department of Mental Health & Substance Abuse Services

State	$12,218,527	69.91%
Federal	$4,362,331	24.96%
Other	$284,120	1.63%
Pass Through	$612,889	3.51%
FY95 Total	$17,477,867	



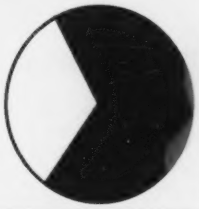
Department of Rehabilitative Services

State	$10,265,319	98.89%
Federal	$196,300	1.83%
Other	$244,198	2.28%
FY95 Total	$10,705,817	



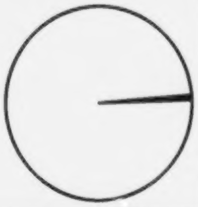
J.D. McCarty Center

State	$1,503,745	32.56%
Other	$3,113,951	67.44%
FY95 Total	$4,617,696	



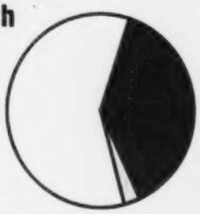
Office of Juvenile Affairs

State	$107,591,859	99.18%
Federal	$890,000	0.82%
FY95 Total	$108,481,859	



Oklahoma Commission on Children & Youth

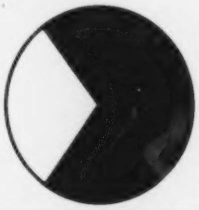
State	$1,572,232	59.09%
Federal	$600,966	22.59%
Other	$412,224	15.49%
Pass Through	$75,444	2.83%
FY95 Total	$2,660,822	



☐ State ■ Federal ■ Other ☐ Pass Through

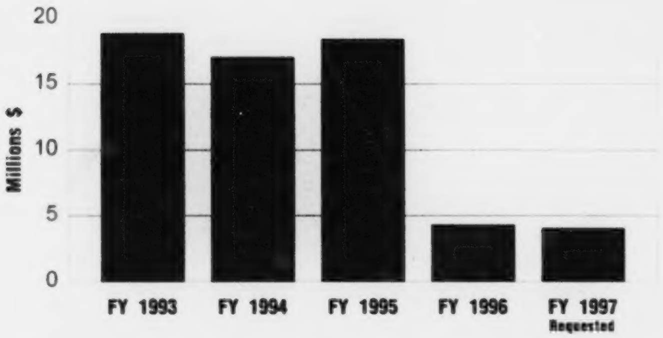
Oklahoma Health Care Authority

State	$112,084,700	30.08%
Federal	$258,133,632	69.28%
Other	$2,265,105	0.61%
Pass Through	$121,984	0.03%
FY95 Total	$372,605,421	



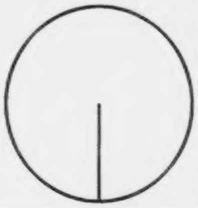
DEPARTMENT OF HUMAN RESOURCES

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Human Resources	Office of Personnel Management	State Employees Child Day Care Program	63,887	21,964	13,368	14,704	14,704
		Subtotal - Agency	63,887	21,964	13,368	14,704	14,704
	Oklahoma Employment Security Commission	Child Support Intercept Program	1,721	1,651	1,889	6,000	6,000
		Job Corps	711,761	631,903	555,334	635,000	654,000
		Oklahoma Youth Services Program	2,402,313	2,386,275	2,263,000	2,186,000	1,906,000
		Parent Locator Service	4,768	27,896	43,842	30,000	30,000
		Summer Youth Program (JTPA)	9,356,877	8,926,154	9,587,424	0	0
		Youth Program (JTPA)	6,281,260	5,030,949	5,950,745	1,423,420	1,423,420
		Subtotal - Agency	18,758,700	17,004,828	18,402,234	4,280,420	4,019,420
		Total - Cabinet	18,822,587	17,026,792	18,415,602	4,295,124	4,034,124



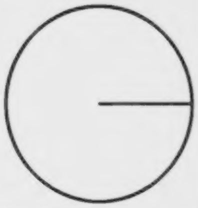
Office of Personnel Management

State	**$13,368**	**100%**
FY95 Total	**$13,368**	



Oklahoma Employment Security Commission

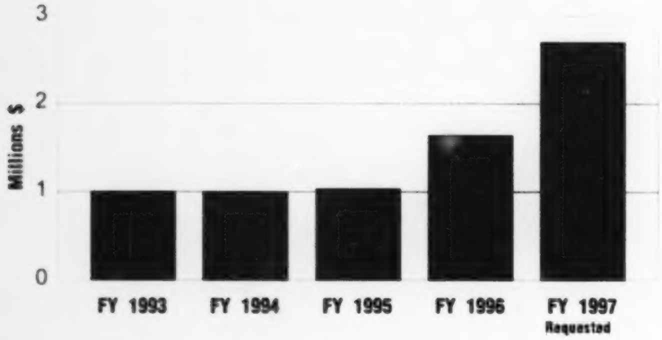
Federal	**$18,400,345**	**99.99%**
Other	**$1,889**	**0.01%**
FY95 Total	**$18,402,234**	



☐ State ■ Federal ■ Other ☐ Pass Through

DEPARTMENT OF SAFETY AND SECURITY

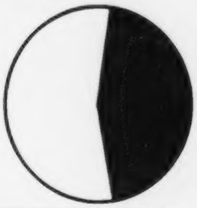
Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Safety and Security	Board of Medicolegal Investigations	Medical Examiner's Office	390,993	349,261	622,671	653,510	685,963
		Subtotal - Agency	390,993	349,261	622,671	653,510	685,963
	Department of Public Safety	DPS DARE	264,468	40,777	0	0	0
		Infant & Child Car Seat Loaner Program	150,000	206,000	0	0	0
		Minority Community Traffic Safety	14,000	14,000	0	0	0
		Safety Education	48,773	0	0	0	0
		Safety Education - D.A.R.E.	0	0	188,462	323,177	1,336,177
		Safetytown@ Oklahoma	0	41,200	0	0	0
		Statewide DARE	0	172,846	0	0	0
		Student Alcohol Education Program	0	16,000	0	0	0
		Traffic Safety Education Resources	40,000	40,000	40,000	40,000	40,000
		Victims Impact Panel	45,000	24,000	24,000	24,000	24,000
		Youth Bicycle Helmet Initiative	0	45,000	0	0	0
		"Buckle Bear" Seat Belt Program	0	2,300	0	0	0
		"Please Be Seated"	23,200	9,000	0	0	0
		Subtotal - Agency	585,441	611,123	252,462	387,177	1,400,177
	Oklahoma Military Department	National Guard Mentorship Program	0	0	142,514	583,277	600,000
		Subtotal - Agency	0	0	142,514	583,277	600,000
	Oklahoma State Bureau of Narcotics and Dangerous Drugs Control	Student Drug Abuse Education Program	19,742	39,013	14,308	16,000	16,000
		Subtotal - Agency	19,742	39,013	14,308	16,000	16,000
		Total - Cabinet	996,176	999,397	1,031,955	1,639,964	2,702,140



DEPARTMENT OF SAFETY AND SECURITY (continued)

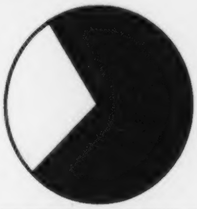
Board of Medicolegal Investigations

State	$342,449	55.00%
Federal	$75,699	12.15%
Other	$204,523	32.85%
FY95 Total	$622,671	



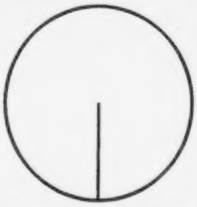
Department of Public Safety

State	$72,462	28.70%
Federal	$40,000	15.84%
Other	$140,000	55.45%
FY95 Total	$252,462	



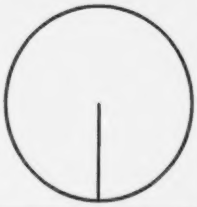
Oklahoma Military Department

State	$142,514	100%
FY95 Total	$142,514	



Oklahoma State Bureau of Narcotics

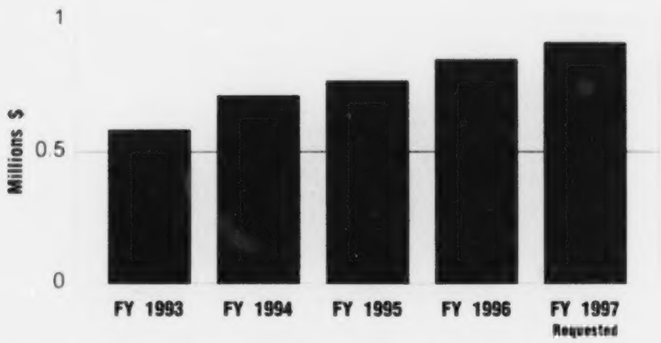
State	$14,308	100%
FY95 Total	$14,308	



☐ State ■ Federal ■ Other ☐ Pass Through

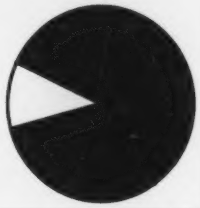
DEPARTMENT OF TOURISM AND RECREATION

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Tourism and Recreation	Department of Wildlife Conservation	Aquatic Resources Education Program	206,668	317,405	286,298	311,520	312,032
		Conservation Education Program	244,806	240,333	184,434	181,225	192,000
		Oklahoma Hunter Education Program	130,000	152,067	294,177	353,500	406,000
		Subtotal - Agency	581,474	709,805	764,909	846,245	910,032
		Total - Cabinet	581,474	709,805	764,909	846,245	910,032



Department of Wildlife Conservation

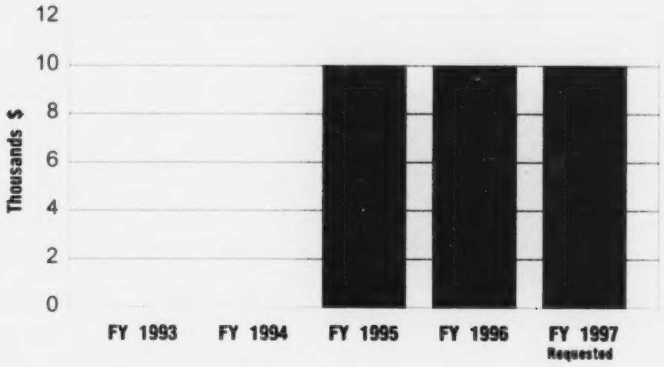
State	**$84,011**	**10.98%**
Federal	**$446,287**	**58.35%**
Other	**$234,611**	**30.67%**
FY95 Total	**$764,909**	



☐ State ■ Federal ■ Other ☐ Pass Through

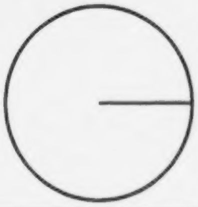
DEPARTMENT OF VETERANS AFFAIRS

Cabinet	Agency	Program	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Veterans Affairs	Department of Veterans Affairs	The American Legion Children's Home	0	0	10,000	10,000	10,000
		Subtotal - Agency	0	0	10,000	10,000	10,000
		Total - Cabinet	0	0	10,000	10,000	10,000



Department of Veteran Affairs

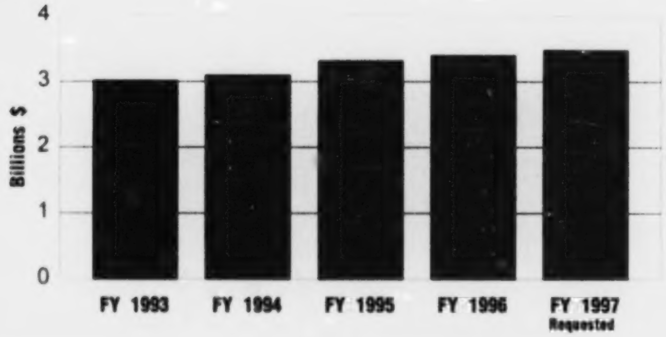
State	**$10,000**	**100%**
FY95 Total	**$10,000**	



☐ State ■ Federal ■ Other ☐ Pass Through

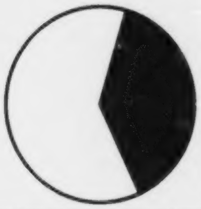
ALL CABINETS

Cabinet	FY 1993	FY 1994	FY 1995	FY 1996	FY 1997
Department of Administration	1,008,030	1,896,243	1,811,892	1,567,227	1,381,215
Department of Agriculture	77,484	80,367	135,670	229,006	311,850
Department of Commerce	33,327,094	41,248,084	42,733,392	42,739,365	42,730,043
Department of Education	1,611,942,380	1,718,318,869	1,792,488,521	1,813,233,087	1,818,643,726
Department of Energy	0	0	0	287,500	200,000
Department of Health and Human Services	1,350,326,056	1,314,744,222	1,459,188,291	1,536,698,660	1,610,728,954
Department of Human Resources	18,822,587	17,026,792	18,415,602	4,295,124	4,034,124
Department of Safety and Security	996,176	999,397	1,031,955	1,639,964	2,702,140
Department of Tourism and Recreation	581,474	709,805	764,909	846,245	910,032
Department of Veterans Affairs	0	0	10,000	10,000	10,000
Total	3,017,081,281	3,095,023,779	3,316,580,232	3,401,546,178	3,481,652,084



All Cabinets

State	**$2,036,681,810**	**61.41%**
Federal	**$1,166,184,020**	**35.16%**
Pass Through	**$93,134,932**	**2.81%**
Other	**$20,579,470**	**0.62%**
FY95 Total	**$3,316,580,232**	



☐ State ■ Federal ■ Other ☐ Pass Through

Program Descriptions and Contact Persons by Cabinet

DEPARTMENT OF ADMINISTRATION

Department of Central Services

Asbestos Abatement

The asbestos abatement crews remove asbestos from buildings which have been identified by the Department of Labor as needing action to remove asbestos which is a health hazard. The federal law, Asbestos Hazard Emergency Response Act (AHERA) of 1986, required all K-12 grade schools to perform inspections of all buildings for all types of asbestos.

Contact Person: Lynn Nash
Title: Administrator
3301 North Santa Fe
Oklahoma City, OK 73118

Santa Claus Commission

In 1937 Oklahoma became the first state to pass a bill creating a Santa Claus Commission: a commission with the authority to purchase a Christmas gift for every child residing in a state institution for children.

Contact Person: Wanda Hill
Title: Executive Secretary
104 State Capitol Building
Oklahoma City, OK 73105

DEPARTMENT OF AGRICULTURE

Conservation Commission

Environmental Education Program

The Conservation Commission's Environmental Education Program has been in existence since 1975. The program's main thrust and purpose is to educate Oklahoma's school children (K through 12) about the environment and, in particular, soil and water conservation practices. The program is designed primarily to train teachers rather than instructing students directly; however, some direct training of students is conducted. The commission is also involved in the development of outdoor classroom sites at individual schools. District personnel assist with the development of these sites by providing technical assistance, construction of ponds and wetlands, plant identification, and by awarding mini-grants. The commission is also involved with three International Environmental Education curricula projects. These are PROJECT WILD, PROJECT LEARNING TREE, AND PROJECT WET. These programs are supplemental to educators' existing curriculum. Commission and district involvement in these three programs have reached over 17,000 educators and youth leaders across the state.

Contact Person: Lisa Knauf
Title: Education Coordinator
2800 N. Lincoln Blvd., Ste 160
OKC, OK 73105
Phone: 521-6797

Department of Agriculture

Agriculture (Ag) in the Classroom

Ag in the Classroom is a many faceted educational program to develop agricultural literacy in Oklahoma school children. Aimed at students K-12, classroom materials are used to create an understanding of the complicated agricultural system and how it affects our everyday lives. Agriculture in the Classroom is a cooperative program between the Oklahoma Department of Agriculture, Oklahoma State University, 4-H Programs, and Oklahoma Agricultural Department of Agriculture Organizations. AG IN THE CLASSROOM is a series of classroom lessons using Agriculture related activities and background information based on learner objectives. There lessons in language arts, reading, information skills, mathematics, science, social studies, and visual arts. Program content is based on facts and research drawn from the Division of Agricultural Sciences and Natural Resources at Oklahoma State University. Every county has a program coordinator. Currently curriculum is available for K-4. Materials are being developed for 5-6. A set of materials, which includes books and a resource barn with "hands on" samples and posters, has been given to every elementary school in Oklahoma through local county 4-H offices.

Contact Person: JoDahl Theimer
Title: Mkt Devel. Coor II
2800 N. Lincoln Blvd.
Oklahoma City, OK 73105
Phone: 405-521-3864

Project Learning Tree

Project Learning Tree is a national program adopted by Oklahoma in 1985 which incorporates environmental concepts into school curricula. Trained facilitors present workshops for teachers and youth leaders. These teachers then use PLT materials to complement ongoing studies in mathematics, science, social studies, liberal arts and other disciplines. PLT's goal is for K-12 students to become environmentally aware so they can make intelligent and rational decisions about the use and management of our natural resources. PLT is co-sponsored by Forestry Services and the Conservation Commission.

Contact Person: Kurtis L. Atkinson
Title: Assistant Director
2800 N. Lincoln Blvd.
Oklahoma City, OK 73105
Phone: 405-521-3864

DEPARTMENT OF COMMERCE

Department of Commerce

Head Start

Head Start is a federally funded, comprehensive preschool program for low income three, four, and five year olds and their families. Head Start programs must offer Head Start's core set of services, but also have flexibility to meet community needs. The core services are: parent involvement; education; social services; health; mental health; nutrition; services for children with disabilities.

Contact Person: Lauri Hatlelid
P.O. Box 26980
Oklahoma City, OK 73126
Phone: 841-9339

Youth Restitution Program

The Department of Commerce contracts with the Little Dixie Community Action Agency of Hugo, Oklahoma for the statewide administration of this program. Youthful offenders are normally placed in the program under a District Court order. Program administrators work with social workers from the Department of Human Services to accomplish the purpose of the program. The primary objective of the program, which normally serves youthful offenders ages 14-18, is to provide employment for the offender so that monetary restitution can be made to the juvenile's victim(s). Places of employment are generally nonprofit agencies or organizations. Hours worked by the juvenile are reported by the employer to program administrators who in turn distribute seventy percent of the juvenile's earnings to the victim; the remaining thirty percent is paid to the youthful offender.

Contact Person: Sherwood Washington
Title: Division Director
P.O. Box 26980
Oklahoma City, OK 73126
Phone: 841-9326

Department of Labor

Asbestos Abatement Certification & Inspection

This program involves the inspection of the job site where removal or containment is present. Containment is maintained and monitored though operations and maintenance programs which must be reviewed and audited by the Oklahoma Department of Labor, Asbestos Division, to ensure compliance with rules and laws related to asbestos. Added to this program in FY 95 is a 75% federally funded AHERA compliance inspection and assistance program to ensure proper Asbestos Hazard Management in Oklahoma Schools. This program will run out in FY 96.

Contact Person: Elaine Shetly
Title: Accountant
Dept. of Labor, 4001 N. Lincoln Blvd.
Oklahoma City, OK 73045
Phone: (405) 528-1500 x 206

Child Labor Enforcement

This program includes the processing and verifying of child work permits for compliance with the Child Labor Law. The compliance office will cause the correction of permits found in violation, investigate child labor complaints and order the cessation of work if necessary. Beginning in FY93 and with added efforts in FY94 and FY95 identified violations will be investigated. Those in violation will be called to a due-process hearing and fined accordingly.

Contact Person: Elaine Shetly
Title: Accountant
Dept. of Labor, 4001 N. Lincoln
Oklahoma City, OK 73105
Phone: (405) 528-1500 x 206

DEPARTMENT OF EDUCATION

State Department of Education

AIDS School Health Education

The purpose of this program is to provide effective education for youth about sexually transmitted disease, AIDS and the prevention of HIV infection, within a comprehensive school health program.

Contact Person: Amy Vogt
Title: Administrator - AIDS Ed
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-6645

Accreditation

Accreditation of the public schools is the function of the State Board of Education. It is the policy of the State Board of Education to accredit schools primarily on the quality of instruction.

Contact Person: Phil Sellars
Title: Executive Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3333

Administration/State Board/Legal Services

The State Board of Education is the governing body of the State Department of Education and the public school system of the state. Duties include establishing and prescribing the duties of its executive officer which includes giving advice and making recommendations on all notices pertaining to policies and administration of the SDE and the public school system. Is also responsible for adopting policies, rules, and regulations for the operation of the SDE and public school system.

Contact Person: Ms. Sandy Garrett
Title: State Superintendent
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-4886

Alternative & High Challenge Grants

The purpose of this program is to provide for the academic and social success of the alienated youth by assisting the student to develop more positive attitudes toward school through success-oriented activities and by assisting the student to develop a more realistic self-concept through counseling.

Contact Person: Lealon Taylor
Title: Director-St/Fedl Relations
2500 N. Lincoln Blvd
Oklahoma City, OK 73105
Phone: 521-4516

Arts in Education Administration

This program is designed to help school districts expressing a desire to develop a comprehensive arts program. The components of a comprehensive arts program include arts education, arts in basic education, and resources.

Contact Person: Paulette Black
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3034

Bilingual Education

The Bilingual Education Program is funded under Title VII of the 1965 Elementary and Secondary Education Act, as amended, to 1) collect, analyze and report data on Oklahoma's population of limited-English proficient (LEP) persons and the educational services provided or available to those persons and 2) provide technical assistance and training designed to improve the effectiveness of programs for LEP persons in the state.

Contact Person: Cheryl Huffman
Title: Administrator
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3196

Capitol Improvement/Budgeting and Planning

Capitol Improvement reviews plans and specifications of any new school construction and major remodeling projects for code compliance, energy efficiency and budget adequacy. A non-facilities function is the Major Disaster Assistance program which makes funds available State Department of Education for repair or replacement of damaged buildings and contents to schools in areas designated as a disaster area by both the Governor and the U.S. President.

Contact Person: Dwight Bruss
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3812

Chapter 1 Capital Expenses

These Chapter 1 funds are allocated to school districts which have made expenditures for capital expenses in order to implement Chapter 1 programs for students in non-public schools. Chapter 1 programs provide supplemental instructional services in reading, mathematics or language arts to educationally disadvantaged students.

Contact Person: Judy McDonald
Title: Director, Ch. 1
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-2846

Chapter 1 Even Start

Purpose is to provide educational services to parents continuing their education and children of pre-school or early school age (0-7). To qualify for the program, the individual family must meet both requirements.

Contact Person: Lawana Kunze
Title: Administrator
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-2846

Chapter 1 Program Improvement

Program improvement funds are provided to assist Chapter 1 schools which are in need of academic improvement.

Contact Person: Judy McDonald
Title: Exec Director - Chapter 1
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-2846

Child Nutrition Programs Administration
Prescribes the methods for making payments of funds to state agencies for use for administrative expenses incurred in supervising and giving technical assistance in connection with activities undertaken by them under the NSLP (National School Lunch Program), SMP (Special Meals Program), SBP (School Breakfast Progam) and the CACFP (Child and Adult Care Food Program).

Contact Person: Dee Baker
Title: Director, Child Nutrition
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3327

Child and Adult Care Food Programs

The objectives of this program are to provide nutritionally adequate meal services to needy participants in public or private nonprofit institutions and private for-profit institutions which receive federal Title XIX and Title XX compensation for at least 25% of the participants enrolled, or 25% of licensed capacity, especially those located in economically needy areas, and to provide assistance to participants to ensure the overall accountability and quality of the Child and Adult Care Food Programs.

Contact Person: Dee Baker
Title: Director, Child Nutrition
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3327

Communications

The Communications Section provides a steady flow of useful information to classroom teachers through the columns of Results in Class. Its columns are filled with reports on workable and innovative programs used by teachers, which through these reports are shared with teachers throughout the state. School administrators are also kept well informed through the publication, "Administrative Focus". This section also handles news releases and requests for information from the general public.

Contact Person: Wendy Pratt
Title: Assistant Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3331

Compensatory Education - Chapter 1

The purpose of this program is to provide supplemental education to those students not currently possessing the skills and competencies expected at their grade level. Additional services are provided to these children in reading, mathematics, and language arts. Chapter 1 funds also provides supplementary programs for children who have not reached the age of compulsory school attendance.

Contact Person: Judy McDonald
Title: Exec Director - Chapter 1
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-2846

Comprehensive Health

The Comprehensive Health staff helps plan and implement numerous health and physical education programs for school districts across the state. The staff organizes and conducts workshops on comprehensive health.

Contact Person: Dan Reich
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-2106

Curriculum Specialists

The program provides technical assistance to the State Department of Education, and technical assistance and evaluations to the school districts throughout the state of Oklahoma.

Contact Person: Dee Dee Mundell
Title: Early Childhood Coordinator
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3361

Data Services

The Data Services Section designs, develops and maintains computerized software systems for numerous departments within the State Department of Education. The computerized systems enable each section, as it collects data from outside sources, to do on-line entering of data, updating, processing and reporting.

Contact Person: Patti High
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3013

Driver Education (Grants)

This program provides reimbursement to schools for part of the costs of running a Driver Education program. All schools that have Driver Education programs are eligible to participate.

Contact Person: Harriot LaGrone
Title: Director - State Aid
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3460

Drug Free Schools

The purpose of the Drug Free Schools program is to establish programs for prevention, intervention and the process of referral for drug prevention education.

Contact Person: Dan Reich
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-4507

Early Childhood Intervention

Plan, develop and deliver a comprehensive, coordinated, multidisciplinary and interagency system of early intervention services for infants and toddlers (0-2) with disabilities and their families. The Oklahoma state agencies collaborating to provide services are SDE, as the lead agency, OSDH, DHS, DMHSAS, and OCCY.

Contact Person: Margaret Bergant
Title: Assistant Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-4876

Education Oversight Board

The Education Oversight Board was created by House Bill 1017 to have oversight over the implementation of the provisions of H.B. 1017 and to govern the operation of the Office of Accountability, which was also created by H.B. 1017. It is a five-member board consisting of the chairpersons of the House and Senate Education committees and three appointed members, one each by the Governor, Speaker of the House, and President Pro Tempore of the Senate.

Contact Person: Robert Buswell
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-2578

Education of Homeless Children

Provide supplementary educational services to homeless children through tutorial services, transportation, determination of IEP, and inservice training of staff to make them aware of unique needs of homeless children and their right to a free education.

Contact Person: Keith Haley
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3694

Educational Equity

This program seeks to ensure compliance with the federal laws relating to discrimination due to gender, race, or national origin. Provides training and technical assistance and dissemination of information.

Contact Person: Shirley Martinson
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-2841

Emergency Immigrant Education Program

Formula grant program that provides funding to States to make subgrants to LEA's to provide 1) supplementary educational and instructional services for State Department of Education eligible immigrant children and 2) essential inservice training for personnel who will be providing instruction to immigrant children. To qualify for assistance an LEA's enrollment of elementary and secondary children must be at least 500 or 3 percent of its total enrollment. To be counted, immigrant children must have been enrolled in U.S. schools less than three years.

Contact Person: Cheryl Leever Huffman
Title: Administrator-Bilingual Ed
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: (405) 521-3196

Entry-Year/Continuing Education

Duties of the section include working with school districts to provide assistance to help schools comply with staff development procedures and regulations, the Entry-Year Assistance program, supervising the Oklahoma Teacher of the Year Award process.

Contact Person: Linda Ruhman
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3607

Fed, State, Local Partnership - Title VI

Goal of program is to improve the overall quality of education, promote innovation, supplement and enhance existing programs, or establish innovative projects.

Contact Person: Keith Haley
Title: Director, Ch. 2
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3694

Finance Administration

The assistant state superintendent for finance in the State Department of Education is also the director of finance for public schools. The Finance Division is charged with responsibility of all allocation, disbursement and accounting for these monies appropriated by the legislature for public schools.

Contact Person: Dick Butler
Title: Acting Asst St Supt
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3460

Financial Accounting

Financial Accounting collects all yearly school expenditures reports from the school districts. It proscribes the method of accounting to be used by schools. Processes Drug Education and Special Education claims as well as administers P.L. 874 Impact Aid grants.

Contact Person: Lu Norman
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-2517

Financial Support of Schools

These are state funds appropriated for local school districts, to be distributed through the State Aid formula. These funds are to ensure that all children receive a free and appropriate education.

Contact Person: Harriot LaGrone
Title: Director - State Aid
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3460

Fiscal Services

Fiscal Services serves as the internal business office of the State Department of Education. Department accounting records are maintained in this office of administration use and for federal and state auditors.

Contact Person: Kent Tippin
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3349

Gifted/Talented

The Gifted/Talented Section has the responsibility of overseeing Oklahoma's mandate for gifted education. The staff provides handout material, technical assistance and inservice upon the request of local school district personnel. The staff also hosts regional workshops for educators involved in gifted education programs. A new requirement for 1994-95 is program monitoring for 25 randomly selected districts and others with certain characteristics.

Contact Person: Cindy Brown
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-4287

Hissom Settlement

The purpose of this program is to provide educational resources and services for children with special needs necessary to comply with the federal court order pertaining to the Hissom Memorial Center. The program includes inservice for professional providers and parents as well as educational case management for each student.

Contact Person: Kay Spence
Title: Hissom Compliance Officer
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3351

Homebound Children

Provide funding for instructional services to children who are homebound. Funds reimburse school districts costs for this program (reimbursement rates governed by state law).

Contact Person: Barbara Brewer
Title: Coord - Pre-School Programs
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-4870

Human Resource Development

HRD is responsible for a centralized personnel and affirmative action program to ensure compliance with state and federal employment laws following policies set by the State Superintendent and approved by the State Board of Education.

Contact Person: Linda Hall
Title: Director
2500 N. Lincoln Bouleavard
Oklahoma City, OK 73105
Phone: 521-3977

Indian Education

The Indian Education program verifies student eligibility for enrollment in specific programs, maintains financial records of programs being implemented in the schools and provides technical assistance to the schools and the Indian parent committees. It establishes communication links to maximize involvement by parents, tribal leaders, and ultimately, the students themselves in their own education.

Contact Person: Pete Beaver
Title: Coordinator
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3311

Individuals w/Disabilities Ed Act - Pt B

Promote early identification and programming for preschool handicapped children. Early identification of handicapped children allows the educational system to take advantage of the rapid learning phase of young children, while preventing additional or more severe handicapping conditions, thus realizing greater long-term cost effectiveness.

Contact Person: Jill Burroughs
Title: Assistant Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-4877

Individuals with Disabilities Education

Purpose of program is to assure that the requirements of federal law are implemented and that educational programs for handicapped children within the state are under the general supervision of the Department. Ensure free appropriate education and rights of handicapped children; assist states and localities in providing education for such children, and to assess and assure the effectiveness of educational efforts.

Contact Person: John Corpolongo
Title: Director
2500 N. Lincoln
Oklahoma City, OK 73105
Phone: 521-3575

Instructional Media

The Library Media Section has several services that it offers to Oklahoma school districts. Programming on OETA is provided by this section for a 32-week period during the calendar school year. Technical assistance is provided to local education agencies in all areas of library media services and technology. The personnel of this program conduct a variety of inservice workshops for teachers, library media specialist, and administrators in districts, in addition to the two-day Encyclo-Media workshop.

Contact Person: Jeanie Johnson
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-2956

Johnson O'Malley Indian Education

The overall goal of this program is to provide better educational opportunities for Indian students. The State Department of Education passes through these federal funds from the Bureau of Indian Affairs to local schools and tribes serving Indian students. Tribes elect whether to administer funds directly or have the State Department administer funds. Programs funded from these funds include Indian Arts, Cultural Music, Cultural Trips, Indian Studies, Teachers, Counselors, Remedial Education, and Gifted and Talented.

Contact Person: Pete Beaver
Title: Coordinator
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3311

Library Resources (Grants)

Designed to improve the instructional programs in schools by providing funds to initiate library media programs or to improve existing programs.

Contact Person: Jeanie Johnson
Title: Administrator
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-2956

Math/Science Improvement

This program provides financial assistance to the State Department of Education and local education agencies (LEAs) to improve the quality of instruction in mathematics and science and to increase the access of historically under-represented and under-served groups to upper-level mathematics and science instruction.

Contact Person: Keith Haley
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3694

Media Production

This section provides media assistance to all State Department of Education programs. Services include videotaping of inservice programs for departmental use and dissemination, and technical assistance on media projects.

Contact Person: Marty Fulk
Title: Production Officer
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3103

Mid-Term Supplement

The mid-term adjustment is a way of providing additional funds to school districts which have increased enrollment by 2% or more.

Contact Person: Harriot LaGrone
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3460

Migrant Education

The purpose of migrant education is to seek every way possible to minimize the negative impact of mobility on the children of migratory workers.

Contact Person: Roy Cates
Title: Administrator
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-2846

Minority Teacher Recruitment Center

This program is a cooperative effort between the State Board of Education and the Oklahoma State Regents for Higher Education. The goals of this program include: enhancement of the teaching profession through the establishment of a teacher cadet program, targeting high school and junior high students, implementation of statewide standards for effective multicultural teacher training, and recruitment, retention and placement of minority teachers across the state, especially in certification areas of critical shortage.

Contact Person: Armando Pena
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-4218

National School Lunch Program

The NSLP is available to any nonprofit school or licensed nonprofit private residential child care institution. The objectives of the NSLP are to make available to all students enrolled in schools and institutions a lunch during a period designated as the lunch period; to provide nutritionally State Department of Education adequate meals that are acceptable to students, thus reducing plate waste; and to provide assistance to participants to ensure minimum meal requirements are met as well as ensure that all programs are accountable.

Contact Person: Dee Baker
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3327

Neglected, Delinquent & Correctional

The purpose of this program is to provide supplementary educational opportunities which meet the educational needs of students, age 5 to 21, who have been adjudicated to state institutions. Curriculum subjects taught are reading, mathematics and language arts.

Contact Person: Judy Craig
Title: Administrator - Neglected
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-2846

Office of Accountability

The Office of Accountability (O of A), mandated by H.B. 1017, is under the direction of the Education Oversight Board. The Secretary of Education is the Chief Executive Officer of the O and A. The major duties of the office are to monitor compliance with the provisions of H.B. 1017, to have executive responsibility for the Oklahoma Educational Indicator Program, and to prepare reports and make public comment on H.B. 1017 implementation.

Contact Person: Robert Buswell
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-2578

Parents as Teachers (Early Childhood)

HB 1017 directs the State Board of Education to develop a parent education program for parents. Since the 1991-1992 school year, the program has been phased-in gradually contingent on yearly increases in funding. It is designed to serve first the parents of academically at-risk children birth to three (3). In 1995-1996 school year there are 97 programs representing 164 school districts or 30% of Oklahoma's 550 total school districts.

Contact Person: Katie Dunlap
Title: Asst State Superintendent
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-4513

Personnel Preparation

The purpose of this program is to increase the supply of special education teachers in Oklahoma, thus increasing program options for handicapped students.

Contact Person: Dick Crawford
Title: Associate Director - RESC
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-4155

Printing Services

Printing Services performs various tasks of copy reproduction, offset printing, collating, binding, line-copying, and half-tone reproduction. The Printing Services Section is also responsible for various functions relative to the management of publication services for the entire department.

Contact Person: Georgia Hodges
Title: Administrator
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3459

Professional Standards

The Professional Standards section provides a guarantee to the parents and children of the state that the teachers in the state's classrooms meet adequate and appropriate academic standards which have been set by the State Board of Education.

Contact Person: Cindy Marose
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3337

Psychometric Services

This program supplements services provided by the Regional Education Service Centers. Five districts are funded, to provide adequate psychometric services. Psychometric services consist of the individual assessment of students with a suspected disabling condition and/or who are possibly gifted. The services also provide consultations for educators and parents working with or having exceptional children.

Contact Person: Dick Crawford
Title: Associate Director - RESC
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-4155

Records Management

The administrator for Records Management is responsible for implementing Oklahoma statutes relating to records management, preservation and disposition of state records, and the Publications Clearinghouse.

Contact Person: Rose Steve
Title: Administrator
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-2293

Regional Education Service Centers

The service centers are created by law, and charged with providing services related to student appraisal, media, individualized learning plans, staff development, and coordinator of education services.

Contact Person: Dick Crawford
Title: Associate Director - RESC
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-4155

School Breakfast Program

The purposes of this program are to make breakfast available in schools for students who for various reasons come to school without an adequate breakfast and to increase the number of school breakfast programs by continuing to notify all nonbreakfast program schools as to the availability of the program. As with the National School Lunch Program, any nonprofit school or licensed nonprofit private residential child care institution is eligible to benefit from the School Breakfast Program.

Contact Person: Dee Baker
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3327

School Personnel

The School Personnel section maintains a record of years of experience, salaries, certificate numbers and degrees of every teacher teaching in the public schools of Oklahoma. The section also maintains a record of job function, current salary, number of months employed and social security number of all support personnel. The School Personnel Section also maintains a State Department of Education print-out of all entry year teachers to provide information to other sections for payment of consultant fees.

Contact Person: Peggy Wilson
Title: Executive Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3369

School/Community Network for Arts-in-Education

The Arts-in-Education Program is a management and delivery system for providing high level arts experiences in all art forms to all students. The program is ideally integrated into the total fabric of the school in one or more of the following areas: 1) Arts Education; 2) Arts in Basic Education; 3) Specialized Arts. Programs are not eligible for funding for more than three consecutive years as per Governor's Executive Order. A new challenge to this program is including the arts in the core curriculum for all students grades 1-12.

Contact Person: Paulette Black
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3034

Small School Cooperatives

The legislative intent of this program was to assist small school districts through the creation of incentive grants to fund cooperative programs in the academic areas of math, science, foreign language, computer education ,and music

Contact Person: Lealon Taylor
Title: Federal/State Liaision
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-4516

Special Education - Deaf-Blind Children

The purposes of this program are to identify deaf-blind children, provide coordinated services for all deaf-blind children 0-21 years of age, improve competency of parents, teachers, and ancillary staff working with deaf-blind children, and disseminate information regarding services available to deaf-blind children.

Contact Person: Dick Crawford
Title: Associate Director - RESC
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-4155

Special Education - Handicapped 89-313

The main objective of this program is to provide supplemental services for handicapped individuals in state-operated and state supported agencies and to provide services to students returning to the community from such agencies.

Contact Person: Jill Burroughs
Title: Assistant Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-4877

Special Milk Program

The Special Milk Program was implemented to encourage fluid milk consumption by providing free milk to students determined to be eligible. In 1986 P.L. 99-661 expanded the Special Milk

Program to include split-session kindergarten children who do not have access to the breakfast and/or lunch program because of their half-day schedules. Recently, the benefits of the program were extended to pre-primary class students who do not have access to the breakfast and/or lunch program because of their half-day schedules.

Contact Person: Dee Baker
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3327

Special Programs

Each of these programs is legislatively mandated. The programs are funded on a contractual basis.

Contact Person: Lealon Taylor
Title: Director-St/Fedl Relations
2500 N. Lincoln Boulevard
Oklahoma City, OK 73110
Phone: 521-4516

Special Students

HB 1017 created a revolving fund for the State Board of Education designated as the "Oklahoma Special Education Assistance Fund" A school district may be eligible to receive monies from the fund if a child who resides in that school district; 1) is an exceptional child as defined by Oklahoma statues 2) has been placed in a foster care home, group home, residential hospital, shelter or independent living facility located in that school district by a state agency; and 3) would otherwise be denied an appropriate public school education because of that school districts inability to finance an adequate special education program.

Contact Person: John Corpolongo
Title: Exec Director - Special Ed
2500 N. Lincoln Boulevard
Oklahoma City, OK 73110
Phone: 521-3351

Staff Development

This program encompasses all school districts. Funds are used by schools to provide the school staff with opportunities for inservice training.

Contact Person: Linda Ruhman
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3607

State Aid Administration

The primary objective of the State Aid Section is to distribute, collect and monitor reports from all school districts for making a fair and equitable allocation and distribution of state aid funds as provided by current legislation and State Board of Education policy.

Contact Person: Harriot LaGrone
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3460

Student Assessment

In compliance with the mandate in Oklahoma Statutes, the Student Assessment section annually provides pre-test inservice for all schools. Topics include implementation procedures, test content/objectives, maintaining test validity, test security requirements, and procedures for handling tests and related materials. A post-test inservice is conducted annually for all cooperating schools on decoding information on test score reports; interpretation of data; and use of test results for improvement of instructional programs.

Contact Person: Zoe Leimgruebler
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3341

Summer Food Service Program for Children

The Summer Food Service Program for Children was initiated in 1968 as a result of increased awareness of the need for proper nutrition throughout the entire year. Summer vacation need not interrupt the availability of nutritious meals for children. Through this program, the same type of high quality meals made available by the National School Lunch and School Breakfast Programs continue to be provided during the months when most schools are closed.

Contact Person: Dee Baker
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3327

Teacher Consultant Stipends

All new teachers employed in accredited schools are assigned a Teacher Consultant (classroom teacher) who is responsible to provide a minimum of 72 hours of guidance and assistance to the beginning teacher. These funds are to reimburse the teacher consultant the cost of providing these services.

Contact Person: Linda Ruhman
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3607

Teacher Testing

The Teacher Certification Testing Program is administered by the Teacher Testing Section. Coordination of the registration process, site selection, test revision meetings, reporting of test results and media communications is done by this section. The purpose of the Teacher Testing Program is to ensure the academic achievement of each licensed teacher in the area in which such teacher is certified by the State Board of Education.

Contact Person: Tesesa Wood
Title: Coordinator
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-4122

Textbook Administration

The responsibility of the State Textbook Committee, as mandated by law, is to select up to 10 textbooks or series of textbooks for each subject for a period of not more than five years. The Textbook program processes all correspondence authorized by the State Textbook Committee.

Contact Person: Mary Boren
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3456

Textbook Purchases

These funds are distributed to local school districts based on average daily attendance to purchase textbooks. Some of the funds are used for freight and handling, and to replace textbooks destroyed by fire, water, tornadoes or other natural disasters.

Contact Person: Mary Boren
Title: Director
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3456

Word Processing

The Word Processing Section assists other programs within the agency in streamlining their copy-preparation functions for correspondence and publications.

Contact Person: Paula Krivanek
Title: Coordinator
2500 N. Lincoln Boulevard
Oklahoma City, OK 73105
Phone: 521-3337

Department of Libraries

Library Services to State Institutions

This program provides grants to juvenile correctional facilities and other special schools for children, such as School for the Blind and the School for the Deaf, to provide public library type services and facilities.

Contact Person: Eric Halverson
Title: Consultant
200 N.E. 18th Street
Oklahoma City, OK 73105
Phone: (405) 521-2502

Summer Reading Program

A state-wide Summer Reading Program is planned and materials are provided for Public Libraries and Special Institutions to produce a program based on a state-wide theme. The purpose is to "entice" children to visit the library and to encourage them to read books for enjoyment. The emphasis is on reading for enjoyment and that books are fun. In FY95 materials were sent to 138 libraries and program attendance 121,985 and 38,324 children were enrolled for the regular program events.

Contact Person: Donna Norvell
Title: Children's Consultant
200 N.E. 18th Street
Oklahoma City, OK 73105
Phone: 405-521-2502 ext.263

Department of Vo-Tech Education

AVTS Financial Support

The State Department of Vocational and Technical Education provides pass-through funding to Area Vocational and Technical Schools. These schools provide services to adults as well as high school students. The Area Vocational and Technical Board determines the program offerings based upon skills needed and the employment needs of the district. Occupational program offerings include Business and Office, Marketing, Health, Child Care, Food Service and Trade and Industrial programs.

Contact Person: Norman R. Filtz
Title: Director of Finance
1500 West 7th Ave.
Stillwater, OK 74074
Phone: 405-743-5450

Comprehensive High School Financial Support

The State Department of Vocational and Technical Education provides pass-through funding to comprehensive high schools for vocational programs. The financial aid provided by the state helps to pay for the increased cost of vocational courses.

Contact Person: Norman R. Filtz
Title: Director of Finance
1500 West 7th Ave.
Stillwater, OK 74074
Phone: 405-743-5450

Technology Education

Technology Education in Oklahoma is an instructional program that provides young men and women (grades 6-10) with daily, hands-on experiences which enable them to (1) focus on becoming technologically literate, (2) explore career opportunities, and (3) identity the educational avenues to pursue their interest.

Contact Person: Norman R. Filtz
Title: Director of Finance
1500 West 7th Ave.
Stillwater, OK 74074
Phone: 405-743-5450

School of Science and Mathematics

School of Science and Mathematics

The purpose of the Oklahoma School of Science and Mathematics (OSSM) program is twofold. First, OSSM is to foster the educational development of Oklahoma high school students who are academically talented in science and mathematics and who show promise of exceptional development through participation in a residential educational setting emphasizing instruction in the field of science and mathematics. OSSM is responsible for ensuring that its students receive an excellent education in science and mathematics, as well as the other basic subjects. Second, OSSM is to assist and serve as a catalyst for the improvement of science and mathematics education for the state by developing, evaluating and disseminating instructional programs and resources to all schools and students of the state. The school is further responsible for summer outreach programs for students who do not attend the school during the academic year and for in-service training for science and math teachers.

Contact Person: Lynn Morgan
Title: Chief Fiscal Officer
1141 North Lincoln Boulevard
Oklahoma City, OK 73104
Phone: 405-521-6436

State Arts Council

Artist in Residence

The Artist in Residence Program is a statewide arts education program serving children & young adults Head Start through high school. Artists in the fields of Dance, Drama, Creative Writing, Music and Visual Arts spend up to 18 weeks in school or community settings teaching the participants about their art form. Children benefit from learning about the arts, as well as from using the arts to promote other kinds of learning, such as storytelling as a precursor to reading. Residencies are initiated through an application process administrated by the State Arts Council.

Contact Person: James Huelsman
Title: Arts Education Director
Jim Thorpe Building, Room 640
Oklahoma City, OK 73105
Phone: 405/521-2931

DEPARTMENT OF ENERGY

Department of Energy

Energy Education

The Oklahoma Energy Resources Board (OERB) education program is providing for energy education in all Oklahoma middle schools. The OERB has conducted extensive research to find an interesting and unbiased earth science program to teach students about energy. The new program curriculum entitled "Fueling Around" was developed by the National Science Teachers Association. The OERB has provided the curriculum to all Oklahoma eighth grade science teachers, and teacher training began September 1995. The OERB is also training Petroleum Professionals to use resource kits and safety videos to show energy experiments and explain basic concepts about the exploration and production of oil and gas as well as teach students about oilfield safety. These petroleum professionals make presentations to all grade levels changing the complexity to suit the audience.

Contact Person: Mindy Chew
Title: Administrative Assistant
P.O. Box 18738
Oklahoma City, OK 73154
Phone: (405) 842-9500

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Children's Hospital of Oklahoma

Children's Budget

Children's Hospital of Oklahoma, a part of The University Hospitals, is a full-service pediatric hospital. It serves the state of Oklahoma and adjoining states, providing medical and dental care to children under the age of 21 years of age. The hospital provides care and treatment for diseases and abnormalities ranging from ordinary childhood illness to more complex and rare medical and surgical problems. The hospital has been designed to help ease the fears normally experienced by children in a medical setting. All programs are geared specifically for children and their special needs. Equipment and fixtures are scaled to children's size. Well-stocked playrooms are strategically located through the hospital, and parents are encouraged to spend as much time as possible with their child.

Contact Person: Juarez McCann
Title: Budget Manager
The University Hospitals, Finance, 6N300
P. O. Box 26307
Oklahoma City, OK 73126
Phone: 271-8129

Department of Health

Child Abuse Prevention

The Oklahoma Child Abuse Prevention Act created the Office of Child Abuse Prevention (OCAP) and placed it within the Oklahoma State Department of Health, Child Health and Guidance Service. The OCAP is responsible for the development and implementation of child abuse prevention strategies as set forth in the Oklahoma State Plan for Prevention of Child Abuse.

Contact Person: Edd Rhoades, M.D., M.P.H.
Title: Chief, Child Hlth. & Guid.
1000 NE 10th Street
Oklahoma City, OK 73117
Phone: 271-4471

Child Guidance

The services provided through this program are components of a comprehensive child health strategy offering preventive, diagnostic and treatment services for developmental, psychological, speech, language and hearing problems. These clinics are accessible to all residents of Oklahoma, providing multidisciplinary outpatient services for children and their families. Services are provided by professional staff in six specialty areas: Early Childhood Development & Parent Education; Social work; Speech-language pathology; Audiology; Recreational therapy; and Psychological Evaluation.

Contact Person: Edd Rhoades, M.D., M.P.H.
Title: Chief, Child Hlth. & Guid.
1000 NE 10th Street
Oklahoma City, OK 73117
Phone: 271-4471

Child and Adolescent Health

A system of comprehensive child health clinics provide primary and preventive health care across the state, within county health departments and other community agencies. Services in these clinics include comprehensive and screening physical examinations, immunizations, laboratory and developmental screenings, counseling and guidance, treatment for minor illness, as well as referral and follow-up for identified needs. Adolescent health challenges including teen pregnancy, injury, violence, substance abuse and access to primary health care, are the major areas of emphasis.

Contact Person: Edd Rhoades, M.D., M.P.H.
Title: Chief, Child Hlth.& Guid.
1000 NE 10th Street
Oklahoma City, OK 73117
Phone: 271-4471

Dental Services

Dental education and tobacco use prevention, early dental care and fluoridation are the three primary program areas for Dental Health Services of the

Oklahoma State Department of Health. Services include classroom visits, direct dental care for children, promotion of water fluoridation and consultation to physicians and dentists.

Contact Person: Michael L. Morgan, D.D.S., M.P.A.
Title: Chief, Dental Services
1000 NE 10th Street
Oklahoma City, OK 73117
Phone: 271-5502

Early Intervention

The Early Intervention program provides evaluation, assessment and intervention services to infants and toddlers with disabilities. It is a statewide, interagency, collaborative effort based on Part H of the Individuals with Disabilities Education Act and the Oklahoma Early Intervention Act. Services may include multidisciplinary evaluation, nursing, physical therapy, occupational therapy, speech language therapy, family counseling and support.

Contact Person: Edd Rhoades, M.D., M.P.H.
Title: Chief, Child Hlth. & Guid.
1000 NE 10th Street
Oklahoma City, OK 73117
Phone: 271-4477

Environmental Health Education and Assessment

Prevent exposures and related adverse human effects or mitigate effects from exposure to environmental hazardous substances.

Contact Person: Sharon Montgomery
Title: Comptroller
1000 N.E. 10th Street
Oklahoma City, OK 73117
Phone: 271-5161

Immunization

Vaccines are provided free of charge to utilize through all county health departments, community health centers, other public clinics, and to private physicians for VFC eligible children. Primary emphasis is given to ensuring that children less than two years of age receive vaccines at appropriate times. Community outreach will target underserved populations. Compliance with school and day care immunization laws is monitored by this division.

Contact Person: Edd Rhoades, M.D., M.P.H.
Title: Chief, Child Hlth & Guid.
1000 NE 10th Street
Oklahoma City, OK 73117
Phone: 271-4477

Injury Control Division

This program was created through a federal grant to collect and analyze injury data and develop, implement and evaluate injury prevention programs.

Contact Person: Sue Mallonee, M.P.H., R.N.
Title: Chief, Injury Prevention
1000 NE 10th Street
Oklahoma City, OK 73117
Phone: 271-3430

Local Health Services

Local Health Services is the provider of services for the Oklahoma State Department of Health programs targeted to mothers, infants and children. County health departments are also involved with organizing community services, such as volunteer agencies and private resources, which extend the capacity to serve children. Additionally, contracts are made with a variety of public community clinics to provide care.

Contact Person: James Beale
Title: Deputy Comm, Local Hlth Svc
1000 NE 10th Street
Oklahoma City, OK 73117
Phone: 271-4818

Maternal and Infant Health

Maternal and Infant Health (MIH) Service is responsible for promoting the physical and emotional health of mothers and infants, with particular emphasis given to those individuals who are low income, high risk, or have limited access to health care. The major goal of the service is that of assuring the availability, accessibility and quality of health care, and when other resources are inadequate or not available, to provide the needed services. MIH serves as the foundation to administer federal programs and special projects to demonstrate new services or methodology. One of the vital roles of the service is in the critical needs assessment and planning function necessary to provide information at the state and community level.

Contact Person: Steve Ronck, M.P.H.
Title: Chief, MIH
1000 NE 10th Street
Oklahoma City, OK 73117
Phone: 271-4476

Oklahoma Bicycle Safety Program

This program was created through a federal grant to provide bicycle helmets to local communities through a mini-grant program. The purpose of the program is to decrease bicycle-related traumatic brain injuries among children 5-12 years of age by increasing bicycle helmet use among that age group. The program has been successful in increasing observed bicycle helmet use in project communities from as little as 0-4% to as high as 30%

Contact Person: Sue Mallonee, M.P.H., R.N.
Title: Chief, Injury Prevention
1000 NE 10th Street
Oklahoma City, OK 73117
Phone: 271-3430

Oklahoma Comprehensive Child Restraint

This program was created through a federal grant to provide car seats to low-income families statewide. Car seats are provided to families enrolled in WIC who have children 0-3 years of age. Seats are provided through county health departments. The program has been successful in doubling car seat use in project communities where distribution and intensive education have occurred.

Contact Person: Sue Mallonee, M.P.H., R.N.
Title: Chief, Injury Prevention
1000 NE 10th Street
Oklahoma City, OK 73117
Phone: 271-3430

Oklahoma Fire-Related Burn Prevention

This program was created through a federal grant to provide smoke detectors to Oklahomans living in rural communities. The purpose of the program is to increase the prevalence of smoke detectors in habitable residential dwellings and decrease the number of residential fire-related injuries and deaths among Oklahomans.

Contact Person: Sue Mallonee, M.P.H., R.N.
Title: Chief, Injury Prevention
1000 N.E. 10th Street
Oklahoma City, OK 73117
Phone: 271-3430

Preventive Health & Health Services Block

Provide preventive health education services to children, including tobacco use prevention.

Contact Person: Tom Nash
Title: Preventive Med. Consultant
1000 NE 10th Street
Oklahoma City, OK 73117
Phone: 271-5601

Women, Infants and Children (WIC)

WIC is a cost effective nutrition intervention program with demonstrated success in improving the health and nutritional status of women, infants and children. WIC provides supplemental foods, nutrition education and access to health care to low-income women, infants and children who have been determined by health authorities to be at nutritional risk.

Contact Person: Barbara Percival-Brimmer, MSW
Title: Chief, WIC Service
1000 NE 10th Street
Oklahoma City, OK 73117
Phone: 271-1258

Department of Human Services

AFDC - Unemployed Parents (AFDC-UP)

AFDC-UP provides a monthly check via mail to be used for shelter, food, clothing, transportation, utilities, basic drugs, personal items and household equipment. Applications are available in DHS offices located in every county.

Contact Person: Beverlee Brown
Title: Programs Supervisor
Sequoyah Office Building
Oklahoma City, OK 73125
Phone: 521-4391

Aid to Families and Dependent Children

AFDC provides a monthly check, via mail, to be used for shelter, food, clothing, transportation, utilities, basic drugs, personal items and household equipment. Applications are available in DHS offices located in every county.

Contact Person: Beverlee Brown
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: (405) 521-4391

Child Day Care Services

Day Care provides a subsidy payment to licensed and contracted day care homes and centers and to approved in-home caretakers who provide care for approved children. Applications are available in DHS offices in every county.

Contact Person: Beverlee Brown
Title: Programs Supervisor
Sequoyah Office Building
Oklahoma City, OK 73125
Phone: 521-3432

Child Support Enforcement

The Child Support Enforcement Division (CSED) is the single state agency designated by Oklahoma law to administer the statewide plan for child support, authorized by Title IV, Part D, of the Federal Social Security Act 56).S. 237. CSED serves the State of Oklahoma by protecting children's right to parental support through the establishment of paternity and legal obligations of support and the enforcement of those support obligations.

Contact Person: Freddy McCroskey
Title: Prgrms. Asst. Administrator
2409 N. Kelley, Rm 103
Oklahoma City, OK 73111
Phone: (405) 522-2381

Child Welfare Services

The Division of Children and Family Services administers programs to families, children, and youth at the home, community and residential level. Field staff specialize in Child Welfare services. The Division also administers two Juvenile Shelter programs.

Contact Person: Lynda Arnold
Title: Division Administrator
P. O. Box 25352
Oklahoma City, OK 73125
Phone: 521-4088

Children with Special Care Needs

Medical services for children with special health care needs.

Contact Person: Mary Stalnaker
Title: Programs Supervisor
Sequoyah Office Building
Oklahoma City, OK 73125
Phone:

Commodity Distribution

The Commodity Distribution Unit provides United States Department of Agriculture (USDA) Donated Commodities to the Child Nutrition Programs operated in the State of Oklahoma. These programs include the National School Lunch Program, Child and Adult Care Feeding Program and the Summer Food Services Program. The programs were enacted through federal legislation to improve the nutritional quality and quantity of the diets of the many participants in the various food distribution programs.

Contact Person: Carol Moore
Title: Program Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: (405) 521-3581

Community Residential Services

Community Residential services provide lodging, nutrition, supervision and life-skill training 365 days per year to persons with developmental disabilities. Services are provided in both small congregate settings (group homes) and in specialized foster homes. Services are provided by private non-profit agencies or individuals.

Contact Person: Alice Goard
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: (405) 521-4982

Education, Training & Employment Program

The purpose of the Education, Training and Employment (ET&E) program is to ensure needy families with children obtain the education, training and employment that will help avoid long term welfare dependence. (Nationally this program is called the JOBS Program - Job Opportunities and Basic Skills Training Program.)

Contact Person: Susan M. Hall
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: (405) 521-3500

Employment Services - Sheltered Workshop

Sheltered workshops provide training in vocational skills for persons with developmental disabilities five days per week. These individuals are also provided paid work opportunities via subcontracts entered into by the workshops with private industry. These workshops are private, non-profit entities.

Contact Person: Bob North
Title: Programs Administrator
P.O. Box 25352
Oklahoma City, OK 73125
Phone: (405) 521-4970

Family Support

Family support provides a cash subsidy of approximately $250 per month to families raising a child with developmental disabilities in the natural home. These payments are intended to offset the extraordinary costs associated with raising a child with disabilities and prevent the need for out of home placements.

Contact Person: Ann Riggs
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: (405) 521-4977

Food Stamp Program

The Food Stamp Program is a USDA supplemental entitlement program administered in Oklahoma by DHS to utilize the nation's food abundance to raise the nutritional levels and improve the general health of the nation's low income households.

Contact Person: Linda Hughes
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: (405) 521-3445

Foster Grandparents

Foster grandparents provide nurturance, companionship and recreational opportunities for children with developmental disabilities living in the community and public institutions. Services are provided by senior citizens volunteers.

Contact Person: Judy Leitner
Title: Prgrms. Asst. Administrator
P.O. Box 25352
Oklahoma City, OK 73125
Phone: (405) 521-4976

In-home Support Services

In-home support services provides an array of therapy, health care, family training, and respite to individuals with developmental disabilities residing with family or relatives.

Contact Person: Bob North
Title: Programs Administrator
P.O. Box 25352
Oklahoma City, OK 73125
Phone: (405) 521-4970

Institutional Services

Institutional services provides residential, therapy, health care and habilitative training 365 days per year to persons with severe developmental disabilities in large congregate settings. These services are directly operated by DDSD.

Contact Person: Priscilla Moore
Title: Programs Administrator
P.O. Box 25352
Oklahoma City, OK 73125
Phone: (405) 521-6259

Licensing Services

The Licensing Services program implements the provisions of the Child Care Facilities Licensing Act, monitoring and licensing child care programs. Licensing representatives are officed in 38 county offices and provide services statewide. There are currently 130,000 slots in licensed child care programs that care for children from infancy through school-age. Child care programs recently added through revisions to the law are part-day programs, drop-in programs and summer school-age programs.

Contact Person: Judy Collins
Title: Statewide Licensing Coord.
P.O. Box 35352
Oklahoma City, OK 73125
Phone: (405) 521-2848

Low Income Home Energy Asst. Program (LIHEAP)

LIHEAP is a needs based program which pays part of the home heating costs for eligible households. Applications are available in DHS offices in every county beginning early December for approximately one month. A large number of public assistance households are pre-authorized each year. Most payments are made to energy

Contact Person: Ron Amos
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: (405) 521-4091

Office of Child Care

The Office of Child Care is responsible for policy development, program monitoring, evaluation and training for the statewide child care licensing program, and oversees the implementation of the state child care plan and utilization of federal child care funds.

Contact Person: Prins E. Anderson
Title: Program Administrator
4545 N. Lincoln, Suite 100
Oklahoma City, OK 73105
Phone: 521-3561

School Nutrition

The School Nutrition Program carries out regulatory and oversight responsibilities for the National School Lunch (NSLP), Breakfast (SBP) and Special Milk Programs (SMP), in subscribing private schools, homeless shelters, and residential child care institutions in the State of Oklahoma. Other facets of the program include provisions of information, outreach activities, training and technical assistance.

Contact Person: Carol A. Moore
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: (405) 521-3702

State Supplemental Payment (SSP)

SSP provides cash assistance in the form of a monthly check to provide for basic needs. Applications are available in DHS offices in every county office. Although totally state funded, the U.S. Department of Health and Human Services have rules regarding the amount of funds which must be expended (Maintenance of Effort Requirement).

Contact Person: Mary Stalnaker
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: (405) 521-3679

Supplemental Security Income - DCP

SSI-DCP purchases a variety of services including: medical and dental care, medications, therapeutic appliances and equipment, speech and hearing services, special therapeutics, nutritional services, transportation, educational/developmental aids.

Contact Person: Mary Stalnaker
Title: Programs Supervisor
P. O. Box 25352
Oklahoma City, OK 73125
Phone: 521-3679

Department of Mental Health and Substance Abuse Services

Domestic Violence Programs

Domestic Violence programs provide prevention services to schools and counseling, advocacy, and crisis intervention services for children who are sexually abused outside of their home. Shelter programs serve adult victims of domestic violence and their dependent children. Shelter services may include outreach, counseling, crisis intervention and referral. Clients may remain in a shelter for up to 30 days. Domestic violence programs serve children who are themselves victims as well as dependents of victims of domestic violence.

Contact Person: N. Ann Lowrance
Title: Dep Comm Victims Services
DMHSAS, PO Box 53277
Oklahoma City, OK 73152
Phone: (405)522-3877

Oklahoma Youth Center

The Oklahoma Youth Center is a 50 bed state psychiatric hospital for children and youth, located in Norman. 10 beds are devoted to severely disturbed children aged 6 to 13; 40 beds are reserved for severely disturbed adolescents ages 14 to 17. OYC provides short term crisis stabilization (up to 30 days), intermediate to long-term care, court ordered assessments and special education. Services include physical, psychological, social, vocational, and recreational evaluations. OYC also operates a 10 bed infirmary. In addition to the inpatient services OYC operates a 25 client Day Treatment program.

Contact Person: Paul Bouffard
Title: Director
1120 E. Main
Norman, OK 73071
Phone: (405)364-9004

Other Community Programs

This program area includes various specialized outpatient services to children and their families, other than those provided by community mental health centers. Included are contracts for a statewide training program for juvenile sex offenders, parent support and advocacy,divorce mediation and arbitration services in Cleveland and Payne counties, and training for therapeutic nursery staff.

Contact Person: Margaret Bradford
Title: Dir. Community Based Service
DMHSAS, PO Box 53277
Oklahoma City, OK 73152
Phone: (405)522-3849

Prevention Programs

Prevention programs are designed to prevent substance abuse and related problems such as school failure, suicide, teen pregnancy & child abuse. Children and youth receive not only awareness and education services, but also are provided alternative activities to high risk behavior, advocacy for youth needs, training for people who impact their lives, and evaluation and referral to treatment services. Services are delivered, usually be the system of 18 Area Prevention Resource Centers (APRC), in schools, churches, treatment programs, and community centers to 0 to 21 year olds at risk of substance abuse.

Contact Person: Jan Hardwick
Title: Director of Prevention Prog
DMHSAS, PO Box 53277
Oklahoma City, OK 73152
Phone: (405)522-3866

Private Alcohol and Drug Treatment Programs

This program area includes outpatient and residential treatment services for substance abusing adolescents, who may be either voluntary or court ordered for treatment. DMHSAS contracts for 49 beds per day of residential and/or halfway house services. Additionally up to 80 beds a day are contracted for the treatment of mothers and children under the age of 13, where the children accompany the mothers. Outpatient alcohol and drug counseling services are provided throughout the state at additional sites.

Contact Person: Dee Owens
Title: Director Sub.Ab.Serv
DMHSAS PO Box 53277
Oklahoma City, OK 73152
Phone: 405-522-3858

Private Community Mental Health Centers

DMHSAS contracts with 16 private, nonprofit community mental health centers (CMHC). In general these CMHCs provide outpatient care and treatment to clients under age 18 who are severely emotionally disturbed or otherwise in need of mental health treatment. Beginning 10/1/93 CMHCs are the gatekeepers for all inpatient services paid by Medicaid for anyone under age 21. Other CMHC services include emergency screening and referral, assessment & evaluation, group & individual counseling, crisis intervention, homebased services and therapeutic nursery programs.

Contact Person: Margaret Bradford
Title: Director Comm Based Services
DMHSAS, PO 53277
Oklahoma City, OK 73152
Phone: (405)522-3849

State Operated Mental Health Centers

DMHSAS directly operates five community mental health centers, located at McAlester, Lawton, Norman, Woodward, and Tahlequah. These centers provide outpatient services only, including emergency screening and referral, outpatient evaluation and therapy, case management, home based services and liaison with other agencies. Effective October 1, 1993, the state CMHCs became the gatekeepers and case managers for Medicaid eligible children referred for inpatient psychiatric hospitalization from those service areas.

Contact Person: Margaret Bradford
Title: Director Community Based Services
DMHSAS, PO Box 53277
Oklahoma City, OK 73152
Phone: (405)522-3849

Department of Rehabilitation Services

Coordinator for Deaf/Blind Services

Children with the dual handicaps of hearing loss and legal blindness are served by a specialist on deaf/blindness. The specialist provides statewide coordination of service programs insuring both the availability and appropriateness of programs.

Contact Person: Elaine Boykin
Title: Progs. Field Representative
3535 N. W. 58th Street, Suite 500
Oklahoma City, OK 73112
Phone: 405 951-3481

Library for the Blind and Physically

The Oklahoma Library for the Blind and Physically Handicapped provides services to blind and visually impaired persons of all ages through the entire state. These services include a variety of books in braille, large print, and in recorded format, providing reading for recreational purposes, educational needs, and vocational pursuits. Also, a number of periodicals and other publications are available. Approximately 8.7% of the library's patrons are under 18 years of age.

Contact Person: Geraldine Adams
Title: Administrative Librarian
300 N.E. 18th
Oklahoma City, OK 73105
Phone: 405 521-3514

Oklahoma School for the Blind

The Oklahoma School for the blind, located in Muskogee, serves any child who is an Oklahoma resident with visual impairment which interferes with their functioning in a regular school setting. The school philosophy is to help each blind or visually impaired student reach his or her full potential. This includes developing skills to work, live and play in a seeing world. Most of the students are under the age of 18 and approximately 30% of the students are totally blind. Services provided include a residence program, a full primary and secondary curriculum, daily living skills, orientation and mobility skills, physical therapy and speech therapy. There is no charge for tuition, room and board or books for students attending the Oklahoma School for the Blind.

Contact Person: Garold Conn,
Title: Superintendent
3300 Gibson Street
Muskogee, OK 74403
Phone: 918 682-6641

Oklahoma School for the Deaf

The Oklahoma School for the Deaf provides comprehensive services to hearing impaired children age 3-21 throughout the state in a residential setting. The majority of students: (1) have other handicapping conditions, i.e., mental retardation, limited visual acuity, learning disabilities, etc., requiring a low staff to student ratio; and (2) come from primarily rural areas. The main program is located in Sulphur with four regional pre-schools. Services provided include early childhood development program, elementary and secondary academic training, vocational training, recreational/leisure time management, student development through residential programming, speech and auditory training, health care, transitional living services and support services such as library and media development centers. In addition, the school serves as a legislatively-mandated statewide resource in the assessment of deaf students.

Contact Person: Linda Trice
Title: Superintendent
E. 10th and Tahlequah
Sulphur, OK 73084
Phone: 405 622-3186

Rehabilitation Teachers

Instructional and counseling services are provided for legally blind persons across the state by 15 Rehabilitation Teachers for the Blind. Though these services are primarily focused on the adult blind populations, rehabilitation teachers serve a number of blind children. With the increased emphasis on mainstreaming children with handicaps into public school programs, rehabilitation teachers are being called on frequently for counseling, information and referral services, and skills instruction by parents and schools. Rehabilitation teachers work cooperatively with the State Department of Education, local schools and parents to assure appropriate services and referrals.

Contact Person: Elaine Boykin
Title: Progs. Field Representative
3535 N. W. 58th, Suite 500
Oklahoma City, OK 73112
Phone: 405 951-3481

Vocational Rehabilitation Services

Rehabilitation Services is primarily a program for persons with disabilities of working age. The purpose of the program is to assist persons with disabilities to become employable or to participate in home or community activities. Eligibility for services is based upon documentation of a physical or mental disability that constitutes a vocational handicap for the individual. The services available include, but are not limited to: transportation, interpreter services for the deaf, reader services for the blind, counseling and guidance, vocational evaluation, physical restoration services, occupational licenses, tools, equipment, post-employment services, and other goods and services that would benefit the individual in terms of employability. Data shown is for children under age 19 only.

Contact Person: Gary Holcomb
Title: Educational Consultant
3535 N. W. 58th Street, Suite 500
Oklahoma City, OK 73112
Phone: 405 951-3488

J.D. McCarthy Center

Treatment of developmentally disabled children

The J.D. McCarty Center for Children with Developmental Disabilities is a pediatric habilitation treatment center which treats Oklahoma children from birth through 21. Inpatients are seen for evaluation, habilitation and post-operative care. Special education is provided with Norman Public Schools teaching staff on-site. Outpatients are seen for intake assessment evaluations, therapies, orthopedic clinics, dental clinics, behavioral clinics and pediatric neurology clinics. In order to obtain any of these services, a family member, physician, teacher, therapist, or other agency professional needs to contact the Social Services Department to begin the process. Parents will be contacted by a social worker before any service would begin. At the end of an inpatient evaluation, the physician and team may recommend habililitation status at which time an Individual Habilitation Plan is written for the patient's ongoing treatment by the patient's team members, physician and parents. The recommendations are made considering such variables as the patient's habilitation potential, intensity of educational and treatment services available in the child's home community and public school system,and resources available within the family system. The length of stay is determined by the physician and team members as long as the patient is making progress. Upon discharge, family and the team members make the transition plans to best suit the patient and family. Community caregivers including school personnel are encouraged to attend the discharge meeting. Team members include physical therapists (gross motor), occupational therapists (fine motor), speech/language/communication therapists, psychological service providers, nursing, recreation therapists, dietary services, social services and pediatric services. A certified multi-handicapped teacher provides the education and teaching services. These inpatient evaluations take from 15 to 30 treatment days. The patient may take week-end furloughs and parents are encouraged to visit the Center.

Contact Person: Lisa Landry
Title: Comptroller
1125 E. Alameda
Norman, Ok 73071
Phone: (405)321-4830

Office of Juvenile Affairs

Community Based Youth Services

Third party contracts are held with 41 Oklahoma Association of Youth Services member agencies for the maintenance of community-based temporary youth shelters, delinquency prevention, and diversionary youth services programs, such as the First Offender Program. These programs are designed to stabilize families and prevent youth from penetrating further into the juvenile justice system.

Contact Person: R. L. Doyle
Title: Programs Administrator
Room 306, Sequoyah Building
Oklahoma City, OK 73125
Phone: (405) 521-4075

Institutional Services - OJA

Residential Services provide residential care, detention, and treatment programs for youth under 18 whose service needs require out-of-home placement. These programs provide education, training, rehabilitation, care, and treatment.

Contact Person: Jerry Regier
Title: Deputy Director
PO Box 25325
Oklahoma City, OK 73125
Phone: (405) 524-4440

Juvenile Field Services

The OJA Juvenile (Field) Services Unit was created in 1975 in response to Senate Joint Resolution 13. JSU provides Intake, Probation, Parole, and Custody services to youth up to age 18 on a statewide basis.

Contact Person: Twyla Snider
Title: Programs Administrator
PO Box 25352
Oklahoma City, OK 73125
Phone: (405) 521-2197

Oklahoma Children's Initiative

The Oklahoma Children's Initiative (OCI) was developed in response to the Terry D. Consent Decree. On April 30, 1991, approval was given by the Federal Court to the parties' joint motion for court approval of the Implementation Plan, subsequently called OCI. OCI has a five year period for completion of the implementation plan that began July 1, 1991. The guiding principles of the plan insure that youth receive individualized care in the least restrictive setting and that family ties are strengthened whenever possible.

Contact Person: Twyla Snider
Title: Programs Administrator
PO Box 25352
Oklahoma City, OK 73125
Phone: (405) 521-2197

Parole, Review and Hearing Board

Provides administrative due process hearings for juveniles who are adjudicated delinquent and committed to state custody. Hearings provided include: Tentative Release, Due Process, Parole Review, Parole Release, Revocation, etc.

Contact Person: Ted Morris
Title: Programs Administrator
4545 N. Lincoln, Suite 120
Oklahoma City, OK 73105
Phone: (405) 524-0313

Planning and Operations

Staff in this unit provide, maintain and operate an Online Management Information System to identify and track serious and habitual offenders and delinquent juveniles. This system allows for reporting on and management of services provided, placement decisions, detention bed availability. Other staff in this unit contract for and coordinate the interstate transportation of juveniles for certification proceedings and placement decisions.

Contact Person: Nancy Corvin
Title: DP Planning Specialist
Sequoyah Bldg., Rm. 306
Oklahoma City, OK 73125
Phone: (405) 521 - 2136

Residential Services

This unit provides detention services for youth awaiting trial and/or placement, traditional foster care services, Therapeutic Foster Care Services (contracted with agencies which provide support to the homes and wraparound services) and community based group home services to youth under the age of 19.

Contact Person: Ron Harp
Title: Program Supervisor
PO Box 25352
Oklahoma City, OK 73125
Phone: (405) 521-4440

Oklahoma Commission on Children and Youth

Administration

Administration provides direction and support to all Oklahoma Commission on Children and Youth (OCCY) programs and information and assistance to other agencies and any persons requiring assistance for children. Administration also provides budget, accounting, purchasing and reports for other OCCY programs.

Contact Person: Thomas S. Kemper
Title: Director
4545 N. Lincoln, Suite 114
Oklahoma City,, OK 73105
Phone: (405)521-4016 EXT117

Board of Child Abuse Medical Examination

Defined by HB 2331 (1990) Establishing a Board and a Chief Child Abuse Examiner (Physician) Develop & Implement a Training Program on Child Abuse for Health Professionals in Oklahoma to improve the quality of child abuse medical examinations as well as providing training to physicians regarding their testimony in child abuse hearings.

Contact Person: Robert W. Block, M.D.
Title: Chief Child Abuse Examiner
2815 S. Sheridan
Tulsa,, OK 74129
Phone: 918/838-4726

Child Death Review Board

This board reviews all child deaths and prepares an annual report. They gather relevant data on child deaths from all participating agencies, such as Dept of Health, DHS, and Hospitals. The board is responsible for making recommendations that will reduce the number of child deaths occurring in Oklahoma. The primary although not exclusive focus is on circumstances surrounding the deaths of children who have, or potentially have, died as a result of child abuse.

Contact Person: Thomas Kemper
Title: Director
4545 N. Lincoln, suite 114
Oklahoma City, Ok, OK 73105
Phone: (405) 521-4016

Interagency Coordinating Council - Special Services

The ICC- Special Services Council was established under 10 O.S., Sections 601.41-601.46 to improve special services to children, ages 3-21, who have special needs or are in out-of-home placement. The Council is responsible for developing an interagency state plan which will provide methods to promote comprehensive and coordinated planning and delivery of services to children with disabilities and reduce the direct cost to schools for the provision of IEP services. The system of services is designed to enhance the capacity of families to meet the needs of their children. Participating co-operatively in the delivery of services will be local education agencies, the State Departments of Education, Vocational and Technical Education, Human Services, Health, Mental Health and Substance Abuse Services, Rehabilitation Services, and other appropriate public and private agencies. The Council works with the 14-member Joint Legislative Committee for Review of Special Services to Children and Youth, 11 Regional Advisory Boards, and nine state level committees in developing, implementing and monitoring the statewide plan.

Contact Person: Dale Lott
Title: Coord. Children's Services
4545 N. Lincoln, Suite 114
Oklahoma City,, OK 73105
Phone: 405/521-4016

Interagency Coordinating Council for Early Childhood Intervention

The ICC provides coordination for the implementation of early intervention services according to Part H of federal P.L. 99-457, as amended by P.L. 102-119, The Individuals with Disabilities Act Amendments. This program, per Executive Order 89-05 and Title 70, O.S. Sec. 13-121 et seq., provides planning and coordination for the development and implementation of a statewide comprehensive delivery system of services to Oklahoma's infants and toddlers with developmental delays and disabilities. The ICC advises and assists the lead agency, the State Department of Education, regarding implementation of the SoonerStart early intervention program. Council members are appointed by the Governor according to statutory categories including parents of young children with disabilities and representatives of state agencies, public and private providers, and the state legislature (Council members are reported below under Program Staffing as volunteers). Standing committees and task forces address issues of funding, policy, personnel development, public awareness, program implementation and evaluation, family support, membership and child care. An interagency funding plan for the SoonerStart program is developed by the ICC and jointly submitted to the Governor and the Legislature by the State Departments of Education, Health, Human Services and Mental Health and Substance Abuse Services. Additionally, the ICC advises and assists in the preparation of federal grant applications and prepares an annual report to the Governor and the federal Secretary of Education on the status of Oklahoma's early intervention program.

Contact Person: Patrice Dunkelgod
Title: ICC Coordinator
4545 N. Lincoln, Suite 114
Oklahoma City,, OK 73105
Phone: 405-521-4016

Juvenile Justice and Delinquency Prevention

The program monitors compliance with four federal mandates: 1) The deinstitutionalization of status offenders; 2) Separation of juveniles and adults in adult secure facilities; 3) The removal of juveniles from adult secure facilities; and 4) study and action on the disproportionate confinement of minorities in the juvenile justice system. Grant awards are made to units of state and local government, private, non-profit and Indian Tribes to provide demonstration programs aimed at delinquency prevention. Title V - Incentive Grants for Local Delinquency Prevention Programs provides funds to communities with a comprehensive risk focused prevention plan. Grant awards are made to units of local government and Indian Tribes to provide prevention programs aimed at community-wide delinquency prevention. Challenge Grants provide states with federal funds to develop, adopt and improve policies and programs in one or more of 10 specified challenge areas.

Contact Person: Grace Kelley
Title: Juvenile Justice Specialist
4545 N. Lincoln, Suite 114
Oklahoma City,, OK 73105
Phone: 405/521-4016

Juvenile Personnel Training Program - National Resouce Center

This program is provided by contract through the University of Oklahoma. It offers statewide training to staff and volunteers of Oklahoma public and non-profit agencies who serve high-risk children and youth. The training ranges from a basic introductory level to advanced level skill upgrading. The program increases the skill level for those working with children, and assists individuals and agencies to meet licensing requirements.

Contact Person: James M. Walker
Title: Program Director
202 W. 8th Street
Tulsa,, OK 74119
Phone: 918/585-2986

Office of Juvenile System Oversight

The Office of Juvenile System Oversight (OJSO) was established as an independent state agency with authority to review every agency or program that provides services to children in the State of Oklahoma. The OJSO is required to conduct unannounced inspections of all state-operated juvenile facilities, and periodic inspections of the detention centers and more than 100 privately-operated facilities. These programs are monitored by the OJSO for compliance with established responsibilities: state and federal laws, relevant court orders, all applicable accrediting and licensing standards, and each facility's own policy

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manual. The OJSO program also investigates for merit any complaint it receives regarding improper practices by personnel working in the children and youth service system. The program is statewide with the actual oversight occurring wherever the facility or service is located. All children who receive institutional or community-based services in Oklahoma are served by the Office of Juvenile System Oversight. Actual expenditures for FY94 & FY95 are a combination of actual expenditures and proportionate estimates.

Contact Person: Janice L. Hendryx
Title: Assistant Director
4545 N. Lincoln, Suite 114
Oklahoma City,, OK 73105
Phone: 405/521-4016

Office of Planning and Coordination for Services to Children and Youth

The Office of P&C is responsible for developing a annual state plan for services to children and youth based on community-designed solutions to children, youth and family issues and an annual Childrens Budget that reports all state and federal dollars spent in OK for children, youth and family services. The Office is advised by the Oklahoma Planning and Coordinating Council for Services to Children and Youth (Council), a fifty member interagency and private citizen body. A local and state level planning organization supports the planning process which includes all 77 Oklahoma counties organized into 30 District P&C Boards. Each District elects a representative to one of eight Regional P&C Boards who in turn elects a Regional Representative to speak for them at Council. As of January 1996, Childrens Agenda 2000, A State Plan for Services to Children and Youth was published. It is based on the District plans and the Council's plan that supports the District's. Each is a working document and is evaluated annually at the District and Council level. Annually implementation steps are added for the upcoming year and an executive summary is delivered to the Legislature, Governor, the Supreme Court and leadership of state agencies that provide direct services to children, youth and families. Staff of the Office of P&C provides technical assistance to the Districts, Regions and Council. The Childrens Agenda 2000, developed in communities across Oklahoma, is designed to guide policy, administrative and funding decisions made at the state level on behalf of Okllahoma's children, youth and family services. The Childrens Budget tracks funding to determine if programs are moving in the direction defined by the local communities.

Contact Person: Deborah S. Redwine
Title: Senior Planner
4545 N. Lincoln, Suite 114
Oklahoma City,, OK 73105
Phone: 405/521-4016

Oklahoma Areawide Services Information

OASIS is Oklahoma's statewide information and referral service for children with special needs, age 0-21 years. OASIS also serves women, infants, children and adolescents in need of health care services as well as adults over 21 with developmental disabilities. The OASIS service is available free by phone through a toll-free "800" telephone number or a local number. Utilizing a computerized database of over 4500 service providers and programs, trained information specialists provide helpful information to assist callers in finding and accessing available services throughout the state.

Contact Person: Madalyn McCollom
Title: Project Director
OASIS/OUHSC P.O. Box 26901
Oklahoma City,, OK 73190
Phone: 405/271-6302

Oklahoma CASA Association, Inc.

The Oklahoma CASA Association, Inc. (OCASAA) is a membership organization which serves the local CASA Programs from across the state. Local CASA Volunteers advocate for the best interests of children (ages 0 to 18 years) involved in the court system, primarily those who have been abused and neglected. OCASAA provides on-going technical assistance to both established and developing programs, offers staff development and new director training and an annual statewide volunteer conference, plus serves as a networking/clearinghouse source to the local programs. These services are provided at no or minimal cost to the local programs or to conference attendees. Currently, there are 17 member programs of the Association which serve the following counties and tribal courts: Blaine, Bryan, Carter, Cedar Lodge (Citizen Band Pottowatomie, Sac and Fox, Iowa, Kickapoo and Shawnee), Cleveland, Comanche, Kiamichi (Choctaw and McCurtain), Muskogee, Okfuskee, Oklahoma, Okmulgee/Creek Nation, Payne, Pittsburg, Pottawatomie, Pushmataha, Southwest Central (Caddo, Garvin, Grady, McClain and Stephens), Tulsa, and Washington.New programs are being developed in Kay and Kiowa Counties and Tri-County CASA in Rogers, Mayes and Craig counties. Additional contacts have been made from Jackson and Cherokee Counties.

Contact Person: Nance L. Diamond
Title: Executive Director
P.O. Box 366
Shawnee, OK 74802
Phone: (405) 273-2606

Post Adjudication Review Board

The Post Adjudication Review Boards (PARBA) are composed of volunteers who serve in advisory capacity to the judge(s) having juvenile docket responsibility within a judicial district. After examining the court file and evaluating information from the DHS/JSU caseworker, foster parent, child and/or relatives, the board submits a written recommendation to the judge as to the appropriateness of services being received or offered to the child and family. By mandate of the state legislature, every child who is adjudicated under the category of Deprived, requires a case review by the Board at least once every six months. Case reviews of delinquent and in need of supervision are at the judge's request.

Contact Person: Patricia Lowry
Title: PARBA Coordinator
4545 N. Lincoln, Suite 114
Oklahoma City,, OK 73105
Phone: 405/521-4016

Serious Habitual Juvenile Offender

The Serious Habitual Juvenile Offender Program (SHJO) is a statewide initiative charged with the task of securing community control of juvenile crime and delinquency through the development of an interagency action plan. The principle target populations are youth defined by statute as "serious" as well as "habitual" offenders, although the implementation process impacts all youth being served in the Juvenile Service Category. This action plan is developed around the criteria and framework of Title 10, Section 1160 of the Oklahoma Statutes. Basic collaborative components include but are not limited to information sharing, case tracking, case management supervision and the development and enforcement of appropriate sanctions for youths adjudicated as serious offenders as well as habitual offenders. Program implementation is facilitated by the Serious Habitual Juvenile Offender Task Force which operates under the direction of the Oklahoma Commission on Children and Youth.

Contact Person:
Title: SHJO Coordinator
4545 N. Lincoln, Suite 114
Oklahoma City, OK 73105
Phone: 405-521-4016

Oklahoma Health Care Authority

Medicaid for Children - Clinic Services

Preventive, diagnostic, therapeutic, or palliative items or services that are provided to outpatients under the direction of a physician (does not includes family planning).

Contact Person: Mary Stalnaker
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: 521-3602

Medicaid for Children - Dental Services

Diagnostic, preventive, or corrective procedures provided by or under the supervision of a dentist.

Contact Person: Mary Stalnaker
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: 521-3602

Medicaid for Children - Family Planning

Provides consultation, examination, and treatment by, or under the supervision of a physician or prescribed by a physician; laboratory exam including x-ray, sterilization services, and medically approved methods, procedures, pharmaceutical supplies and devices to prevent conception including natural methods and diagnosis and treatment for infertility.

Contact Person: Mary Stalnaker
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: 521-3602

Medicaid for Children - Home Health

Services provided at the patient's place of residence, in compliance with a physician's written plan of care, includes nursing and therapy services, and an array of services designed to aid an individual in avoiding institutionalization.

Contact Person: Mary Stalnaker
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: 521-3602

Medicaid for Children - ICF/SNF

Skilled nursing facility for children requiring nursing services on a daily basis.

Contact Person: Mary Stalnaker
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: 521-3602

Medicaid for Children - Inpatient Hospital

Services ordinarily furnished in a hospital for care and treatment of inpatients; furnished under the direction of a physician or dentist.

Contact Person: Mary Stalnaker
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: 521-3602

Medicaid for Children - Inpatient Psychiatric

Services are provided under the direction of a physician provided in a psychiatric facility or acute hospital psychiatric program.

Contact Person: Mary Stalnaker
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: 521-3602

Medicaid for Children - Intermediate

Services provided in an institution for mentally retarded or persons with related conditions whose purpose is to provided health or rehabilitative services and to which skilled nursing services are required on a daily basis.

Contact Person: Mary Stalnaker
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: 521-3602

Medicaid for Children - Lab & X-Ray

Professional or technical laboratory and radiological services provided under the direction of a physician.

Contact Person: Mary Stalnaker
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: 521-3602

Medicaid for Children - Nursing Services

Services provided under a capitated rate to providers who monitor all State services except for Nursing Facility services, Intensive Care Facility/Mentally Retarded Home and Community Based Waiver services, transportation, personal care, non-State Plan Early Periodic Screening, Diagnosis and Treatment (EPSDT) services.

Contact Person: Mary Stalnaker
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: 521-3602

Medicaid for Children - Non-Technical

Non-Technical Medical Care program provides assistance to individuals in bathing and grooming to assure personal health and safety. Individuals served must have a physical impairment or combination of physical and mental impairment; lack the ability to meet personal care needs without additional supervision or assistance, or to communicate needs to others, and require non-technical assistance to prevent or minimize physical health regression and deterioration.

Contact Person: Mary Stalnaker
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: 521-3602

Medicaid for Children - Nursing Services

Health related services provided to individuals who do not require hospital care, but whose mental or physical conditions require nursing services.

Contact Person: Mary Stalnaker
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: 521-3602

Medicaid for Children - Other Practioners

Medical or remedial services other than physician services including chiropractors, psychologists, podiatrists, nurse midwives, and nurse practitioners.

Contact Person: Mary Stalnaker
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: 521-3602

Medicaid for Children - Other Services

Transportation, room and board, and medical supplies.

Contact Person: Mary Stalnaker
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: 521-3602

Medicaid for Children - Outpatient Hospital

Preventive, diagnostic, therapeutic, or rehabilitative services furnished to outpatients.

Contact Person: Mary Stalnaker
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: 521-3602

Medicaid for Children - Outpatient

Preventive, diagnostic, therapeutic, rehabilitative, and psychiatric services are furnished to outpatients.

Contact Person: Mary Stalnaker
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: 521-3602

Medicaid for Children - Physician Services

Services provided within the practice of medicine or osteopathy as defined by state law under the personal supervision of an individual licensed to practice medicine or osteopathy.

Contact Person: Mary Stalnaker
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: 521-3602

Medicaid for Children - Podiatric

Services limited to non routine surgical procedures as a result of a systemic disease that destroys bodily functions.

Contact Person: Mary Stalnaker
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: 521-3602

Medicaid for Children - Prescription Drugs

Simple or compound substance or mixtures of substances prescribed for the cure or prevention of disease.

Contact Person: Mary Stalnaker
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: 521-3602

Medicaid for Children - Vision Services

Medical or remedial care recognized under state law. Includes eyeglasses and visual exams furnished by optometrists or opticians.

Contact Person: Mary Stalnaker
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: 521-3602

Medicaid for Children - Waiver Services

Any medical or remedial care recognized under the State law and specified by the Secretary. Services include transportation, physical therapy,occupational therapy; diagnostic, screening, preventive services, equipment and supplies for persons with speech, hearing, and language disorders; provides dentures,prosthetic devices, eyeglasses; diagnostic screening preventive, rehabilitative, and hospice services not provided for in other categories.

Contact Person: Mary Stalnaker
Title: Programs Supervisor
P.O. Box 25352
Oklahoma City, OK 73125
Phone: 521-3602

DEPARTMENT OF HUMAN RESOURCES

Office of Personnel Management

State Employees Child Day Care Program

State Employee Child Day Care Program is a response to the need for on-site or near-site child care facilities. The law authorized the implementation of pilot programs establishing one or more child care centers for minor dependents of state employees.

Contact Person: James Tanner
Title: Assistant Administrator
2101 N. Lincoln Boulevard
Oklahoma City,, OK 73105
Phone: 521-2169

Oklahoma Employment Security Commission

Child Support Intercept Program

The Child Support Intercept Program was established to assist the Department of Human Services (DHS) in the collection of child support from non-supporting parents. The Department of Human Services is provided with a list of current unemployment compensation claimants.

Contact Person: Teresa Bailey
Title: Program Supervisor
106-A Will Rogers Building
Oklahoma City, OK 73152
Phone: (405) 557-7180

Job Corps

Job Corps is a program established and administered by the federal government to assist disadvantaged youth, 16 to 25 years of age who are unemployed and unskilled. The purpose of the program is to train the whole person, as well as provide job skills. While the Employment Security Commission does not administer the program, it is involved in bringing youth into the program, and with placing participants in jobs after completion of the program. The costs shown reflect this participation.

Contact Person: Eddie Foreman.
Title: Program Chief
309-B Will Rogers Building
Oklahoma City, Ok 73152
Phone: (405) 557-7128

Oklahoma Youth Services Program

The Oklahoma Youth Service Program is designed to educate today's student regarding tomorrow's work place demands and to assist youth in the area of employment. In addition, all agency local offices provide placement services aimed at serving job-ready youth.

Contact Person: Richard Gilbertson
Title: Director,Employment Service
300 Will Rogers Building
Oklahoma City, Ok 73152
Phone: (405) 557-7121

Parent Locator Service

This program assists the U.S. Department of Health and Human Services (DHHS) in locating noncustodial parents in interstate cases for the purpose of enforcing child support obligations. The Oklahoma Employment Security Commission provides DHHS with access to wage and unemployment compensation claims information through a computer tape cross-match.

Contact Person: Len Branch
Title: ADP Director
305 Will Rogers Building
Oklahoma City, OK 73152
Phone: (405) 557-7163

Summer Youth Program (JTPA)

This Program is designed for economically disadvantaged youth ages 14-21 to promote the integration of learning opportunities with a structured work experience to culminate in an enriched summer experience. The participants are provided an integrated learning experience which incorporates the SCANS (Secretary's Commission on Achieving Necessary Skills) Foundation Skills and Competencies to assist in developing and refining attitudes, values, and work habits which will contribute to their success in the workplace. This eight week program of classroom-based or work-based learning is consistent with the goal of the School-to-Work Opportunities Act.

Contact Person: Glenn Robards
Title: Director, Empl. & Trng.
408 Will Rogers Building
Oklahoma City, Ok 73152
Phone: (405) 557-5329

Youth Program (JTPA)

The Jobs Training Partnership Act (JTPA) program is directed toward economically disadvantaged youth ages 14-21 to encourage school completion, improve employability skills, and to enhance educational, occupational and citizenship skills. The two major objectives of the program are to improve the transition from school to work and to reduce welfare dependency. JTPA regulations require that at least 50 percent of the participants are out-of-school and that 65 percent have at least one barrier to employment.

Contact Person: Glenn Robards
Title: Director, Empl. & Trng.
408 Will Rogers Building
Oklahoma City, Ok 73152
Phone: (405) 557-5329

DEPARTMENT OF SAFETY OF SECURITY

Board of Medicolegal Investigations

Medical Examiner's Office

Each year in excess of 500 childhood deaths are investigated by the Medical Examiners' Office. Of these deaths, about 40% are autopsied. Oklahoma statutes are very specific regarding the type of deaths which come under the purview of the office. The agency essentially conducts three types of investigation: telephone investigations, where the body does not come to the morgue, Medical Examiner Cases not requiring an autopsy, and those cases where an autopsy is indicated or required.

Contact Person: James R. Benson, Jr.
Title: D.A.&F.A.
901 North Stonewall
Oklahoma City, OK 73117
Phone: (405) 239-7141

Department of Public Safety

Safety Education - D.A.R.E.

The safety education program conducted by the Highway Patrol serves children from pre-school through college age. Programs include seat belt, alcohol and drug abuse, D.U.I., personal safety, bicycle safety, pedestrian safety, defensive driving, winter driving, sharing the road with truck and buses, self defense, hunter safety, the D.A.R.E. curriculum, and other programs as requested The programs are delivered on-site at schools, colleges, universities, or other public locations by Troopers of the Oklahoma Highway Patrol. All areas of the state are covered by members of the Safety Education Division and/or troopers who are D.A.R.E. certified.

Contact Person: 2LT Ken Reed #90
Title: Troop Commander
P.O.Box 11415
Oklahoma City, OK 73136
Phone: (405) 425-2420

Traffic Safety Education Resources

The Oklahoma Highway Safety Office maintains a free film/video lending library and educational handout resources for pre-school as well as K-12 on every aspect of traffic safety reduction techniques among young drivers, seatbelt usage and child safety.

Contact Person: Shirley Cassil
Title: Highway Safety Technician
3223 N. Lincoln
OKC, OK 73105
Phone: 405/521-3314

Victims Impact Panel

Victims Impact Panel of Oklahoma was originally established in 1989 and uses the district and municipal courts to work with first-time drinking and driving offenders to reduce the incidence of repeat offenses. While very successful in that aspect, VIP also was aware of the need to reach teenage drivers. To that end, VIP presents a panel of speakers whose lives have been touched by drunk drivers. These panelists visit state high schools to tell teens of the serious consequences of driving after drinking.

Contact Person: Janella Tears
Title: Coordinator
5101 N. Classen, Suite 507
Oklahoma City, OK 73118
Phone: 405/848-6380

Oklahoma Military Department

Juvenile Justice Mentorship

To intervene and divert juvenile offenders from future involvement with the court system and assisting them in making better decisions, instilling greater confidence, initiative, an improved self image, and greater personal skills with the healthy positive friendship of an adult. These services are provided monthly at designated sites located throughout the state along with personal follow up weekly/by-weekly visits.

Contact Person: 1LT. Todd Coulson
Title: Director
3515 Military Circle
Oklahoma City, OK 73111
Phone: 405-425-8277

Oklahoma State Bureau of Narcotics and Dangerous Drugs Control

Student Drug Abuse Education

The drug abuse education program cultivates situations in which narcotics officers are able to inform students and young adults about the dangers of drug abuse and arm them with behavioral traits which will make them less vulnerable to the pressure to use illegal drugs. Presentations are made to schools, community organizations and in some cases, private industry. Educators and private sector managers are trained in the recognition of illegal drugs and methods of interdiction.

Contact Person: Mark Woodward
Title: Public Information Officer
4545 N. Lincoln Blvd., Suite 11
Oklahoma City, OK 73105
Phone: 405 521-2885

DEPARTMENT OF TOURISM AND RECREATION

Department of Wildlife Conservation

Aquatic Resources Education Program

The objectives of this program are: (1) To enhance the awareness, appreciation and understanding of Oklahoma's aquatic resources and, (2) to promote the learning of angling and water safety skills, outdoor ethics and sportfishing opportunities available in our state. This program is designed to reach children in grades K-12.

Contact Person: Colin Berg
Title: Aquatic Resource Edu Prog Coord
OK Dept. of Wildlife1801 N. Lincoln Blvd.
Oklahoma City, OK 73105
Phone: 405-521-4603

Conservation Education Program

The goal of the Conservation Education Program is to educate the citizens of Oklahoma concerning conservation issues and to make these citizens more environmentally literate. Conservation Education consists of several programs that either directly or indirectly target children. The largest program within Conservation Education is Project Wild (wildlife in learning design), an interdisciplinary, supplementary, K-12 environmental education curriculum.

Contact Person: Lisa Anderson
Title: Education Specialist
1801 N. Lincoln Blvd.
Oklahoma City, OK 73105
Phone: 405-521-6704

Oklahoma Hunter Education Program

The Oklahoma Hunter Education Program is a federally-funded program designed to provide instruction and practice to hunters and prospective hunters in the safe use of firearms and archery equipment, in safe hunting procedures, hunting ethics, sportsmanship, the hunter-landowner relationship, wildlife management principles, survival and first aid related to hunting and the avoidance of all casualties; and to enhance hunting enjoyment. Instructors in this program are game wardens and certified volunteer hunter education instructors from all walks of life. Instructors are selected according to their willingness to complete training and pass on the skills necessary to successfully hunt and shoot, to young people.

Contact Person: J.D. Peer
Title: Hunter Education Coord.
1801 N. Lincoln Blvd.
Oklahoma City, OK 73105
Phone: 405-521-4650

DEPARTMENT OF VETERAN AFFAIRS

The American Legion Children's Home

The Oklahoma Department of Veterans Affairs is authorized (Chapter 275, Section 20, Session Laws, 43rd Legislature) to expend monies to maintain support and educate minor dependents of an Honorably Discharged Oklahoma War Veteran. The maximum allowable is $13 per day per eligible minor.

Contact Person: Marilyn Capps
Title: Comptroller
2311 N. Central
Oklahoma City, OK 73135
Phone: 521-3225

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OKLAHOMA OFFICE OF STATE FINANCE
DIVISION OF THE BUDGET
122 State Capitol Building
Oklahoma City, Oklahoma 73105
(405) 521-2814 Phone (405) 521-3902 Fax

July 24, 1995

MEMO

DUE DATE: October 2, 1995

TO: Agency Directors

FROM: Diane Lewis

RE: Children's Programs Information

Attached to this memo is a form for each agency director to complete. The form indicates if your agency has children's programs or not and who in your agency has been assigned to coordinate the reporting of the children's programs if your agency has children's programs. Please complete this form and return it to the Commission on Children and Youth (agency number 127), to the attention of Debbie Redwine, by August 7, 1995

As occurred last year, each agency which has a children's program included in the publication "Children: Oklahoma's Investment in Tomorrow" published by the Oklahoma Commission on Children and Youth will receive a self-contained computer program on a computer disk to enter data about its children's programs and instructions for using the program. A paper copy of the screens included on the disk is included with the instructions. If you haven't reported on children's programs in the past, but believe you have a children's program, please fill in the requested data on a paper copy of all screens, for each program you wish to include, and return them to the Commission on Children and Youth, to the attention of Debbie Redwine.

The computer program contains the budgetary information for FY-95 and proposed information for FY-96 which were submitted last year. These columns should be updated so that the FY-95 column shows Actual FY-95 data, and the FY-96 column shows budgetary information for FY-96. The FY-97 column is blank; proposed information for FY-97 should be entered in this column. Any changes in the program statement or other information (contact person, etc.) should also be made in the data in the computer program.

If you have questions about what information to provide, please call Debbie Redwine at the Commission on Children and Youth (405-521-4016). If you have questions about how the computer program works, call Mark Reynolds at (405) 522-3818, at the Department of Mental Health and Substance Abuse Services. Instructions for the program are included. Some instructions are also included on the program screens themselves.

The Commission on Children and Youth needs to get your responses by October 2, 1995. Since the document must be sent to the printer the last week of October, and compilation of the data requires at least three weeks, we MUST have the data on October 2.

Please return the information to the following address:

Commission on Children and Youth
4545 N. Lincoln Boulevard, Suite 114
Oklahoma City, Oklahoma 73105
Attn: Debbie Redwine

TO

FY-97

Commission On Children And Youth
(127) (Interagency mail)
4545 N. Lincoln Boulevard, Suite 114
Oklahoma City, Oklahoma 73105
Attn: Debbie Redwine

FROM
Agency Name ______________________

DUE DATE:
August 7, 1995

Agency Number __________

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☐ YES, we have children's programs to be included in the FY-97 budget request, or which were in operation in FY-95 and/or FY-96. I have assigned the coordination of the project of compiling children's programs information to:

Name of contact person ______________________

Title of contact person ______________________

Phone number of contact person : __________

☐ NO, we don't have any children's programs which were in operation in FY-95 and/or FY-96, or which should be included in the FY-97 budget request.

Signature of agency director ______________________

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Name of agency director, typed or printed ______________________

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FY-97 CHILDREN'S PROGRAMS
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The following sections are received only by agencies which had children's programs reported in the FY-96 publication of the Commission on Children and Youth

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FY-97 CHILDREN'S PROGRAMS INSTRUCTIONS

GENERAL INSTRUCTIONS

The following instructions refer to the screens in the computer program, by the title of the field. Separate instructions for using the computer program are included for agencies receiving the self-contained computer program.

DESCRIPTIONS OF FIELDS

AGENCY NAME:
Enter the name of your agency.

AGENCY NUMBER:
Enter the agency number of your agency.

DEPARTMENT/DIVISION:
Enter the division or department of the agency in which the program is included.

DEPARTMENT NUMBER:
Enter the department number assigned by the agency to the department (if any).

PROGRAM NAME:
Enter the name of the program.

PROGRAM NUMBER:
Enter the program number assigned by the agency to the program (if any).

IS THIS A NEW PROGRAM:
Enter "Y" for yes or "N" for no.

CATEGORY:
Please choose the category from the following list which you feel best describes the program:

> The **CHILD CARE** category includes those programs which relate to child care during the day only.
>
> The **CHILD PROTECTION** category includes those programs designed to protect children from physical violence, and investigate allegations of abuse or neglect of children, as well as foster care programs.
>
> **DISABILITY SERVICES** includes those programs designed to provide special assistance to children with physical or mental disabilities.

EDUCATIONAL SERVICES includes programs which are designed to educate children, whether the education is in reading, writing and arithmetic, or in other subjects, such as environmental concerns, or the avoidance of drug and alcohol abuse. The State Schools for the Blind and the Deaf are included in this category.

The **EMPLOYMENT AND CAREER ASSISTANCE** category includes programs which are designed to provide services related to obtaining employment for young persons or responsible family members. These programs may include training for jobs or remedial education necessary to obtain and hold a job.

HEALTH CARE includes programs designed to protect the health of children, and to detect and treat serious health problems of children. This category also includes programs which provide health services to pregnant women.

The **INCOME MAINTENANCE** category includes programs which are designed to ensure that children have the basic necessities of life, such as food and shelter. It also includes programs designed to ensure that private parties responsible for the support of children fulfill this responsibility.

JUVENILE SERVICES includes programs designed to provide services to children who have been in trouble with the law.

The **MENTAL HEALTH** category includes programs designed to deal with various mental health problems of children, including drug related problems.

The **PLANNING AND COORDINATION** category includes programs designed to plan and coordinate services to better serve children.

The **REGULATORY AND OVERSIGHT** category includes services or functions designed to monitor compliance with law, policy and other established responsibilities.

PROGRAM DESCRIPTION:
Describe the program. Include the need that is being met by the program (such as adequate nutrition so that children can learn, for the School Lunch and School Breakfast programs), a description of how the program functions, the age range of the children served, the services that are being provided, which areas of the state are currently being served, and which areas are planned to be included in the near future. Include any other information you feel needs to be included in order to describe the program and the services you are providing.

Include federal funds matching requirements, if applicable.

The program description should include answers to the standard journalistic questions: WHO is served; WHAT are the services;

WHERE are the services provided; WHEN are the services provided; and HOW are the services delivered.

DESCRIBE FORMULA USED TO EXTRACT OR CALCULATE DOLLARS SPENT ON PROGRAM:

Explain how you obtained the information provided for dollars spent on the program. Examples of methods used to obtain data include accounting separately for the program (the preferable method), prorating total agency expenditures based on the ratio of children served to total persons served, prorating a specific activity's expenditures based on the ratio of the number of services provided to children to the total number of services provided by the activity, etc.

CONTACT PERSON:

Enter the name, title, address and phone number of the person who will be able to answer questions about the program and clear up any confusion we (OSF/OCCY) have.

PROGRAM STAFFING:

Number of staff (FTE): Enter the number of full-time equivalent employees (FTE) working on the program. An FTE is 2,080 hours a year. So if you had someone working on the program about 20 hours per week, the person would be .5 FTE (20 hours per week, times 52 weeks per year, equals 1,040 hours per year. 1,040 hours per year divided by 2,080 hours per year per FTE equals .5 FTE.)

Number of volunteers (FTE): If a volunteer program is in use, enter the number of "FTE" volunteer workers (see number of staff above for definition of FTE).

Total number of volunteers: If a volunteer program is in use, enter the total number of volunteer workers, ignoring how much time they work.

Number of clients served: Enter the number of clients of the program. Define what you consider a "client" in the next section, Client Definition.

CLIENT DEFINITION:

Define what is a "client" for your program. Be sure to include a description of who qualifies for the program or receives services from the program. An age range should be included in this definition. Other qualifications should also be included, such as "children whose family has an income below the federal poverty level".

PROGRAM OUTPUTS/PERFORMANCE MEASURES:

List statistical information relevant to the program. Ideally, these should be measures indicating whether the program is performing its functions effectively and efficiently. An example of this kind of information would include the percentage of clients finding and keeping a job for the Employment and Training Program, whose function is to educate clients and to help them obtain and keep a job. In order to put the program in focus, the total number of people participating in the program should also be displayed.

If program performance information is not available, please provide the kind of information which is usually reported to the central office, such as the number of lunches served by the School

Lunch Program, or the number of measles vaccinations given by the Immunization Program.

The computer program restricts program outputs/performance measures to 8 measures per program. If you have more than 8 measures for a program, create a second program called "(program name)2," and enter only the additional program output/performance measure information.

INCREASED FUNDING REQUESTS:
If you are asking for increased funds for the program in your FY-97 Budget Request, please fill out this section, addressing the following questions.

How much are you asking for? What will you do with the new funds? How will this contribute to achieving the goals of the program? Will the program be eligible for more federal funds or other funds if increased state funds are received? If the program serves a particular geographical area, will the additional funds allow the program to serve new areas? Where are the areas which could be served if the funds requested are received? What services could be expanded with the additional funding? How long would it take to get the expanded services or areas in place to serve clients if you receive increased funding? Are there any other ways to achieve the same result? Why have they not been used?

STATE FUNDS:
This should include state appropriations and fees received for services provided. Enter each source separately. If your program has some other source of state funds, enter this in the next box.

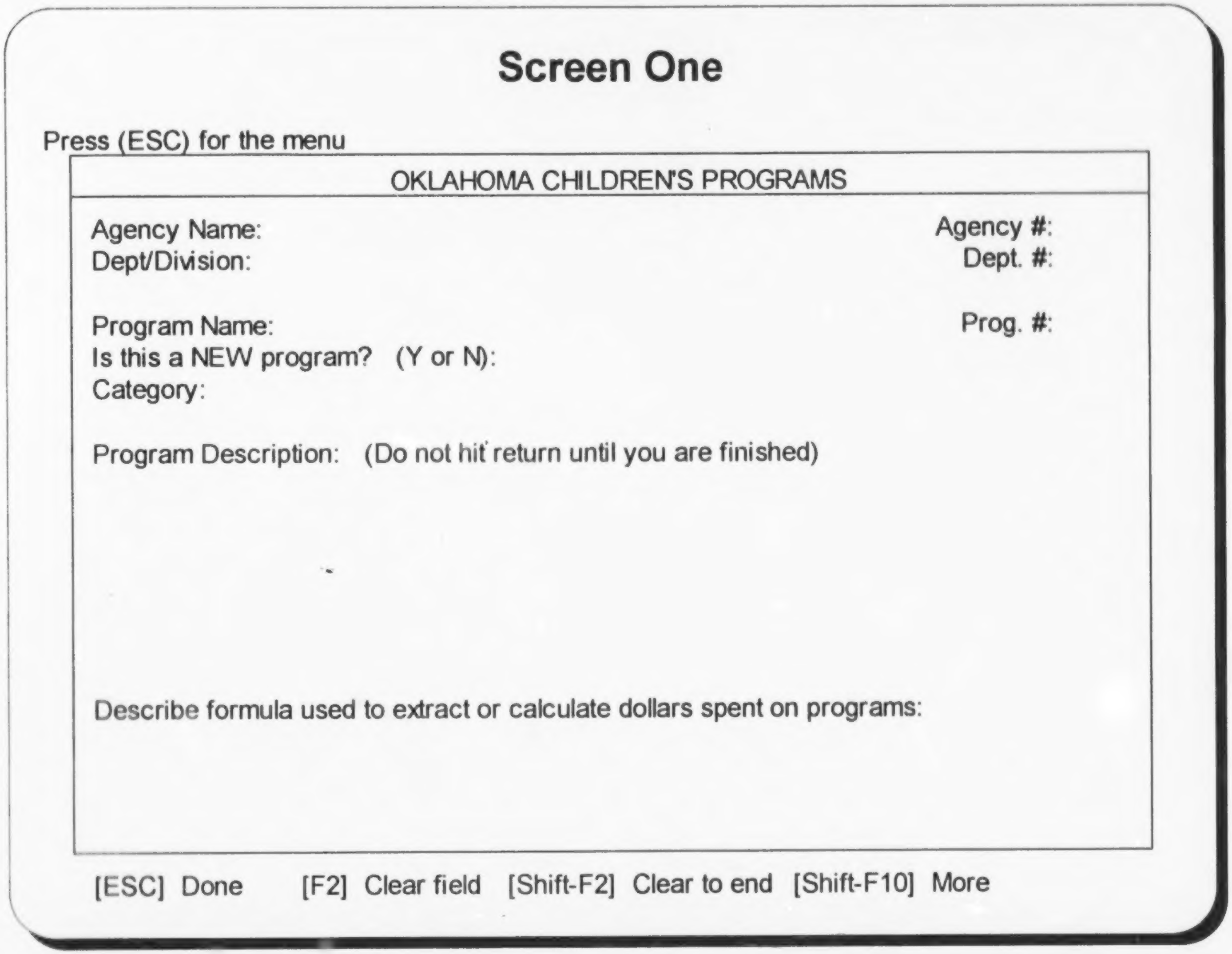
FEDERAL FUNDS RECEIVED THROUGH ANOTHER STATE AGENCY OR OTHER STATE FUNDS:
Include the name of the other state agency or a description of the other source of state funds, as well as the requested amounts for actual FY-95, budgeted FY-96, and proposed FY-97.

FEDERAL FUNDS RECEIVED DIRECTLY FROM THE FEDERAL GOVERNMENT:
Include here only those funds received directly from the Federal Government. Each source of federal funds should be listed separately by federal agency/program.

NON-STATE, NON-FEDERAL FUNDS:
Include here any other funds which are used for the program. Examples would be county funds for county health departments, and grants from private foundations. Please enter the description of the source also.

FEDERAL FUNDS PASSED THROUGH TO OTHER AGENCIES:
Include information about federal funds which you receive, and then pass on to other agencies or entities through grants. List the description of the federal funds source, then under that source list the state agency or entity to whom those funds are passed through. If you distribute funds to more than one agency, please provide this information in a separate memo.

SELF-CONTAINED COMPUTER PROGRAM SCREENS:
Following are shown the screens of the data entry program. If your agency has not previously reported on a program that you believe to be a children's program, please fill out the information requested on these screens on the paper forms, and return it to Debbie Redwine at the Commission on Children and Youth by October 2, 1995.



Screen One

Press (ESC) for the menu

OKLAHOMA CHILDREN'S PROGRAMS

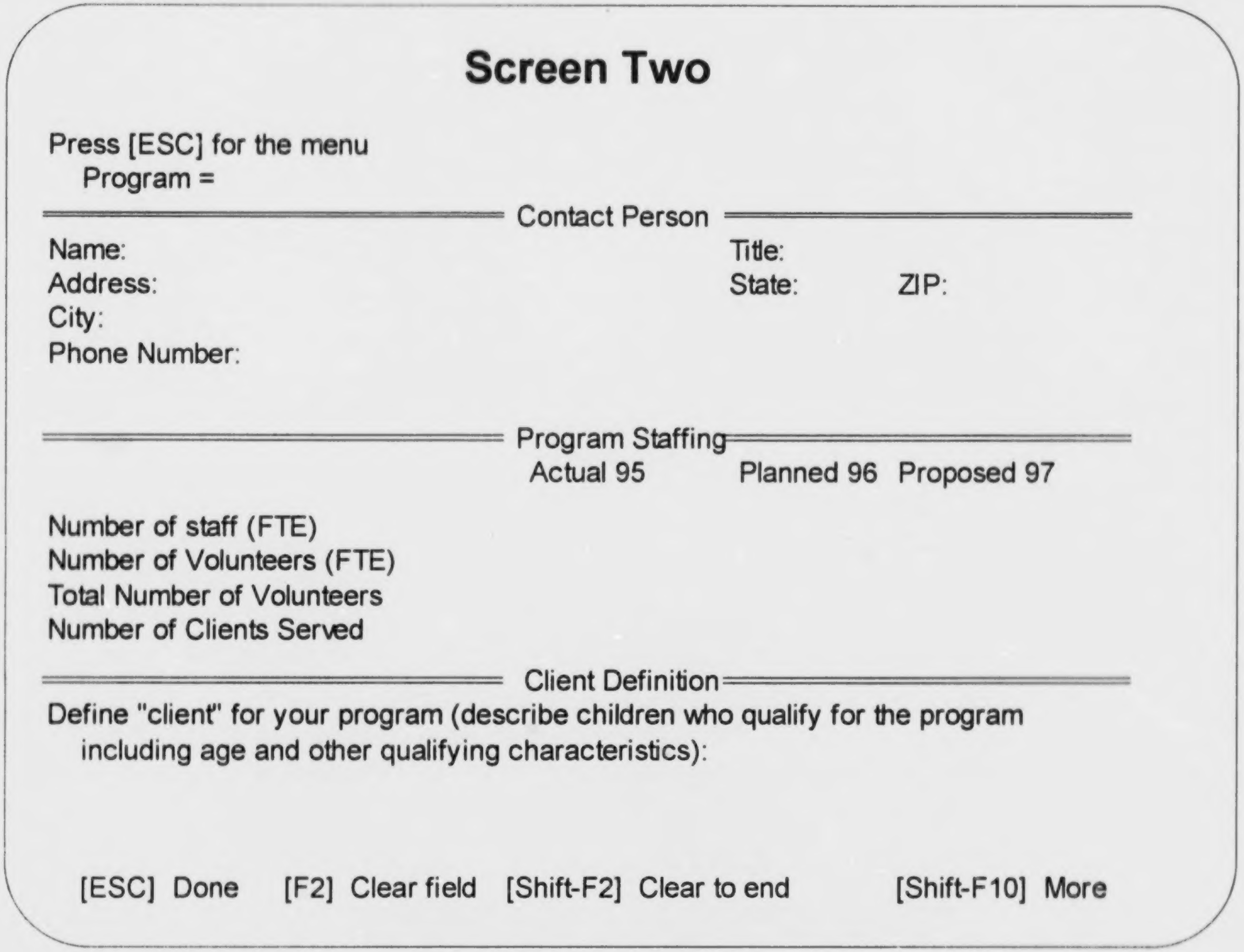
Agency Name: Agency #:
Dept/Division: Dept. #:

Program Name: Prog. #:
Is this a NEW program? (Y or N):
Category:

Program Description: (Do not hit return until you are finished)

Describe formula used to extract or calculate dollars spent on programs:

[ESC] Done
[F2] Clear field
[Shift-F2] Clear to end
[Shift-F10] More



Screen Two

Press [ESC] for the menu
Program =

Contact Person

Name:
Title:
Address:
State:
ZIP:
City:
Phone Number:

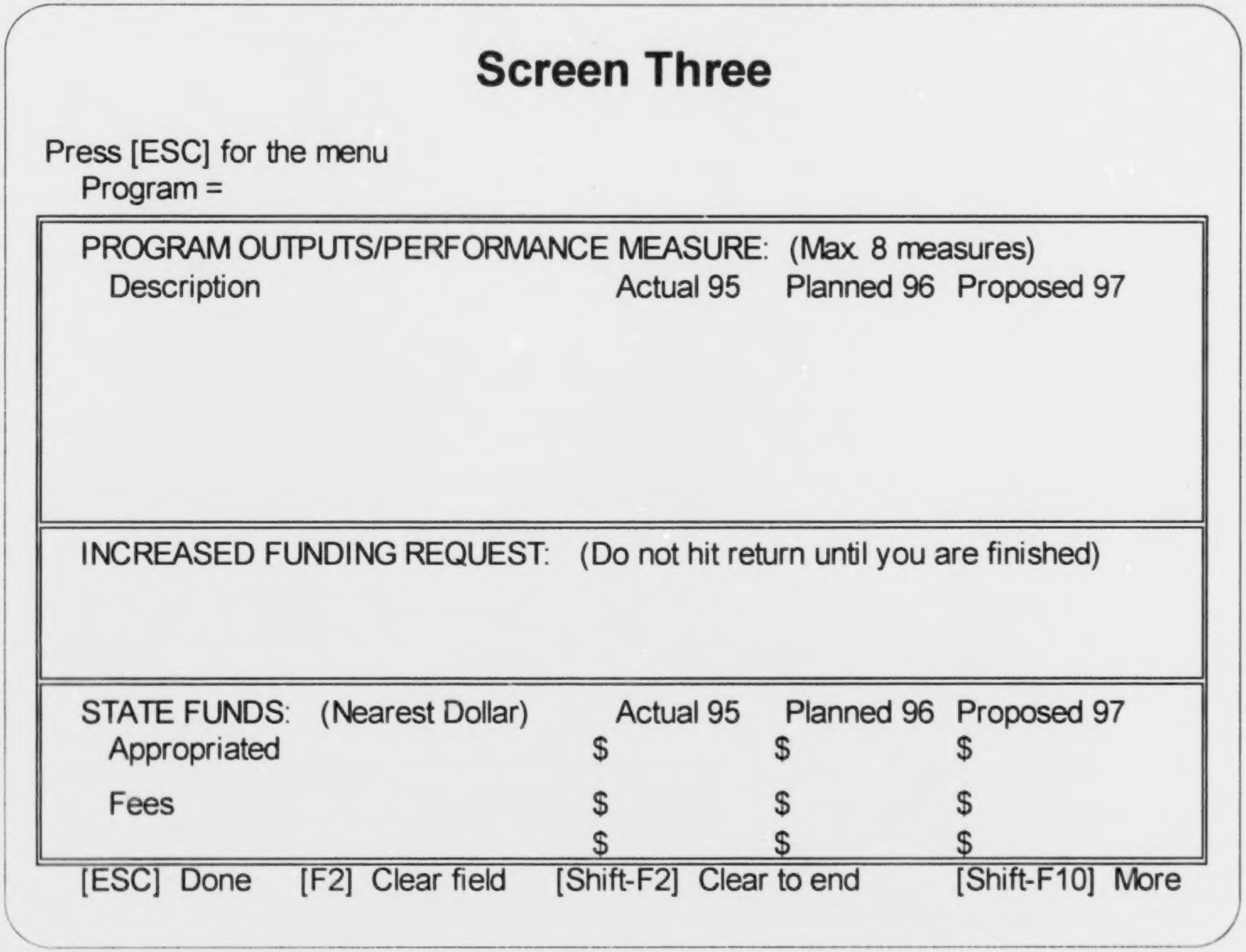
Program Staffing

	Actual 95	Planned 96	Proposed 97
Number of staff (FTE)			
Number of Volunteers (FTE)			
Total Number of Volunteers			
Number of Clients Served			

Client Definition

Define "client" for your program (describe children who qualify for the program including age and other qualifying characteristics):

[ESC] Done [F2] Clear field [Shift-F2] Clear to end [Shift-F10] More



Screen Three

Press [ESC] for the menu

Program =

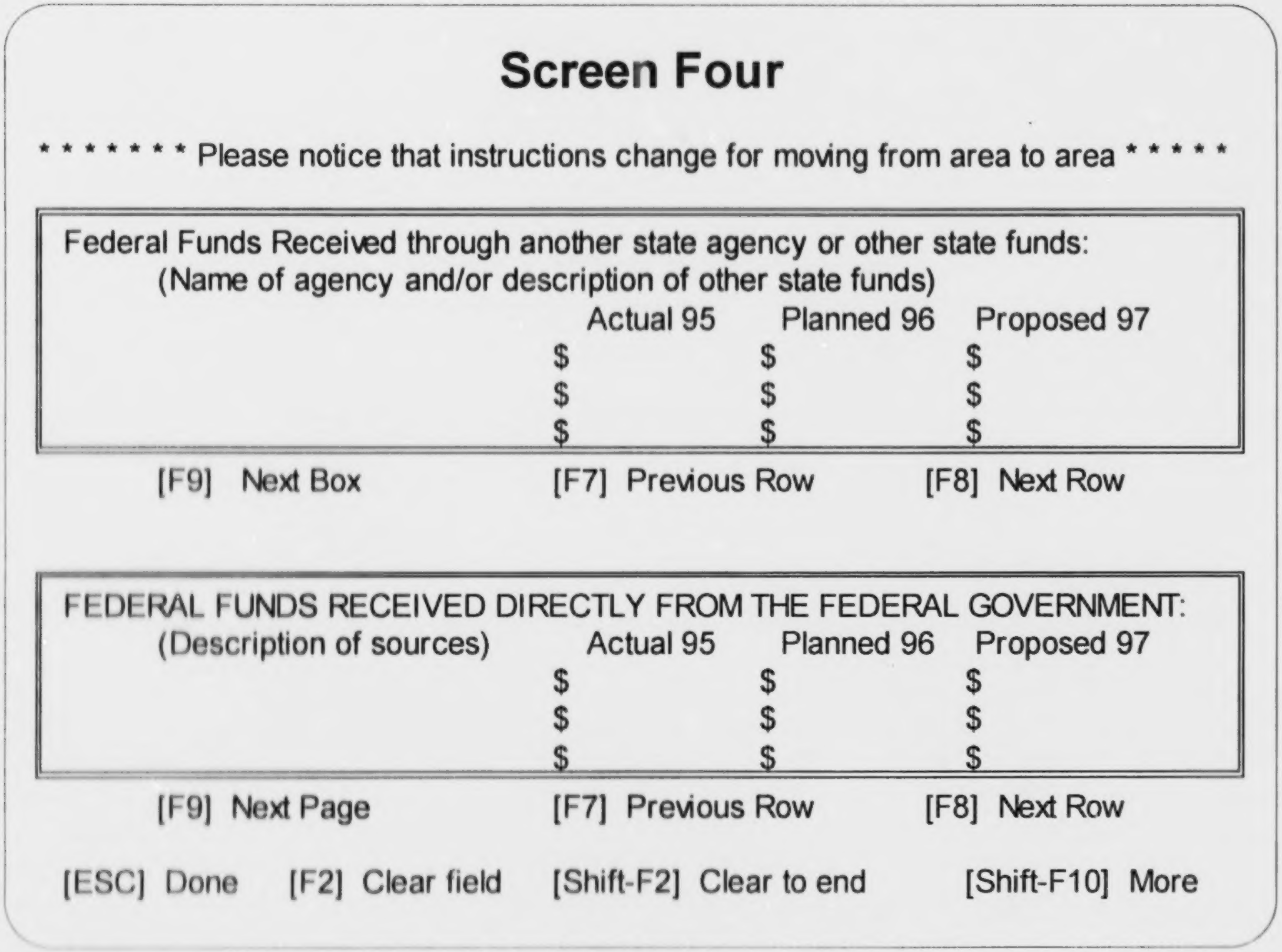
PROGRAM OUTPUTS/PERFORMANCE MEASURE: (Max. 8 measures)

Description	Actual 95	Planned 96	Proposed 97

INCREASED FUNDING REQUEST: (Do not hit return until you are finished)

STATE FUNDS: (Nearest Dollar)	Actual 95	Planned 96	Proposed 97
Appropriated	$	$	$
Fees	$	$	$
	$	$	$

[ESC] Done [F2] Clear field [Shift-F2] Clear to end [Shift-F10] More



Screen Four

* * * * * * * Please notice that instructions change for moving from area to area * * * * *

Federal Funds Received through another state agency or other state funds:
(Name of agency and/or description of other state funds)

	Actual 95	Planned 96	Proposed 97
	$	$	$
	$	$	$
	$	$	$

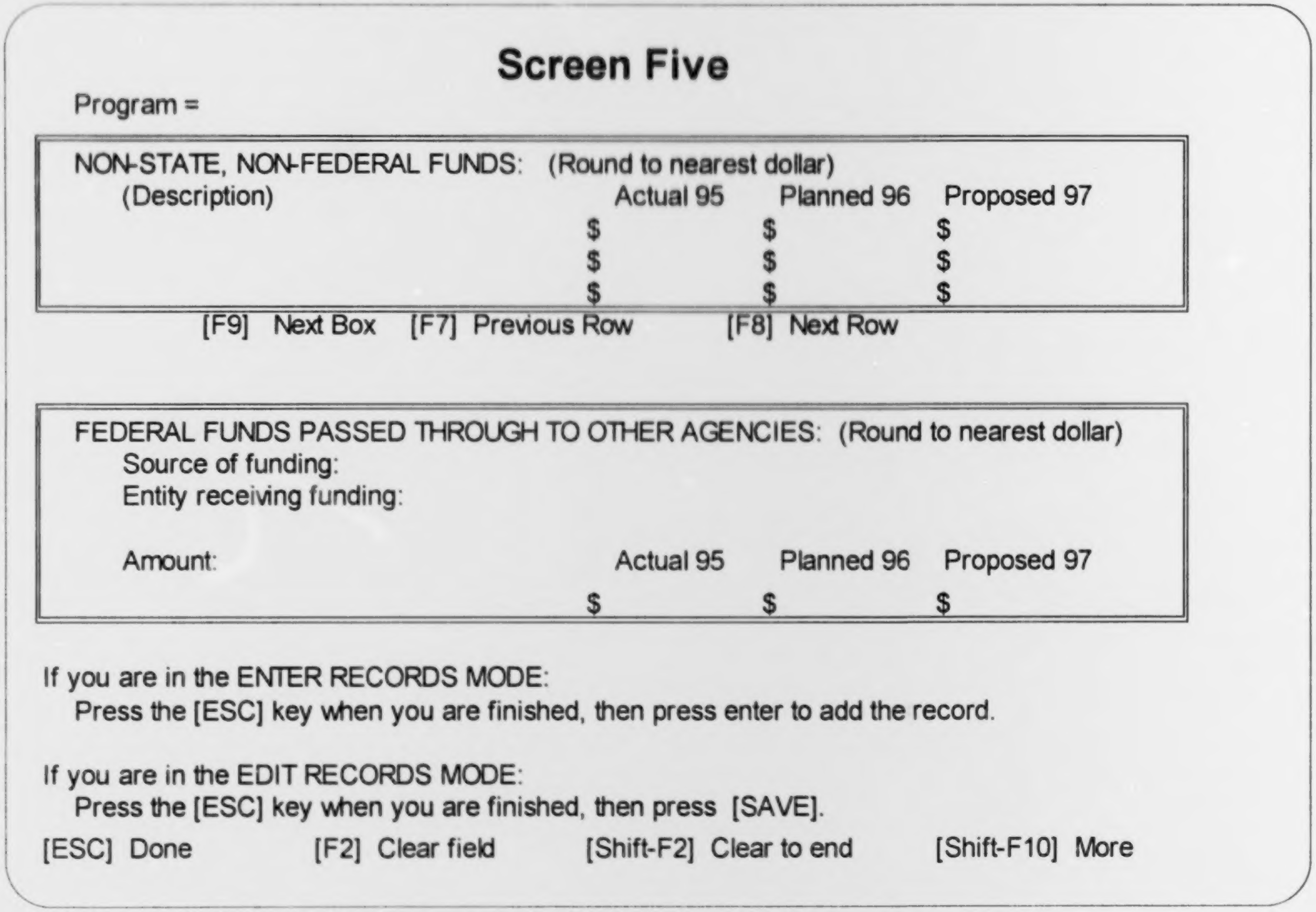
[F9] Next Box [F7] Previous Row [F8] Next Row

FEDERAL FUNDS RECEIVED DIRECTLY FROM THE FEDERAL GOVERNMENT:

(Description of sources)	Actual 95	Planned 96	Proposed 97
	$	$	$
	$	$	$
	$	$	$

[F9] Next Page [F7] Previous Row [F8] Next Row

[ESC] Done [F2] Clear field [Shift-F2] Clear to end [Shift-F10] More



Screen Five

Program =

NON-STATE, NON-FEDERAL FUNDS: (Round to nearest dollar)

(Description)	Actual 95	Planned 96	Proposed 97
	$	$	$
	$	$	$
	$	$	$

[F9] Next Box
[F7] Previous Row
[F8] Next Row

FEDERAL FUNDS PASSED THROUGH TO OTHER AGENCIES: (Round to nearest dollar)

Source of funding:

Entity receiving funding:

Amount:	Actual 95	Planned 96	Proposed 97
	$	$	$

If you are in the ENTER RECORDS MODE:

Press the [ESC] key when you are finished, then press enter to add the record.

If you are in the EDIT RECORDS MODE:

Press the [ESC] key when you are finished, then press [SAVE].

[ESC] Done
[F2] Clear field
[Shift-F2] Clear to end
[Shift-F10] More

USING THE SELF-CONTAINED COMPUTER PROGRAM

The children's budget program is a self-contained data entry application provided for your convenience to update or enter children's budget facts and figures. This program can be run on any IBM-PC compatible computer.

The computer system requirements for the program are:
An IBM-PC compatible computer
A 3.5 inch, 1.44 MB floppy disk drive
500K free RAM.

If you need a 5.25 inch disk, please call Mark Reynolds (405-522-3818) to arrange this.

The program as sent out contains the data which was submitted for the FY-96 request. You will not have to enter general data for each program again. However, you must update the data, by editing the data. The data presented in the "Actual FY-95" column shows the data which was submitted for the FY-95 budget work program estimates. This data should be updated to show actual data for FY-95. The data presented in the "Planned FY-96" column shows the data which was submitted for the FY-96 budget request. This data should be updated to show data for FY-96 budget work program estimates. The data in the "Proposed 97" column should be entered to reflect your FY-97 budget request.

If information requested is not collected by your agency please provide a brief explanation in a separate memo attached to your children's budget response, so that we can tell the difference between zero balances and missing information. If no entry is made in a numerical field, the computer program inserts a zero in that field. Any zero balance will be considered the actual amount unless instructed differently by the agency.

A representation of each screen is presented at the end of the General Instructions.

If you have questions about how the computer program works, call Mark Reynolds at (405) 522-3818, at the Department of Mental Health and Substance Abuse Services.

INSTRUCTIONS:

Important: Please make a back up copy of the original disk in case of space constraints. Depending on the amount of information you have, disk space may fill up quickly.

To run the children's budget program:

- Place the disk in drive A: or drive B:.
- At the "C:>" prompt, change to the drive in which you placed the disk by typing "A:" or "B:".
- Type the command < CBUD >.

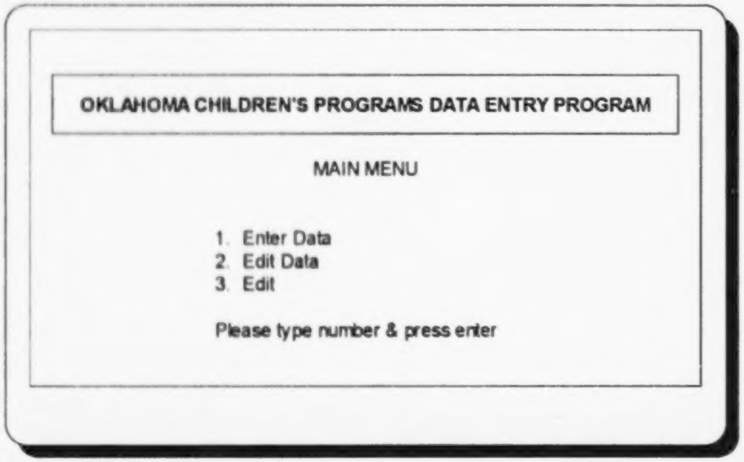
After you enter the command, the program takes a few seconds to load.

MAIN MENU

After loading the program, an introductory paragraph is displayed. Press any key to go to the main menu. The main menu gives you three options to select from. Enter < 1 > to add new information to the file; enter < 2 > to edit information that you have already entered into the file; or enter < 3 > to exit the program and return to the disk operating system.

Please note that the editing function can only edit data that has already been input. No new information can be added under the editing function.

---------- MAIN MENU SCREEN ----------



OKLAHOMA CHILDREN'S PROGRAMS DATA ENTRY PROGRAM

MAIN MENU

1. Enter Data
2. Edit Data
3. Edit

Please type number & press enter

ADDING INFORMATION

If you are adding new information to the file, and entered <1> at the main menu, a screen is displayed that allows you to enter agency information. Instructions regarding different key strokes are listed at the bottom of the screen.

After you have entered the appropriate information in each field, press <ENTER> to move to the next field.

You can also use the < UP > and < DOWN > arrow keys to move from field to field (except those that specify using <ENTER> when finished). (In the "PROGRAM OUTPUTS/PERFORMANCE MEASURES" field, you must move through all eight fields before you can move to the next field for "INCREASED FUNDING REQUEST".)

Information can be added or edited in each field as you move down the screen.

After you complete the information for the fields in each screen, the program automatically takes you to the next screen, until the end of screen 3. At screen 3, you must press < F9 > to move to the next box. The < F9 > key must be used to move to the next box for each box after the STATE FUNDS screen (screen 3). To go back to previous screens, you must press <PAGE UP>. You can move to the next screen by pressing <PAGE DOWN>. You may still have to press <F9> to get into the box.

To move from one line to another within some of the boxes, you must press < F8 > or < F7 >. These instructions are contained in additional instructions at the bottom of each box on the screen. Note that you can press <F10> at any time to view additional key functions. The functions of the various keys as given in the instructions at the bottom of each box and screen are also listed below.

<ESC>	Done
<F7>	Previous row
<F2>	Clear field
<F8>	Next row
<Shift-F2>	Clear to end
<F9>	Next table
<F5>	Reset field
<F10>	Help

Other key functions are:

<ENTER>	To move to the next field
<PAGE UP>	To go to previous screens
<PAGE DOWN>	To go to the next screen (then press <F9> to get into the field)
<ESCAPE>	To bring the menu bar back up (after finishing entering data)
< UP >	To move up a field
< DOWN >	To move down a field

NOTE: (The <UP> and <DOWN> arrow keys do not work in those fields that specify using <ENTER> when finished)

Please note the instructions that are provided on the screen for different sections of the program. Some sections allow you to continue entering information in a scrolling window. This means that as you continue to enter information, the program scrolls down to provide additional space. You must press ENTER when you are finished with these fields.

After you have finished entering the information for a program:

- ► Press the <Escape> key to bring the menu bar back up
- ► Press <Add> in order to save the information you have entered for that program.

If you do not press the <Add> key, the information you entered will be lost.

You cannot correct or change the program name after it has been entered, so be sure to type it correctly the first time.

When you are in the "edit" mode, you will not be able to enter additional lines for the sections which allow you to enter separate lines for different types of funds in the "enter" mode, so be sure to include all of the types of funds when you first enter the program. You will be able to change items on the line, so you can enter the amounts originally as zero if you want, then correct them later. You can also edit the descriptions later.

EDITING INFORMATION

Most of the work you will do this year will consist of editing the data already entered last year.

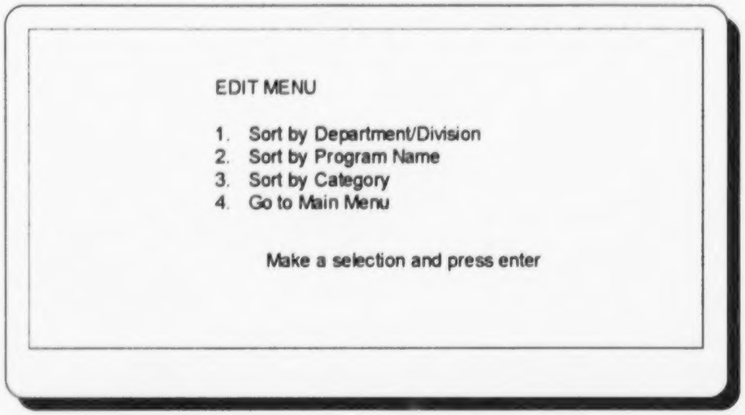
The FY-95 data, which showed the budget work program estimates last year, should be updated to show the actual FY-95 data. The data presented in the "Planned FY-96" column shows the data submitted for the FY-96 budget request. This data should be updated to show data for FY-96 budget work program estimates. The data in the "Proposed 97" column should be entered to reflect your FY-97 budget request.

To edit this information, you must use the EDIT menu.

- From the main menu, choose "2. Edit data." The EDIT menu then appears.
- Choose whether you want to sort the data by Department/Division, Program Name, or Category.

You must sort by some criteria in order to access the children's programs already entered into the database.

---------- EDIT MENU SCREEN----------



EDIT MENU

1. Sort by Department/Division
2. Sort by Program Name
3. Sort by Category
4. Go to Main Menu

Make a selection and press enter

Once you have entered the number of the sort criteria you want, the program takes a little time to pull the information up. Then a screen displaying the information in the first program appears. A menu bar across the top of the screen lists the functions available.

- Choose "Next" or "Previous" to move through the programs.
- Choose "Edit" to choose the currently displayed program to edit. Use the same keys to move between the fields as shown above in the "

After you have made the changes necessary to each program:

- ► Press the "Escape" key to bring the menu bar back up
- ► Press "Save"

to save the changes you have made to that program. If you do not press the "Save" key, the changes you made to the program will be lost.

QUITTING THE PROGRAM

To quit the program from the "Edit" menu:

- ► Choose "Quit" from the menu bar
- ► Choose "4. Go to main menu" from the EDIT MENU
- ► Choose "3. Exit" from the MAIN MENU.

PRINTING THE DATA

To print the data:

- ► Exit the program as directed above
- ► Making sure you are still in the same disk drive the disk is in, type <A:CBUDPRNT>. if the disk is in drive a, or <B:CBUDPRNT> if the disk is in drive b.

This will start a batch file which will print out the program data to your default printer (LPT1).

KEY FUNCTION SUMMARY

<ESC>	Done
<F7>	Previous row
<F2>	Clear field
<F8>	Next row
<Shift-F2>	Clear to end
<F9>	Next table
<F5>	Reset field
<F10>	Help

Other key functions are:

<ENTER>	To move to the next field
<PAGE UP>	To go to previous screens
<PAGE DOWN>	To go to the next screen (then press <F9> to get into the field)
<ESCAPE>	To bring the menu bar back up (after finishing entering data)
< UP >	To move up a field
< DOWN >	To move down a field

NOTE: (The <UP> and <DOWN> arrow keys do not work in those fields that specify using <ENTER> when finished)